

Framework Schedule 6 (Order Form Template and Call-Off Schedules)
Crown Copyright 2018

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: **TIS0433**

THE BUYER: **Insolvency Service**

BUYER ADDRESS Seneca House, Amy Johnson Way, Blackpool

THE SUPPLIER: [REDACTED] on behalf of Flexiform Business Furniture Limited

SUPPLIER ADDRESS: 1392 Leeds Road, Bradford, West Yorkshire

REGISTRATION NUMBER: **02542123**

DUNS NUMBER:

This Order Form, when completed and executed by both Parties, forms a Call-Off Contract. A Call-Off Contract can be completed and executed using an equivalent document or electronic purchase order system.

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 11th June 2021.

It's issued under the Framework Contract with the reference number TIS0433, RM6119, Lot8 for the provision of Hub Furniture.

CALL-OFF LOT(S):

LOT 8

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Crown Copyright 2018

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) **RM6119**
3. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6119
 - Joint Schedule 2 (Variations)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 6 (Key Subcontractors)
 - Joint Schedule 7 (Financial Difficulties)
 - Joint Schedule 8 (Guarantee)
 - Joint Schedule 9 (Minimum Standards of Reliability)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Joint Schedule 12 (Supply Chain Visibility)
 - Call-Off Schedules for **TIS0433**
 - Call-Off Schedule 1 (Transparency Reports)
 - Call-Off Schedule 2 (Staff Transfer)
 - Call-Off Schedule 3 (Continuous Improvement)
 - Call-Off Schedule 5 (Pricing Details)
 - Call-Off Schedule 7 (Key Supplier Staff)
 - Call-Off Schedule 9 (Security – Part A of Form selected)
 - Call-Off Schedule 11 (Installation Works)
 - Call-Off Schedule 14 (Service Levels)
 - Call-Off Schedule 15 (Call-Off Contract Management)
 - Call-Off Schedule 16 (Benchmarking)
 - Call-Off Schedule 18 (Background Checks)
 - Call-Off Schedule 20 (Call-Off Specification)
4. CCS Core Terms (version 3.0.7)
5. Joint Schedule 5 (Corporate Social Responsibility) RM6119

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

[None]

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Crown Copyright 2018

CALL-OFF START DATE: 21st June 2021

CALL-OFF EXPIRY DATE: 20th June 2023

CALL-OFF INITIAL PERIOD: 2 Years (with the option of 2 x 1-year extensions)

CALL-OFF DELIVERABLES

Option B: See details in Call-Off Schedule 20 (Call-Off Specification)]

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is [REDACTED] Estimated Charges in the first 12 months of the Contract. The Buyer must always provide a figure here]

CALL-OFF CHARGES

See details in Call-Off Schedule 5 (Pricing Details)]

REIMBURSABLE EXPENSES

Recoverable as stated in the Framework Contract]

PAYMENT METHOD

PO to be raised for orders and supplier to invoice on receipt of these items. Once invoice received, payment to be made by BACS within 28 days.

BUYER'S INVOICE ADDRESS:

payments@insolvency.gov.uk

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]
Commercial Business partner

BUYER'S ENVIRONMENTAL POLICY

<https://www.gov.uk/government/publications/environmental-and-sustainability-policy>

BUYER'S SECURITY POLICY

<https://www.gov.uk/government/organisations/insolvency-service/about/procurement>

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]
Sales Director

Framework Schedule 6 (Order Form Template and Call-Off Schedules)
Crown Copyright 2018

45 Gee Street, London, EC1V 3JU

SUPPLIER'S CONTRACT MANAGER

[REDACTED]

Contracts Manager

[REDACTED]

1392 Leeds Road, Bradford, BD3 7AE

PROGRESS REPORT FREQUENCY

Bi-annually on the first working day following 6 months after the contract start date and then every 6 months.

PROGRESS MEETING FREQUENCY

Bi- annually starting a week after the Progress Report and then every 6 months

KEY STAFF

As per schedule 7

COMMERCIALLY SENSITIVE INFORMATION

Not applicable

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

There's a guarantee of the Supplier's performance provided for all Call-Off Contracts entered under the Framework Contract.

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)]

Framework Schedule 6 (Order Form Template and Call-Off Schedules)
 Crown Copyright 2018

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	[Redacted]	Signature:	[Redacted]
Name:	[Redacted]	Name:	[Redacted]
Role:		Role:	Head of Commercial Governance
Date:	18/6/2021	Date:	21/6/2021

-  Call-Off Schedule 4 - Call-Off Tender.docx
 
 Call-Off Schedule 7 - Key Supplier Staff FLE
  Call-Off Schedule 9 - Security.docx
  Call-Off Schedule 11 - Installation Works.docx
-  Call-Off Schedule 14 - Service Levels.docx
  Call-Off Schedule 15 - Call Off Contract Ma
  Call-Off Schedule 16 - Benchmarking.docx
  Call-Off Schedule 20 - Specification.docx
  Annex A Reporting Measures for Social V
-  Appendix X - Statement of Requirer
  Joint Schedule 5 - Corporate Social Resp
  RM6119-Core-Terms (7).docx