



CREDITON GROUNDS MAINTENANCE SPECIFICATION

PEOPLES PARK

To provide grounds maintenance at Peoples Park, Crediton in accordance with Crediton Town Council specifications as detailed below during the period 1st April 2026 and 31st March 2029. This does not include maintenance of the Scout Memorial Garden or Wildlife Area (see Appendix A for clarification).

Grass Cutting - General

Grass cutting is to be carried out every 12 working days (approx.) between April and October as per the attached grass cutting plan (Appendix A). An additional cut may be required in November and February, with a maximum of 14 cuts per year. Between April and October the hatched areas shown on Appendix A are to be left uncut. At the end of the growing season (approx. October), the entire site is to be cut including the areas of long grass. The leaving of the hatched areas will restart in Spring the following year. A site visit will be arranged prior to the first cut to mark out the cutting area.

Grass cutting is to be undertaken with a cylinder or rotary mower; minimum 30mm grass height; including cutting around obstructions and trimming to same; leaving arisings but ensuring all public pathways are swept and kept clear of grass cuttings. In periods of drought the grass area is to be maintained at a minimum of 40mm.

The use of herbicide is not permitted to any paths or any edging. The weather and events will have an impact on the potential to change frequencies to either more cuts or less cuts. Variations to the schedule or additional works must be agreed with the Clerk directly.

Leaf Clearance

Leaves shall be cleared from all paths and grassed areas throughout the year. Leaves must not be left on the grass so that they cause yellowing of the grass area. Leaves on paths and steps, shall be cleared every 12 working days from 1st October or first fall to end of December. All leaves to be removed from site.

Tree Stakes and Small Staked or Protected Trees

In March and November, check stakes for looseness breaks and decay; re-firm ground damaged due to wind, frost heave or other disturbance, adjust and re-secure ties as required, remove broken branches and prune lower branches to improve shape.

Remove any unnecessary stakes and ties, or tree protection boxes from trees that are able to support themselves. Replace any damaged stakes and ties. Stakes to be tanalised, 100mm round. New and replaced stakes should be as short as possible to allow for wind strengthening of tree trunk and be no higher than 40cm above ground level.

Lime Avenue

Annually remove all basal sucker growth from all Lime trees and dispose of arisings from site.

Litter Clearance

All litter is to be removed from entire site, upon every site attendance. Dispose of litter in an approved manner.

ALLOTMENTS

To provide grounds maintenance at Exhibition Road and Barnfield Allotments, Crediton in accordance with Crediton Town Council specifications as detailed below during the period 1st April 2026 and 31st March 2029.

BARNFIELD ALLOTMENTS

Grass Cutting

Cut the triangular grassed area at the top of the field, the central pathway and turning area every other general grass cut (approx. monthly) between April and October, with a cylinder or rotary mower; minimum 30mm grass height; including cutting around obstructions and trimming to same; leaving arisings but ensuring all pathways are swept and kept clear of grass cuttings. The use of herbicide is not permitted to any paths or any edging.

Maintenance of Boundary Fence

Cut vegetation growing along the metal boundary fence bordering Barnfield with suitable cutting equipment, four times per year in April, June, August, and October to ensure footpath is kept clear. Leaving arisings but ensuring all pathways are kept clear of cuttings.

Hedge Maintenance

Cut hedges once per year in October with either shears or a handheld hedge trimmer, as appropriate, all arisings removed from site. Hedging should be cut to previous years pruning point, have a wider base and a level top. All litter and debris shall be removed from the hedge and hedge base before leaving the site.

EXHIBITION ROAD ALLOTMENTS

Grass Cutting

Cut the two lay down areas four times per year in April, June, August, and October, with a cylinder or rotary mower; minimum 30mm grass height; including cutting around obstructions and trimming to same; leaving arisings but ensuring all pathways are swept and kept clear of grass cuttings. The use of herbicide is not permitted to any paths or any edging.

Maintenance of Boundary Fence

Cut vegetation growing at the base of the metal boundary fence bordering Exhibition Road with suitable cutting equipment, four times per year in April, June, August, and October. Leaving arisings but ensuring all pathways are kept clear of cuttings.

Hedge Maintenance

Trim the top and inside of all three hedges once per year in October with either shears or handheld hedge trimmer, as appropriate. Strim any grass sections which are part of hedge. Hedging should be cut to previous years pruning point, have a wider base and a level top. Arisings to be chipped and left onsite at a location agreed in advance with the Boniface Allotments Association for compost. All litter and debris shall be removed from the hedge and hedge base before leaving the site.

Cut outside of hedge bordering housing estate (from Exhibition Road to Willow Walk inclusive), once per year in October with either shears or handheld hedge trimmer, as appropriate, all arisings to be moved from site. Hedging should be cut to previous years pruning point, have a wider base and a level top. All litter and debris shall be removed from the hedge and hedge base before leaving the site.

UPPER DECK

To provide grounds maintenance at Upper Deck, Crediton in accordance with Crediton Town Council specifications as detailed below during the period 1st April 2026 and 31st March 2029.

Grass Cutting

Grass cutting is to be carried out every other general grass cut (approx. monthly) between April and October, with a cylinder or rotary mower; minimum 30mm grass height; including cutting around obstructions and trimming to same; leaving arisings but ensuring all pathways are swept and kept clear of grass cuttings. The use of herbicide is not permitted to any paths or any edging.

Hedge Maintenance

Cut hedges once per year in October with either shears or a handheld hedge trimmer, as appropriate, all arisings removed from site. Hedging should be cut to previous years pruning point, have a wider base and a level top. All litter and debris shall be removed from the hedge and hedge base before leaving the site.

Shrub Pruning

Prune any shrubs at appropriate time of year for the plant. Prune throughout the year any shrubs overhanging paths to keep walkways clear. Remove all arisings from site.

Weed Control – Hard Areas

Throughout the year remove weeds and any moss from all hard standing areas, kerbs, paths, path edges, walls and fence lines, using manual methods or strimming permitted. No herbicide shall be used. Sweep up and clear all arisings from site.

Litter Clearance

All litter is to be removed from entire site, upon every site attendance. Dispose of litter in an approved manner.

Leaf Clearance

Leaves shall be cleared from all shrub beds, paths and grassed areas throughout the year. Leaves must not be left on the grass so that they cause yellowing of the grass area. Leaves on paths and steps, shall be cleared once a month from 1st October or first fall to end of December. All leaves to be removed from site.

General Maintenance

Remove any fallen branches and other debris from entire site upon every site visit, as necessary.

PLAY AREAS

To provide grounds maintenance at Spinning Path Gardens Play Area and Fulda Crescent Play Area, Crediton in accordance with Crediton Town Council specifications as detailed below during the period 1st April 2026 and 31st March 2029.

SPINNING PATH GARDENS

Grass Cutting

Grass cutting is to be carried out every other general grass cut (approx. monthly) between April and October, with a cylinder or rotary mower; minimum 30mm grass height; including cutting around obstructions and trimming to same; leaving arisings but ensuring all public pathways are swept and kept clear of grass cuttings. In periods of drought the grass area is to be maintained at a minimum of 40mm.

The grass edges can be maintained by manual or mechanical means; the grass growth must not exceed 40mm length on any kerb edges or pathways. The use of herbicide is not permitted to any paths or any edging.

Hedge Maintenance

Cut hedges once per year in October with either shears or a hand held hedge trimmer, as appropriate, all arisings removed from site. Hedging should be cut to previous years pruning point, have a wider base and a level top. All litter and debris shall be removed from the hedge and hedge base before leaving the site.

Shrub Pruning

Prune any shrubs at appropriate time of year for the plant. Prune throughout the year any shrubs overhanging paths to keep walkways clear. Remove all arisings from site.

Weed Control – Hard Areas

Throughout the year remove weeds and any moss from all hard standing areas, kerbs, paths, path edges, walls and fence lines, using manual methods or strimming permitted. No herbicide shall be used. Sweep up and clear all arisings from site.

Leaf Clearance

Leaves shall be cleared from all paths and hard areas once a month from 1st October or first fall to end of December. All leaves to be removed from site.

Litter Clearance

All litter is to be removed from entire site, upon every site attendance. Dispose of litter in an approved manner.

FULDA CRESCENT

Maintenance of Boundary Fences

Cut back vegetation growing along boundary fencing with suitable cutting equipment, four times per year in April, June, August, and October removing all arisings.

Weed Control – Hard Areas

Throughout the year remove weeds and any moss from all hard standing areas, kerbs, paths, path edges, walls, and fence lines, using manual methods or strimming permitted. No herbicide shall be used. Sweep up and clear all arisings from site.

Leaf Clearance

Leaves shall be cleared from all paths and hard areas once a month from 1st October or first fall to end of December. All leaves to be removed from site.

Litter Clearance

All litter is to be removed from entire site, upon every site attendance. Dispose of litter in an approved manner.

General Maintenance

Remove any fallen branches and other debris from entire site upon every site visit, as necessary.

