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| Redacted under section 40 FOIA 2000 exemptions: personal information.  Our ref:  Your ref:  Mott MacDonald Ltd/ Grontmij Ltd JV    Via Bravo Solutions | Highways England  Floor 10  The Cube  199 Wharfside Street  Birmingham B1 1RN  Direct Line: **Redacted**  16 March 2016 |

**OFFICIAL – SENSITIVE**

**COLLABORATIVE DELIVERY FRAMEWORK (CDF) LOT 1-**

**CDF PC 10036- AS14 PHASE 2- OPTIONS SELECTION- SOUTH WEST**

Dear Sirs,

On behalf of Highways England, I am writing to accept your recent offer to carry out the above-mentioned Package Contract within the terms of the Collaborative Delivery Framework agreement.

The Package Contract is a Package Order, awarded under Lot 1.

The commencement date for each scheme will be authorised by the Project Manager.

This will form Order CDF PC 10036 to the Agreement.

The end date specified in the Package Order is 31 December 2017. Highways England reserves the right to end this Package Order earlier than this specified date at an appropriate agreed milestone.

You should note that we will not pay for any work unless it has been specifically authorised in writing within the terms of the Agreement.

You will note that a copy of the Collaborative Performance Framework (CPF) is attached. The arrangements for measuring performance on this Package Order should be agreed with the Project Manager at the inception of the work. As an absolute minimum a completed KPI report will be required in accordance with the CPF guidance and measured against the contract KPIs. This is one of a number of factors that will be considered by Highways England when allocating future work.

Invoices should be sent to FS Payments at Highways England, The Cube, 199 Wharfside Street, Birmingham, B1 1RN, quoting the Project Manager’s

name, Blanket Purchase Agreement number and release number, both obtainable from the Project Manager**.**

Please note you must not make any public announcements and all media enquiries should be directed to the Highways England Press Office.

Please acknowledge receipt of this letter by return.

Yours faithfully,

**Redacted**

Procurement Group Manager

Highways England Procurement (Major Projects)

Email: **Redacted**