

**Ministry of Defence**

# Acceptance of Offer of Contract

To: CIPFA, 77 Mansell Street, London, E1 8AN.

We acknowledge receipt of your Authority's Letter of Offer, reference 700969368 dated 11 August 2020, with associated documents and confirm that we accept the offer contained therein. We understand that by accepting the Authority's offer, we are entering into a legally binding Contract. We agree that any other terms and conditions or any general reservations, which may be printed on any of our correspondence in connection with this work, shall not be applicable to the Contract. We confirm that we are proceeding with the work.

We agree that the Contract shall be subject to English Law (DEFCONs 529 and 530) unless we tick a preference for Scots Law (DEFCONs 529a and 530a).

Offer and Acceptance	
<b>A) Offer</b> Contract 700969368 constitutes an offer by the Authority for the supplier to supply the Deliverables. This is open for acceptance by the supplier until <b>21 August 2020</b> . By signing below the Contractor agrees to be bound by the attached Contract terms and conditions.  Signed by:  Name (Block Capitals): D DOCHERTY  Position: Senior Commercial Officer  For and on behalf of the Authority  Authorised Signatory:  Date: 11 August 2020	<b>B) Acceptance of Offer of Contract</b> I acknowledge receipt of the Authority's Contract letter reference 700969368  I confirm that I accept the Offer it contains and agree to be bound by its terms.  Signed by:  Name (Block Capitals):  Position:  For and on behalf of  Authorised Signatory:  Date <sup>1</sup> :
<b>C) Scots law to apply?</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	
<b>D) Tier 1 Sub-Contractor data:</b> <sup>2</sup> Name ..... value of work (£ ex VAT) ..... Location Of Work .....SME: Yes / No Name ..... value of work (£ ex VAT) ..... Location Of Work .....SME: Yes / No Name ..... value of work (£ ex VAT) ..... Location Of Work .....SME: Yes / No Name ..... value of work (£ ex VAT) ..... Location Of Work .....SME: Yes / No Name ..... value of work (£ ex VAT) ..... Location Of Work .....SME: Yes / No	

<sup>1</sup> The date of unqualified acceptance by signature is the effective date of the Contract

<sup>2</sup> The MOD is required to report to the Government any spend with Small and Medium-sized Enterprises (SMEs) including Sub-contractors (Tier 1). SMEs are defined by the EU on <http://ec.europa.eu/growth/smes/business-friendly-environment/sme-definition/>