



Department  
for Environment  
Food & Rural Affairs

**COMMERCIAL IN CONFIDENCE**

Celtic Diagnostics Ltd  
6 Newland's Business Park  
Newland's Cross  
Dublin 22  
Ireland

Our Ref: 22163  
Date: 13<sup>th</sup> May 2015

FTAO [REDACTED]

By Email to: [REDACTED]

Dear Sirs,

**Award of contract for the supply of Foot and Mouth Disease (FMD) Test Kits (Goods)**

Following your proposal for the supply of the Goods to the Department for Environment, Food and Rural Affairs (**Customer**), we are pleased to award this contract to you.

This letter (**Award Letter**) and its schedules set out the terms of the contract between the Customer and Celtic Diagnostics Ltd (**Contractor**) for the provision of the Goods.

Unless the context otherwise requires, capitalised expressions used in this Award Letter have the same meanings as in the terms and conditions of contract attached to this Award Letter (**Conditions**).

If there is any conflict between this Award Letter and the Conditions, this Award Letter shall prevail.

Please do not attach any Contractor terms and conditions to this Agreement as they will not be accepted by the Customer and may delay the process.

For the purposes of the Agreement, the Customer and the Contractor agree as follows:



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- 1) The Goods shall be Delivered in accordance with the following instructions:

**Delivery Address**

[REDACTED]  
Resilience Manager  
Surveillance and Laboratory Services Department  
APHA Weybridge  
Woodham Lane  
New Haw, Addlestone  
Surrey  
KT15 3NB  
Tel: [REDACTED]  
email: [REDACTED]

**Date of Delivery**

1<sup>st</sup> June 2015

**Packaging Instructions:**

The Contractor shall mark the outer packaging to confirm that the product must be stored between 3 and 8 Degrees Celsius with 4 Degrees Celsius being the optimum temperature.

**Additional Delivery Instructions:**

The Contractor shall ensure the product is kept between 3 and 8 Degrees Celsius (with 4 Degrees Celsius being the optimum temperature) during carriage.

- 2) The charges for the Goods shall be as set out in Schedule 2.
- 3) The specification of the Goods to be delivered is as set out in Schedule 1.



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- 4) The address for notices of the Parties are:

**Customer**

Defra  
Exotic Disease Policy Team  
Area 5B, Nobel House  
17 Smith Square  
London, SW1P 3JR

Attention: [REDACTED]

Email: [REDACTED]

**Contractor**

Celtic Diagnostics Ltd  
6 Newland's Business Park  
Newland's Cross  
Dublin 22  
Ireland

Attention: [REDACTED]

Email: [REDACTED]

- 5) The Customer may require the Contractor to ensure that any person employed in the supply of the Goods has undertaken a Disclosure and Barring Service check. The Contractor shall ensure that no person who discloses that he/she has a conviction that is relevant to the nature of the Goods, relevant to the work of the Customer, or is of a type otherwise advised by the Customer (each such conviction a **Relevant Conviction**), or is found by the Contractor to have a Relevant Conviction (whether as a result of a police check, a Disclosure and Barring Service check or otherwise) is employed or engaged in the provision of any part of the supply of the Goods.

**Payment**

All invoices should be sent, quoting a valid purchase order number (PO Number), to: SSCL, Lion House, Willowburn Trading Estate, Alnwick, Northumberland, NE66 2PF. Within 10 Working Days of receipt of your countersigned copy of this letter, we will send you a unique PO Number. You must be in receipt of a valid PO Number before submitting an invoice.

To avoid delay in payment it is important that the invoice is compliant and that it includes a valid PO Number, PO Number item number (if applicable) and the details (name and telephone number) of your customer contact (i.e. Contract Manager). Non-compliant invoices will be sent back to you, which may lead to a delay in payment. If you have a query regarding an outstanding payment please contact our Accounts Payable section either by email to [ssd.enquiries@defra.gsi.gov.uk](mailto:ssd.enquiries@defra.gsi.gov.uk) or by telephone 0845 603 7262 between 09:00-17:00 Monday to Friday.

**Liaison**

For general liaison, your contact will continue to be [REDACTED]



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We thank you for your co-operation to date, and look forward to forging a successful working relationship resulting in a smooth and successful supply of the Goods. Please confirm your acceptance of the award of this contract by signing and returning the enclosed copy of this letter to [REDACTED] at the above address within 7 days from the date of this Award Letter. No other form of acknowledgement will be accepted. Please remember to quote the reference number above in any future communications relating to this contract.

Yours faithfully,

[REDACTED]  
Category Manager  
Department for Environment, Food and Rural Affairs  
Procurement & Commercial Function  
Room 101, Foss House, Kings Pool  
1-2 Peasholme Green  
York  
YO1 7PX  
[REDACTED]



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We accept the terms set out in this Award Letter and its schedules, including the Conditions.

SIGNED for and on behalf of Celtic Diagnostics Ltd

Signature:

Name (block capitals)

Position:

MANAGING DIRECTOR.

Date:

14<sup>TH</sup> MAY 2015

SIGNED for and on behalf of the Secretary of State for Environment Food and Rural Affairs

Signature:

Name (block capitals)

Position:

Category manager

Date:

14 May 2015



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## **SCHEDULE 1 – SPECIFICATION**

### **1.1 Introduction**

Current disease control policy and the associated approach to surveillance and control in an outbreak of Foot and Mouth Disease (FMD) requires the use of laboratory tests to assess the extent of disease spread and subsequently to confirm disease has been eradicated. The tests are supplied as kits by a commercial supplier.

### **1.2 Detailed Requirements**

The requirement for 2 products is as follows:

2 x Article number 7610420 FMDV –ANTIBODY DETECTION ELISA  
PrioCHECK FMDV Type O, 5 plate strip kit 440 samples.

16 x Article number 7610440 FMDV-ANTIBODY DETECTION ELISA  
PrioCHECK FMDV NS, 5 plate kit (solid) 450 samples.

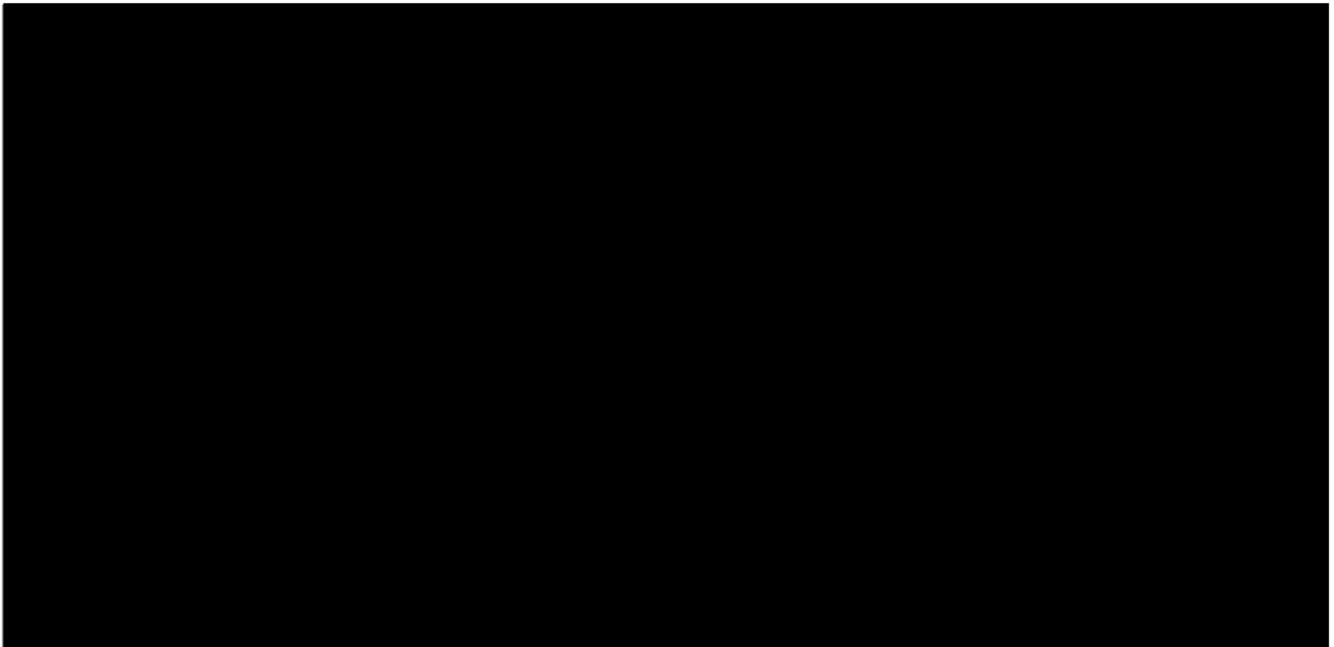


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## **SCHEDULE 2 – PRICING**

2.1 The maximum spend on this Contract will not exceed £15,800

2.2 The following pricing shall apply:-



All prices are exclusive of VAT.

