

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE:	prj_8128 (Lot 4 only) / con_20820
THE BUYER:	The Secretary of State for Justice
BUYER ADDRESS	Ministry of Justice, 3rd Floor 10 South Colonnade, Canary Wharf, E14 4PU
THE SUPPLIER:	DTP Group Ltd
SUPPLIER ADDRESS:	4 Bowcliffe Road Leeds LS10 1HB United Kingdom
REGISTRATION NUMBER:	2711141

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated
1st June 2022

It's issued under the Framework Contract with the reference number RM6068 for the provision of Technology Products and Associated Services.

CALL-OFF LOT(S):

Lot 4 Requirements

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

- 1 This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
- 2 Joint Schedule 1(Definitions and Interpretation) RM6068
- 3 The following Schedules in equal order of precedence:
 - Joint Schedules for RM6068
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 12 Supply Chain Visibility

- Call-Off Schedules for Prj_8128_Con_20114_PTTP Interim Hardware 2022 Lot 4

- 4 CCS Core Terms (version 3.0.6)
- 5 Joint Schedule 5 (Corporate Social Responsibility) RM6068
- 6 Call-Off Schedule 4 (Call-Off Tender)
- 7 Annexes A to E Call-Off Schedule 6 (ICT Services)

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

Special Term 1 "Time is of the essence"

CALL-OFF START DATE: **1st June 2022**
CALL-OFF EXPIRY DATE: **31st May 2023**
CALL-OFF INITIAL PERIOD: **12 Months**
CALL-OFF OPTIONAL EXTENSION PERIOD **up to 24 months in total**

CALL-OFF DELIVERABLES

[REDACTED]

DATES AND LOCATION FOR DELIVERY

- Required delivery Date of "Must Have" volume to Bonded Warehouse (i.e. *de facto* delivery / *transfer* of ownership) on or before 6th June 2022 essential. Proof of delivery date will be required.
- Delivery Location: To Bonded warehouse (FOB) provided by the Supplier for (*potential configuration and*) onward distribution to either a Deployment Partner, or direct to named individuals or in batch to a location, at a date to be notified.

TESTING OF DELIVERABLES

Not applicable

WARRANTY PERIOD

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be no less than 90 days or as agreed by extended warranty arrangements

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £700,000

CALL-OFF CHARGES

[REDACTED]

Option 5 will be the configured to order described in the Supplier proposal

Independent Purchase Orders may be generated for Goods and Services as the demanded by accounting limitations. It is understood that Warranty payments must be made at point of sale.

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of a Specific Change in Law or Benchmarking using Call-Off Schedule 16 (Benchmarking) where this is used.

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

Basware / BACS

BUYER'S INVOICE ADDRESS:

<https://www.gov.uk/government/organisations/ministry-of-justice/about/procurement>

Email: APinvoices-MOJ-U@gov.sscl.com

Ministry of Justice
PO Box 743
Newport
Gwent
NP10 8FZ

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

BUYER'S ENVIRONMENTAL POLICY

Available online at: <https://www.gov.uk/guidance/ministry-of-justice-and-the-environment>

BUYER'S SECURITY POLICY

Available online at: <https://security-guidance.service.justice.gov.uk/#cyber-and-technical-security-guidance>

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

DTP House
Bowcliffe Road
Leeds, LS10 1HB
United Kingdom

SUPPLIER'S CONTRACT MANAGER

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

DTP House
Bowcliffe Road
Leeds, LS10 1HB
United Kingdom

PROGRESS REPORT FREQUENCY

On the first Working Day of each calendar month or as otherwise agreed

PROGRESS MEETING FREQUENCY

Quarterly on the first Working Day of each quarter or as otherwise agreed

KEY SUBCONTRACTOR(S)

[REDACTED]

COMMERCIALLY SENSITIVE INFORMATION

Not applicable

SERVICE CREDITS

Not applicable: "Time is of the essence"

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)

For and on behalf of the Supplier:

Signature: [REDACTED]

Name: [REDACTED]

Role: [REDACTED]

Date: [REDACTED]

For and on behalf of Buyer:

Signature: [REDACTED]

Framework Schedule 6

Name: [REDACTED]

Role: [REDACTED]

Date: [REDACTED]

Call-Off Schedule 4 (Call-Off Tender)

[REDACTED]