

**National Microbiology Framework Agreement**  
**Order Form**  
**Reference C147959**  
**Launch Diagnostics Ltd**

**FROM**

<b>Authority:</b>	The Secretary of State for Health and Social Care as part of the Crown acting through the UK Health Security Agency of Nobel House, 17 Smith Square, London, SW1P 3HX (the <b>"Authority"</b> ).
<b>Invoice address:</b>	Post: The UK Health Security Agency, Nobel House, Smith Square, London, SW1P 3JR Email [REDACTED]
<b>Contract Manager:</b>	Name: [REDACTED] [REDACTED]
<b>Secondary Contact: business operational contact/project manager</b>	Name: [REDACTED] [REDACTED]
<b>Procurement lead</b>	Name: [REDACTED] [REDACTED]
<b>Name and address for notices:</b>	Name: [REDACTED] [REDACTED]  Address: UK Health Security Agency, Nobel House, 17 Smith Square, London SW1P
<b>Internal reference (if applicable):</b>	CRE ID 4156

**TO:**

<b>Supplier:</b>	Launch Diagnostics Ltd, Ash House, Ash Road, New Ash Green, Longfield DA3 8JD (the <b>"Supplier"</b> )
<b>Contract Manager:</b>	Name: [REDACTED] [REDACTED] [REDACTED]

<b>Secondary Contact:</b>	Name: [Redacted] [Redacted] [Redacted]
<b>Account Manager:</b>	Name: [Redacted] [Redacted] [Redacted]
<b>Name and address for notices:</b>	Name: [Redacted] [Redacted]

**Applicable terms and conditions**

The following terms and conditions are applicable to the Contract for this Order:

<b>Appendix A</b>	Call-off Terms and Conditions for the Supply of Goods and the Provision of Services	<b>Applicable to this Contract</b>
<b>Appendix B</b>	Optional Additional Call-off Terms and Conditions for Installation and Commissioning Services	<input checked="" type="checkbox"/> (only applicable if this box is checked)
<b>Appendix C</b>	Optional Additional Call-off Terms and Conditions for Maintenance Services	<input type="checkbox"/> (only applicable if this box is checked)
<b>Appendix D</b>	Optional Additional Call-off Terms and Conditions for Bespoke Research, Development and Manufacturing Requirements	<input type="checkbox"/> (only applicable if this box is checked and to the extent the applicable terms are included in Annex A (Order Specific Key Provisions))
<b>Appendix E</b>	Optional Additional Call-off Terms and Conditions for Reagent Rental	<input type="checkbox"/> (only applicable if this box is checked)
<b>Appendix F</b>	Optional Additional Call-off Terms and Conditions for Managed Equipment Services	<input type="checkbox"/> (only applicable if this box is checked)
<b>Appendix G</b>	Optional Additional Call-off Terms and Conditions for Clinical Laboratory Diagnostic Testing Services	<input type="checkbox"/> (only applicable if this box is checked and to the extent the applicable terms are included in Annex A (Order Specific Key Provisions))
<b>Appendix H</b>	Further Optional Additional Call-off Terms and Conditions Each of the following clauses in Appendix H is only applicable to this Contract if the relevant box is checked:	(only applicable if one or more boxes are checked)
	1. TUPE applies at the commencement of the provision of Services	<input type="checkbox"/>
	2. TUPE on exit	<input type="checkbox"/>
	3. Different levels and/or types of insurance	<input type="checkbox"/>
	4. Induction training for Services	<input type="checkbox"/>
	5. Further Authority obligations	<input type="checkbox"/>
	6. Assignment of Intellectual Property Rights in deliverables, materials and outputs of the Services	<input type="checkbox"/>

	7. Inclusion of a Change Control Process	<input type="checkbox"/>	
	8. Authority step-in rights	<input type="checkbox"/>	
	9. Guarantee	<input type="checkbox"/>	
	10. Termination for convenience	<input checked="" type="checkbox"/>	
	11. Pre-Acquisition Questionnaire	<input type="checkbox"/>	
	12. Time of the essence (Goods)	<input type="checkbox"/>	
	13. Time of the essence (Services)	<input type="checkbox"/>	
	14. Specific time periods for inspection	<input type="checkbox"/>	
	15. Specific time periods for rights and remedies under Clause 3.6 of Schedule 2 of Appendix A	<input type="checkbox"/>	
	16. Right to terminate following a specified number of material breaches	<input type="checkbox"/>	
	17. Expert Determination	<input type="checkbox"/>	
	18. Consigned Goods	<input type="checkbox"/>	
	19. Improving visibility of Sub-contract opportunities available to Small and Medium Size Enterprises and Voluntary, Community and Social Enterprises	<input type="checkbox"/>	
	20. Management Charges and Information	<input type="checkbox"/>	
	21. COVID-19 related enhanced business continuity provisions	<input type="checkbox"/>	
	22. Buffer stock requirements	<input type="checkbox"/>	
	23. Modern slavery	<input checked="" type="checkbox"/>	
	24. The additional Order Specific Key Provisions set out at Annex A (Order Specific Key Provisions) to this Order Form shall also apply to this Contract.	<input checked="" type="checkbox"/>	

**1. CONTRACT DETAILS**

**(1.1) Commencement Date:** As per the date of UKHSA signature within this document.

**(1.2) Services Commencement Date (if applicable):**

N/A

**(1.3) Contract Price ((i) breakdown and (ii) payment profile):**

1.3.1 The total contract value shall be ten thousand, six hundred and forty-nine pounds and nine pence only (£10,649.09) (Excl. VAT) (the **"Total Contract Value"**). This contract covers the period from date of UKHSA signature to 31 March 2023.

1.3.2 The Total Contract Value is the maximum value of services which can be ordered under this Contract.

1.3.3 Payment terms are net 30 days in arrears from the date the Authority receives valid consolidated invoices in accordance with this Contract.

1.3.4 The Supplier shall comply with the invoicing process and associated terms see Section 2 of Annex A (Order Specific Key Provisions)

**(1.4) Term of Contract:**

1.4.1 This Contract shall be deemed to have commenced on date of UKHSA signature (the **"Commencement Date"**) and shall, unless terminated earlier, or extended, in accordance with its terms, expire on 31 March 2023 (the **"Term"**).

**(1.5) Term extension options:**

N/A

**2. GOODS AND/OR SERVICES REQUIREMENTS**

**(2.1) Description of the Goods / Services:**

The specification of the Goods/Services (the **"Specification"**) is as set out in this Clause 2.1.

2.1.1 This contract covers the purchase and installation of one (1) Zinexts MagPurix 12A Extraction Processor for the Authority as outlined below.

2.1.2 The Supplier shall ensure delivery and invoicing of the goods/services takes place after the Contract commencement date and prior to the end of the Term (31<sup>st</sup> March 2023).

**Specification - Zinexts MagPurix 12A Extraction Processor**

<b>Model</b>	MagPurix 12A
<b>Instrument Type:</b>	Benchtop automated nucleic acid extractor
<b>Sample Processing:</b>	1 to 12 samples per batch
<b>Sample Volume Handling:</b>	100 –2000uL
<b>Processing Time:</b>	See purification kit manual for details
<b>Heat Block Temperature:</b>	60°C to 70°C (assuming the room temperature of ~25°C)
<b>Protocol Input:</b>	Barcode Reader
<b>UV Light</b>	30 minutes @ 250 nm
<b>Built-in Features:</b>	LCM Display Screen
<b>Instrument Dimensions:</b>	56 cm W x 51 cm D x 59 cm H
<b>Weight:</b>	60 kg
<b>Input Power:</b>	AC 100-240 V, 240 VA, 50/60 Hz
<b>Operating Temperature:</b>	15-40°C
<b>Operating Humidity:</b>	30-80%
<b>Fuse:</b>	F3.15A 250V
<b>Temperatures allowed during transportation/ storage/ packaging:</b>	-25°C to +70°C

- 1 year warranty included - fully comprehensive

**(2.2) Premises and Location(s) at which the Services are to be provided:**

2.2.1 The Supplier shall deliver the goods to the address listed in Appendix 1.

2.2.2 Primary delivery contact: Business Operational Contact: Steve Wilson

E-mail [REDACTED]

2.2.3 The Supplier shall provide the following data when notifying the Delivery Contact:

- Supplier name;
- Authority's Order Number;
- Item reference, Supplier's part code, description and quantity;

2.2.4 The Delivery Contact will confirm:

- Booking reference number;
- Date and time of service (where applicable); and
- Delivery address.

2.2.5 Delivery of the Goods shall be considered to have occurred when the Delivery Contact or other authorised representative of the Authority at the Authority's nominated location has signed the service / maintenance recording sheet.

**(2.3) Key personnel of the Supplier to be involved in the Goods / Services:**

Name: [REDACTED]

Address: Launch Diagnostics Ltd, Ash House, Ash Road, New Ash Green, Longfield DA3 8JD

Phone: [REDACTED]  
[REDACTED]**(2.4) Performance standards:**

- The Supplier shall deliver the Goods to good industry standards.
- Timely delivery of the Services in accordance with section 2.6 below.
- Quality of Goods/Services i.e. Goods/Services to meet Specifications as stated in section 2.1 & 2.5.
- Proof of delivery of the Goods/Services to be supplied with each invoice.

**(2.5) Quality standards:**

The Supplier shall supply the equipment to the level of the Supplier's manufactured specifications as sold by the Supplier to the Authority.

**(2.6) Contract monitoring arrangements:**

The Authority Contract Manager (or their delegate) and the Supplier Contract Manager shall meet Monthly (or such other frequency as reasonably requested by the Authority) and no less than quarterly (unless otherwise notified by the Authority) to discuss the Supplier's performance and other matters connected to the delivery of the Contract.

**(2.7) Management information and meetings:**

2.7.1 At the Authority's request, within five (5) Working Days of such request, the Supplier shall provide such management information to the Authority as the Authority may reasonably request from time to time (including without limit any information about the Supplier's supply chain and its compliance in relation to sustainability requirements).

2.7.2 Performance and key performance indicators to be reported by the Supplier on an annual basis include:

1. List of current equipment (the "Asset Register")
2. Number of service call outs received with reference to associated equipment serial number
3. Equipment performance reviewed including levels of equipment break down
4. Review of response time and time to fix rate resolution
5. Details of callouts by location, including root cause analysis; and
6. Repairs carried on-site.

### 3. CONFIDENTIAL INFORMATION (if applicable)

#### (3.1) The following information shall be deemed Confidential Information:

- Supplier pricing.
- Contact details including, but not limited to, email addresses, landline / mobile phone numbers, etc. of Supplier representatives
- Contact details including, but not limited to, email addresses, landline / mobile phone numbers, etc. of Authority's representatives

#### (3.2) Duration that the information shall be deemed Confidential Information:

For a period of three (3) years after the expiry or earlier termination of this Contract unless otherwise agreed in writing by the Parties.

### 4. DATA PROCESSING (if applicable)

#### (4.1) Personal Data to be processed by the Supplier:

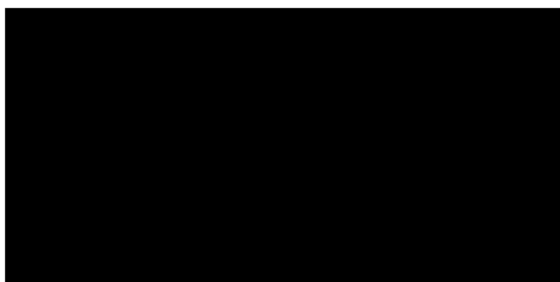
In accordance with the Data Protection Protocol.

### 5. LEASE / LICENSE (if applicable)

#### (5.1) The Authority is granting the following lease or licence to the Supplier:

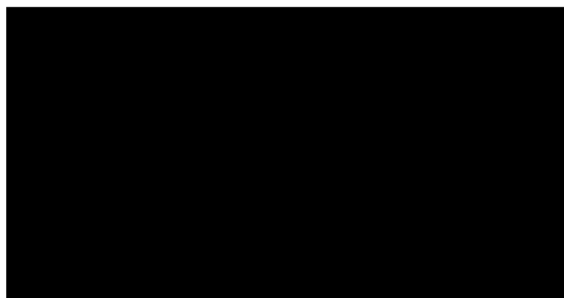
N/A

Signature for and on behalf of the Authority:



Date Signed: 10th March 2023

Signature for and on behalf of the Supplier:



Date Signed: 10/03/2023



## **Annex A**

### **Order Specific Key Provisions**

#### **1. Delivery and Risk:**

- 1.1. The Supplier shall deliver the services to the location(s) set out in Appendix 1 of this order form.
- 1.2. The Supplier will ensure that the provisions of service support are made in accordance with the terms of this Order Form including Appendices 1 and 2 hereto, and the Call-Off Terms and Conditions.

#### **2. Invoicing Process:**

- 2.1 Payment terms are net 30 days from receipt of a valid monthly invoice.
- 2.2 Within 10 Business Days of receipt of the Supplier's countersigned copy of the Contract, the Authority will send a unique purchase order ("PO") number. The Supplier must be in receipt of a valid PO number before submitting an invoice.
- 2.3 The Supplier shall provide an invoice to the Authority for all Services received and accepted by the Authority.
- 2.4 The Supplier shall send all invoices for approval and shall include the proof of delivery to the Authority's designated finance mailbox e-mail: [REDACTED] and their agreed representative (to be confirmed at first Supplier meeting) before being submitted for payment.
- 2.5 All invoices must be sent quoting a valid purchase order number. The Supplier shall provide a current statement of accounts on a monthly basis; this is a standard commercial process and should show all invoices raised and amounts outstanding.
- 2.6 The Supplier shall provide compliant invoices that include a valid PO number, PO line item number (if applicable), PO line description, and the details (name and telephone number) of the Authority's authorised representative. Non – compliant invoices will be sent back to the Supplier, which may lead to a delay in a payment.
- 2.7 In support of Services being delivered the Supplier shall provide to the Authority a signed delivery note confirming receipt of the services.
- 2.8 The UK Health Security Agency, Nobel House, Smith Square, London, SW1P 3JR Supplier queries regarding payment must be forwarded to the Authority's Accounts Payable section by email to:  
[REDACTED]

## **Appendix 1**

### **Delivery and Contact Details**

**UKHSA Birmingham Laboratory  
Pathology Stores  
Birmingham Heartlands Hospital  
Bordesley Green East  
Birmingham  
B9 5ST**

