**Keoghs LLP  
2 The Parklands**

**Bolton**

**Greater Manchester**

**BL6 4SE**

Attn: [REDACTED]

[REDACTED]

Date: ***29th April 2019***

Contract ref: ***CCLL19A01***

Dear [REDACTED],

**Award of contract for the supply of The Provision of Litigation Lawyers for the MOD – Work Package 1& 2**

Further to your submission of a bid for the above Procurement, on behalf of The Ministry of Defence (the “Authority”), I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submission.

The call-off contract shall commence 1st day of May 2019 and the Expiry Date will be 30th day of April 2023. The Contracting Authority reserves the option to extend the call-off contract by a further year (4+1). The total contract value, for the award of Work Package 1, shall be £6,000,000 including all extension options.

This procurement activity was a Call Off under The Wider Public Sector Legal Services Panel Agreement – Lot 1 and the Panel Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please print and sign a copy of this letter and forward to the Procurement Lead electronically via the e-Sourcing Suites’ messaging service by 14:00 Tuesday 30th April 2019.

A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours Sincerely,

|  |  |
| --- | --- |
| Signed for and on behalf of ***The Ministry of Defence*** | |
| Name: [REDACTED] |  |
| Signature: [REDACTED] |  |
| Date:29/04/2019 |  |