



Schedule 12
Part A

WARD: Regent's Park
UPRN: 010033553412

City of Westminster

64 Victoria Street, London, SW1E 6QP

Premises licence

Regulation 33, 34

Premises licence number:

14/08020/LIPDPS

Original Reference:

06/01222/LIPN

Part 1 – Premises details

Postal address of premises:

Regent's Park
Outer Circle
Regents Park
London
NW1 4RY

Telephone Number: 020 7486 7905

Where the licence is time limited, the dates:

Not applicable

Licensable activities authorised by the licence:

Performance of Dance
Exhibition of a Film
Performance of Live Music
Playing of Recorded Music
Anything of a similar description to Live Music, Recorded Music or Performance of Dance
Performance of a Play
Sale by Retail of Alcohol

The times the licence authorises the carrying out of licensable activities:

Performance of Dance

Monday to Sunday: 10:00 to 22:30

Exhibition of a Film

Monday to Sunday: 10:00 to 22:30

Performance of Live Music

Monday to Sunday: 10:00 to 22:30

Playing of Recorded Music

Monday to Sunday: 10:00 to 22:30

Anything of a similar description to Live Music, Recorded Music or Performance of Dance

Monday to Sunday: 10:00 to 22:30

Performance of a Play

Monday to Sunday: 10:00 to 22:30

Sale by Retail of Alcohol

Monday to Sunday: 12:00 to 22:30

The opening hours of the premises:

Monday to Sunday: 05:00 to 22:30

Where the licence authorises supplies of alcohol, whether these are on and/or off supplies:

Alcohol is supplied for consumption on the Premises.

Part 2**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence:**

Royal Parks Agency
The Old Police House
Hyde Park
London
Telephone Number: 020 7298 2000

Registered number of holder, for example company number, charity number (where applicable)

N/A

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol:

Name: Stephen Anthony Cunningham

Please note: It is the policy of the Licensing Authority not to display the address details of a designated premises supervisor.

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol:

Licence Number: 14187
Licensing Authority: London Borough of Tower Hamlets

Date: 25th November 2014

Signed: pp
Operational Director - Premises Management

Annex 1 – Mandatory conditions

1. No supply of alcohol may be made at a time when there is no designated premises supervisor in respect of this licence.
2. No supply of alcohol may be made at a time when the designated premises supervisor does not hold a personal licence or the personal licence is suspended.
3. Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.
4.
 - (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
6.
 - (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 - (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.

7. The responsible person must ensure that—

- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

A responsible person in relation to a licensed premises means the holder of the premise licence in respect of the premises, the designated premises supervisor (if any) or any individual aged 18 or over who is authorised by either the licence holder or designated premises supervisor. For premises with a club premises certificate, any member or officer of the club present on the premises in a capacity that which enables him to prevent the supply of alcohol.

8(i) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

8(ii) For the purposes of the condition set out in paragraph 8(i) above -

- (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) "permitted price" is the price found by applying the formula -

$$P = D + (D \times V)$$

Where -

- (i) P is the permitted price,
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
- (i) the holder of the premises licence,

- (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
- 8(iii). Where the permitted price given by Paragraph 8(ii)(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- 8(iv). (1) Sub-paragraph 8(iv)(2) below applies where the permitted price given by Paragraph 8(ii)(b) above on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.
9. Admission of children to the premises must be restricted in accordance with the film classification recommended by the British Board of Film Classification or recommended by this licensing authority as appropriate.
10. All persons guarding premises against unauthorised access or occupation or against outbreaks of disorder or against damage (door supervisors) must be licensed by the Security Industry Authority.

Annex 2 – Conditions consistent with the operating Schedule

None

Annex 3 – Conditions attached after a hearing by the licensing authority

Conditions related to Regulated Entertainment:

11. Save for unanticipated occurrences or emergencies and with the agreement of the relevant officer(s) of the Regents Park licensing & Safety Advisory Group, the hours when the licensable activities will be no later than the permitted hours.
12. Unless otherwise agreed with the relevant members of the Regents Park licensing & Safety Group, bars will be closed at last 30 minutes before the event finish time.
13. A total of 2 major events as defined in the report is permitted per annum with the capacity of not more than 22, 000 at any one event. A total of 70 minor events (i.e. not defined as 'Major') is permitted, 30 of which are allowed to take place after 18.30 hours but to have ceased by 22:00

General:

14. Unless otherwise agreed, the total number of people to be accommodated for the purpose of this Licence, in any event site at any one time, is 22,000 (excluding security, staff, performers and employees).
15. Save for unanticipated occurrences or emergencies, and with the agreement of relevant officer(s) of the Regents Park Licensing and Safety Advisory Group, the hours when the licensable activities will be carried out will be no later than the hours set out above.
16. The Agency ("Licensee") shall ensure that risk assessments are produced for each event, and these shall be made available to the Environmental Health Consultation Team.
17. External organisers of events shall be referred to the relevant Guides issued by the Agency, copies of which have been deposited with the Licensing Authority.
18. The Licensee shall ensure that external organisers are issued with an agreement for hire of the Park, or part thereof. This agreement shall include the conditions attached to the Premises Licence and, if relevant, those agreed as a result of meetings of the Regents Park Licensing and Safety Advisory Group.
19. Save for events to which Condition 47 applies, the Licensee will take all reasonable steps to ensure that amplified music will not cause a nuisance.

Conditions for the Sale of Alcohol

20. For Major Events (as defined at condition 23), at least one Personal Licence Holder shall be present during the whole time alcohol is sold.
21. When alcohol is sold at an event the following conditions shall apply to all bars, both for the public and in hospitality areas:
 - (a) Bars shall be closed no later than the event finish time.
 - (b) Bars shall not be permitted to run price promotions, happy hours or other promotions designed to encourage excessive drinking.
 - (c) Drinks shall not be sold or served in glass vessels or containers.
22. Unless otherwise agreed by the Police, alcohol shall not be sold on more than 20 days in any calendar year. For each of the 20 days the Responsible Authorities must be given a minimum of 28 days notice and the Metropolitan Police will have the right

to veto the sale of alcohol at events provided they give notice of their veto no later than 7 days after being notified by the Agency.

Conditions applicable to Major Events

23. Unless the prior consent of the Environmental Health Consultation Team has been obtained, the premises may hold up to 4 Major Events in any calendar year. Major Events are defined as an Event involving:
 - (a) The playing of live and /or recorded music where such entertainment is a principal reason for persons attending the Event; and
 - (b) Where the number of persons predicted to attend the event (excluding security, staff, performers and employees) exceeds 4999.
24. Any major events will be notified to the Responsible Authorities and Regents Park Licensing and Safety Advisory Group with a minimum 28 days notice, unless otherwise agreed. Any member of the Regents Park licensing and Safety Advisory Group may request a meeting for such other events not included in the definition of Major Event set out above.
25. Save for events to which condition 23 applies licensable activities after 18:30 shall be restricted to no more than 30 days per annum and such activities shall cease no later than 22:00 with the exception of the showing of films where the hours above apply.
26. There will be no more than 72 events (including events as defined in paragraph 23 above) where there is regulated entertainment or the showing of films in any calendar year.
27. Membership of the Regents Park Licensing and Safety Advisory Group will include as a minimum; the Licensee, the event organiser (where the Licensee is not the event organiser), the Licensing Authority, Environmental Health Consultation Team, Westminster Special Events and Emergency Planning, Metropolitan Police Service, LFEPA, London Ambulance Service and Transport for London. Additional members will be invited as appropriate for each meeting.
28. Where alcohol is sold, the name and contact telephone number of the Designated Premises Supervisor will be displayed in a prominent position on the premises, so that it is clearly visible.
29. An advertised 'hotline' telephone number to the Licensee will be available to local residents.
30. Any queue which forms outside the premises shall be stewarded at all times to ensure that minimal disturbance is caused.
31. The Licensee will encourage patrons not to congregate outside the premises after the event has finished.
32. Promotional literature and tickets shall contain information regarding public transport options and request patrons to leave the area quietly.
33. The Licensee must nominate one person for each Major Event to act as safety co-ordinator, who is authorised by the Licensee to act on his behalf to carry out all reasonable requests made by the Regents Park Licensing and Safety Advisory Group or their authorised representative.
34. The Licensee must provide the Regents Park Licensing and Safety Advisory Group or their authorised representative with the particulars of the nominated safety co-ordinator.

35. Unless otherwise agreed, no later than 28 days prior to the event the Licensee must ensure an Event Management Plan is presented to the Regents Park Licensing and Safety Advisory Group, or their authorised representative for their comment and advice. The Event Management Plan shall include, as a minimum:
 - (a) Emergency and Evacuation procedures;
 - (b) Crowd management and stewarding arrangements;
 - (c) A detailed plan showing site layout and emergency egress points.
36. So far as is reasonably practicable the Event Organiser must ensure that the event is run in accordance with the Event Management Plan.
37. The Licensee shall ensure that there are adequate means of control to ensure that only permitted numbers of persons gain access to the event site.
38. Adequate stewarding within the event area must be provided at all times during the licensed event.
39. Upon reasonable request, authorised enforcement officers of the Responsible Authorities: Environmental Health Consultation Team, Metropolitan Police Service and London Fire Brigade, must be provided with security passes for full and free access at all times to each and every part of the licensed area.
40. A communication system must be provided to ensure the effective operation of the site under both normal and emergency evacuation conditions. The Licensee must provide an adequate incident control centre and a rendezvous point for the Police and other emergency services.
41. Adequate rigid barriers or fences designed to adequately resist right-angle and parallel loads commensurate with probable crowd pressure must be provided around any stage and other location where it is necessary to limit crowd pressure in the interests of safety.
42. Details of all marquees, tented structures and temporary structures should be provided including emergency exits and signage, fire warning and fire fighting equipment.
43. All fabric, including curtains and drapes used on stage for tents and marquees, or plastic and weather sheeting, shall be inherently or durably flame retardant to the relevant British Standards. Certificates of compliance must be available upon request by the Regents Park Licensing and Safety Advisory Group or their authorised representatives.
44. Full structural design details and calculations of all and any structures to be erected within the licensed area, must be submitted to the Westminster City Council Building Control. A certificate from a competent person or engineer that a completed structure has been erected in accordance with the structural drawings and design specification must be available for inspection prior to a relevant structure being used during the licensed event.
45. Any moving flown equipment must contain a device or method whereby failure in the lifting system would not allow the load to fall. All hung scenery and equipment must be provided with a minimum of two securely fixed independent suspensions such that in the event of failure of one suspension the load will be safely sustained.
46. A sufficient number of easily identifiable, readily accessible receptacles for refuse must be provided, including provisions for concessions. Arrangements must be made

for regular collection. Public areas must be kept clear of refuse and other combustible waste prior to, and so far as is reasonably practicable, during the licensed event.

47. After any event any litter remaining will be collected and removed from the site as soon as physically possible, either overnight or starting daybreak the following day if it is considered impractical to collect the litter in darkness.
48. The Licensee must maintain a regular fire patrol at all times when the public are present in the licensed area to check for and guard against possible fire hazards. The area underneath the stage to be kept clear of flammable materials.
49. A schedule detailing types and locations of fire fighting equipment must be submitted to the Regents Park Licensing & Safety Advisory Group or their authorised representative as required.
50. The Licensee must ensure that competent persons are employed to assess the electrical requirements at the event and the compatibility of the electricity supply with the equipment to be used. Appropriate safety devices (such as 30mA Residual Current Devices at Source) must be used for electrical apparatus, particularly for any electrical equipment exposed to adverse conditions or electrical equipment to be used in association with hand held devices (e.g. microphones). The competent person must make a certificate of inspection of the electrical installation available for inspection.
51. Emergency exits and entrances to the event area must be kept clear at all times and must be provided with clearly visible signage.
52. All parts of the licensed area intended to be used in the absence of adequate daylight and all essential safety signage shall be suitably illuminated. Details of the locations and level of illumination must be submitted to the Regents Park Licensing and Safety Advisory Group or their authorised representative. Electrical generators, where used, must be:
 - (a) Suitably located clear of buildings, marquees and structures, and free from flammable materials;
 - (b) Enclosed to prevent unauthorised access;
 - (c) Able to provide power for the duration of the event;
 - (d) Where provided for essential communications or lighting be provided with secondary units in the event of primary generator failure.
53. All spare fuel, including LPG, must be kept and stored safely in accordance with relevant Health and Safety legislation and suitable safety signage and fire fighting equipment provided.
54. Unless otherwise agreed, details of any proposed use and storage of lasers, special effects, fireworks or pyrotechnics shall be presented to the Regents Park Licensing and Safety Advisory Group or their authorised representative, and the Environmental Health Consultation Team 28 days in advance of the event.
55. The following noise conditions shall apply:
 - (a) The Agency shall ensure that a noise control consultant shall be appointed, who shall liaise between all parties including the Agency, promoter, sound system supplier, sound engineer and the Environmental Health Consultation Team on all matters relating to noise control prior to the event.

- (b) For the purposes of monitoring music noise levels during the event and sound check, the noise control consultant shall contact the Environmental Health Consultation Team and agree noise sensitive locations which are to be used to monitor compliance with conditions (d) and (e).
 - (c) A noise propagation test shall be undertaken in consultation with representative(s) of the Environmental Health Consultation Team prior to each Major Event in order to set appropriate control limits at the sound mixer position. The sound system shall be configured and operated in a similar manner as intended for the event. The sound source used for the test shall be similar in character to the music likely to be produced during the event.
 - (d) The control limits set at the mixer position shall be adequate to ensure that the Music Noise Level shall not at 1 metre from the façade of any noise sensitive premises exceed the background noise level by more than 15 dB(A) over a 5 minute period.
 - (e) Rehearsal and sound check times will be limited between the hours of 10:00 and 20:00. Notification of the time(s) and duration of sound checks shall be provided to the Environmental Health Consultation Team at least 24 hours beforehand.
 - (f) The Agency shall ensure that the promoter, system supplier and all individual sound engineers are informed of the sound control limits and that any instructions from the noise control consultant regarding noise levels shall be implemented.
 - (g) A communications link should be provided to enable condition (f) above to be complied with and any numbers / radios shall be made available to the Environmental Health Consultation Team prior to the event starting.
 - (h) The appointed noise control consultant shall continuously monitor noise levels at the sound mixer position and advise the sound engineer accordingly to ensure that the noise limits are not exceeded. The Environmental Health Consultation Team shall have access to the results of the noise monitoring at all times. The Environmental Health Consultation Team shall have access and facilities to enable them to carry out their own monitoring.
 - (i) No members of the audience shall be allowed within 3 metres of any speakers.
 - (j) The speakers must be located to the satisfaction of the Environmental Health Consultation Team.
 - (k) Residential properties in the immediate vicinity the Park will be contacted prior to any Major Event advising them of the times of the Event and any sound check or rehearsal times and giving them a telephone number to contact in the event that they have any complaints.
56. Adequate medical and first aid cover and facilities appropriate to the licensed event must be provided.
57. Adequate drinking water points in suitable locations shall be provided and maintained to the satisfaction of the Regents Park Licensing and Safety Advisory Group or their authorised representative.
58. Adequate sanitary accommodation shall be provided and maintained to serve the licensed event to at least the standards contained within the "Guide to Health Safety and Welfare at Pop Concerts and Similar Events", or as advised by the Environmental Health Consultation Team. Suitable arrangements must be made for

the collection and disposal of used hand towels, sanitary towels and other refuse from the sanitary accommodation.

59. Details of the proposed location, level of provision and means of effective maintenance and servicing of sanitary accommodation must be submitted to the Regents Park Licensing and Safety Advisory Group or their authorised representative if requested.
60. During the build up and break down of the events site, any activities that might cause noise to be audible outside the Park will be limited to the hours of 08:00 to 20:00 Monday to Friday, and 10:00 and 18:00 Saturday to Sunday.
61. Any generators, refrigerators or other machinery running overnight shall be silenced, screened or sited so as not to be audible outside the Park.
62. There shall be a welfare point (or equivalent area) for the reporting and management of lost children. The welfare point will be staffed by trained members of staff who will be in radio contact with the head steward and the safety co-ordinator.
63. The Event Organiser, contractor and any staff employed thereof shall comply with the Conditions of this Licence.
64. The Agency must ensure all reasonable endeavours to ensure that all functions relating to the setting up, the executions and dismantling of the event, the licensed area and all equipment are carried out in accordance with the Health and Safety at Work etc Act 1947 and all related regulations, Codes of Practice and Guidance Notes. The Agency must afford all assistance for the necessary inspections relating to Health and Safety both prior to and during the licensed event. All documentation required by the Health and Safety at Work etc Act 1947 relating to contractors and employees must be available for inspection by authorised officers at all times during the licensed event and must be kept at a location at the licensed area to be nominated by the Agency to the Regents Park Licensing and Safety Advisory Group or their authorised representative.
65. The event organiser will comply with all reasonable requirements of the Environmental health Consultation Team, Westminster City Council, the London Fire and Emergency Planning Authority and the Metropolitan Police Service.
66. For Major Events (as defined by condition 23), the Licence Holder will liaise with Westminster City Council's Environmental Health Service and the Crown Estate Paving Commission concerning cleansing and litter collection arrangements in the area immediately surrounding the premises. Any staff employed thereof shall comply with the Conditions of this Licence.

Annex 4 – Plans

Attached



City of Westminster
64 Victoria Street, London, SW1E 6QP

Schedule 12
Part B

WARD: Regent's Park
UPRN: 010033553412

Premises licence
summary

Regulation 33, 34

Premises licence number:

14/08020/LIPDPS

Part 1 – Premises details

Postal address of premises:

Regent's Park
Outer Circle
Regents Park
London
NW1 4RY

Telephone Number: 020 7486 7905

Where the licence is time limited, the dates:

Not applicable

Licensable activities authorised by the licence:

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Performance of Live Music
Playing of Recorded Music
Anything of a similar description to Live Music, Recorded Music or Performance of Dance
Performance of a Play
Sale by Retail of Alcohol

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Playing of Recorded Music

Monday to Sunday: 10:00 to 22:30

Anything of a similar description to Live Music, Recorded Music or Performance of Dance

Monday to Sunday: 10:00 to 22:30

Performance of a Play

Monday to Sunday:	10:00 to 22:30
Sale by Retail of Alcohol	
Monday to Sunday:	12:00 to 22:30

The opening hours of the premises:	
Monday to Sunday:	05:00 to 22:30

Where the licence authorises supplies of alcohol, whether these are on and/or off supplies:

Alcohol is supplied for consumption on the Premises.

Name and (registered) address of holder of premises licence:

Royal Parks Agency
The Old Police House
Hyde Park
London

Registered number of holder, for example company number, charity number (where applicable)

N/A

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol:

Name: Stephen Anthony Cunningham

State whether access to the premises by children is restricted or prohibited:

Restricted

Date: 25th November 2014

Signed: pp
Operational Director - Premises Management