

## CONTRACT ORDER FORM

This Contract Order Form is issued in accordance with the provisions of the Apprenticeship Training Provider Dynamic Marketplace (DMP) Agreement for the provision of **Apprenticeship Training Services Dated 27 October 2021**

The Supplier agrees to supply the Goods and/or Services specified below on and subject to the terms of this Contract.

For the avoidance of doubt this Contract consists of the terms set out in this Contract Order Form and the Contract Terms

Order Number	<b>CQC RCCO 040</b>
From	<b>CARE QUALITY COMMISSION</b> of 2nd Floor, 2 Redman Place, London, E20 1JQ <b>("CUSTOMER")</b>
To	<b>TOTAL PEOPLE LTD</b> of Whitworth House, Ashton Old Road, Manchester, M11 2WH, Company number 06380764 <b>("SUPPLIER")</b>

### 1. CONTRACT PERIOD

1.1	Commencement Date	<b>10/01/2022</b>
1.2	Expiry Date (Apprenticeship programme completion date / End Point Assessment completion date)	Contract Initial Period Expiry Date: <b>09/01/2024</b>  The Customer may extend the Contract Period until <b>09/01/2026</b> ("Contract Extension Period").  First Contract Extension Period: <b>12 months</b> Second Contract Extension Period: <b>12 months</b>  Minimum written notice to Supplier in respect of Contract Extension Period: minimum of 30 days

### 2. SERVICES REQUIRED

2.1	Services Required.	In Annex 1 of Contract Schedule 2 (Goods and/or Services)
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### 3. CONTRACT PERFORMANCE

3.1	Required Apprenticeship Standard	Associate project manager - ST0310 - Level 4
3.1	Quality Standards	Continued adherence to the relevant Institute for Apprenticeships industry standard. <a href="http://www.instituteforapprenticeships.org/">www.instituteforapprenticeships.org/</a> Maintained ESFA registration and accreditation. General industry good practice

#### 4. PAYMENT

4.1	Contract Charges	<p>In Annex 1 of Schedule 3 (Contract Charges, Payment and Invoicing)</p> <p>Contract Charges = total maximum of all charges £570,000.00 including Contract Extensions</p> <p>Contract Charges comprises:</p> <p>Levy services funded by ESFA: maximum of £570,000.00</p> <p>Top up fees in excess of ESFA band: Not applicable</p> <p>Additional extra services: Not applicable</p> <p>Includes the cost of any subcontractor and the cost of an approved end point assessor.</p>
4.2	Payment terms/Profile	<p>Payment to be made in accordance with the current in force ESFA funding rules.</p> <p>Further additional terms in Annex 2 of Contract Schedule 3</p>
4.3	Buyer billing address	<p>Payment by the Customer to be made in accordance with the applicable and in force ESFA funding rules.</p>

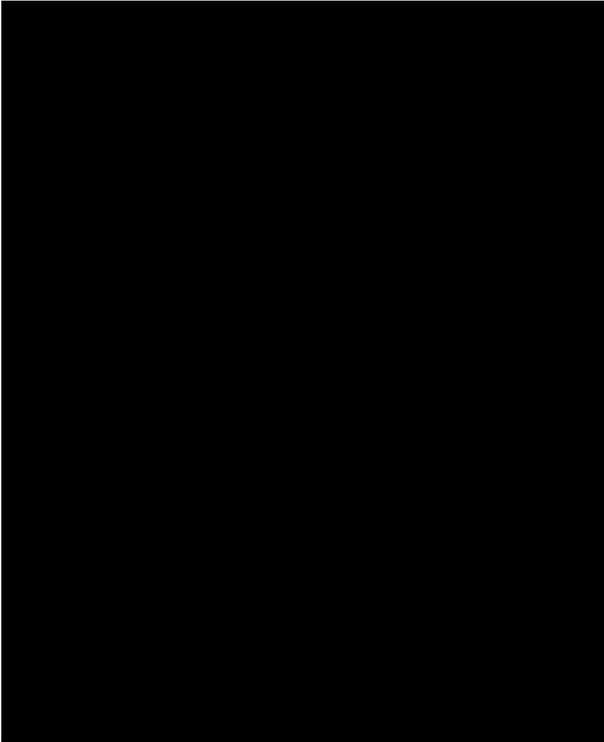
#### 5. LIABILITY AND INSURANCE

5.1	Suppliers limitation of Liability	<p>In Clause 25 of the Contract Terms</p>
5.2	Insurance	<p>In Clause 26 of the Contract Terms:</p> <p>Professional Indemnity Insurance cover of £1 million any one claim.</p> <p>Public Liability Insurance cover of £1 million any one claim.</p> <p>Employers Liability insurance cover of £5 million any one claim.</p>

**FORMATION OF CONTRACT**

By signing and completing this Contract Order Form the Supplier and the Buyer agree to enter into a binding contract governed by the terms of this Contract Order Form and the attached terms and conditions.

**For and on behalf of the Supplier**



**For and on behalf of the Buyer:**

