



# Department for Transport

SBL  
East Moor House  
Green Park Business Centre  
Goose Lane  
Sutton on the Forest  
York  
YO61 1ET

Via Email

[REDACTED]

Dear Supplier

## T IT 0111 – CHECKPOINT LICENCES

On behalf of the Secretary of State for Transport, I accept your quotation 330 1911 132 dated 14 November 2019, under the Department for Transport Short Form Terms and Conditions. This letter and the documents listed below form a binding contract between you and the Department for Transport.

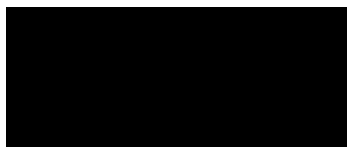
1. Award Letter
2. The Department for Transport Terms and Conditions (see link below)  
<https://www.gov.uk/government/publications/purchase-order-conditions-of-contract>
3. Quotation 330 1911 132 dated 14 November 2019 for the following items

Qty	Description	Unit Price	Total Price
[REDACTED]			
Total			£21,980.00

Prices exclude VAT

The contract is to continue the services from 07 October 2019 and expire on 06 October 2020 with an option for the Department for Transport to extend for a further 1 year.

You will receive your Purchase Order Number for this contract as soon as possible. Invoices submitted to the Department must also quote the PO number and must be submitted in accordance with DfT's Invoicing Procedures embedded below.



Please contact the Contract Owner [REDACTED] on telephone number [REDACTED] or via email [REDACTED] to discuss arrangements for commencement of the contract.

Please acknowledge your receipt, understanding and acceptance of this letter by signing in the allocated space below and returning to me via email to [REDACTED].

Yours sincerely

*Sent via email unsigned*

[REDACTED] (MCIPS)  
Procurement Business Partner  
Department for Transport  
Swansea (DVLA)

[REDACTED]  
On behalf of the Secretary of State for Transport

Accepted for and on behalf of **SBL** by:-

Signature:

Name:

Capacity:

Date: