**Framework Schedule 6 (Order Form Template and Call-Off Schedules)**

**Order Form**

CALL-OFF REFERENCE: **RM6178/705308450**

THE BUYER: **Ministry of Defence (Defence Infrastructure Organisation)**

BUYER ADDRESS St. George’s House, DMS Whittington, Tamworth Road, WS14 9PY

THE SUPPLIER: [**Insert** name of Supplier]

SUPPLIER ADDRESS:[**Insert** registered address (if registered)]

REGISTRATION NUMBER:[**Companies House can provide if Ltd**]

DUNS NUMBER: **[Insert** if known]

SID4GOV ID: **[Insert** if known]

This Order Form is for the provision of the Call-Off Deliverables and dated **23rd September 2022**.

It’s issued under the Framework Contract with the reference number RM6178 Water, Wastewater and Ancillary Services (2) for the provision of Water, Wastewater and Ancillary Services

CALL-OFF LOT(S):

**LOT 2**

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6178 Water, Wastewater and Ancillary Services (2)
3. The following Schedules in equal order of precedence:

* Joint Schedules for RM6178 Water, Wastewater and Ancillary Services (2)
  + Joint Schedule 2 (Variation Form)
  + Joint Schedule 3 (Insurance Requirements)
  + Joint Schedule 4 (Commercially Sensitive Information)
  + Joint Schedule 6 (Key Subcontractors)
  + Joint Schedule 7 (Financial Difficulties)
  + Joint Schedule 10 (Rectification Plan)
  + Joint Schedule 11 (Processing Data)
  + Joint Schedule 12 (Supply Chain Visibility)
* Call-Off Schedules for Call-Off 705308450
  + Call-Off Schedule 1 (Transparency Reports)- NOT USED
  + Call-Off Schedule 2 (Staff Transfer)- NOT USED
  + Call-Off Schedule 3 (Continuous Improvement)- NOT USED
  + Call-Off Schedule 5 (Pricing Details)
  + Call-Off Schedule 7 (Key Supplier Staff)
  + Call-Off Schedule 8 (Business Continuity and Disaster Recovery)- NOT USED
  + Call-Off Schedule 9 (Security)- NOT USED
  + Call-Off Schedule 10 (Exit Management)- NOT USED
  + Call-Off Schedule 11 (Installation Works)- NOT USED
  + Call-Off Schedule 14 (Service Levels)- NOT USED
  + Call-Off Schedule 15 (Call-Off Contract Management)
  + Call-Off Schedule 16 (Benchmarking)- NOT USED
  + Call-Off Schedule 17 (MOD Terms)
  + Call-Off Schedule 20 (Call-Off Specification)

1. CCS Core Terms (version 3.0.8)
2. Joint Schedule 5 (Corporate Social Responsibility) RM6178 Water, Wastewater and Ancillary Services (2)
3. Call-Off Schedule 4 (Supplier Response) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

**None**

CALL-OFF START DATE: **1st November 2022**

CALL-OFF EXPIRY DATE: **1st July 2023**

CALL-OFF INITIAL PERIOD: **Eight (8) Months**

CALL-OFF DELIVERABLES

See details in Call-Off Schedule 20 (Call-Off Specification)

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **[TBD]**

CALL-OFF CHARGES

See details in Call-Off Schedule 5 (Pricing Details)]

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4, 5 and 6 (if used) in Framework Schedule 3 (Framework Prices)]

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

* [Indexation]
* [Specific Change in Law]
* [Benchmarking using Call-Off Schedule 16 (Benchmarking)]

REIMBURSABLE EXPENSES

NOT APPLICABLE

PAYMENT METHOD

Payment and invoicing shall be conducted via CP&F (Contracting Purchasing and Finance). The Potential Provider shall, in the event that they are declared the successful bidder, register with Exostar in order to facilitate use of CP&F in accordance with DEFCON 129J.

BUYER’S INVOICE ADDRESS:

Hollie Brodie

DIO MPP-DCT PM4 Dep Proj Mgr1

hollie.brodie100@mod.gov.uk

BUYER’S AUTHORISED REPRESENTATIVE

Hollie Brodie

DIO MPP-DCT PM4 Dep Proj Mgr1

hollie.brodie100@mod.gov.uk

St. George’s House, DMS Whittington, Tamworth Road, WS14 9PY

BUYER’S ENVIRONMENTAL POLICY

**JSP 418 – Management Of Environmental Protection in Defence**

BUYER’S SECURITY POLICY

**The Security Policy shall be defined by the following DEFCONs and in conjunction with the Authority’s Security Aspects Letter (SAL):**

**DEFCON 76 (Contractor’s Personnel at Government Establishments)**

**DEFCON 531 (Disclosure of Information)**

**DEFCON 658 (Cyber)- including Def-Stan 05-138**

**DEFCON 660 (OFFICIAL-SENSITIVE Security Requirements)**

Further to DEFCON 658 the Cyber Risk Profile of the Contract is Very Low, as defined in Def Stan 05-138.

SUPPLIER’S AUTHORISED REPRESENTATIVE

[**Insert** name]

**[Insert** role]

[**Insert** email address]

**[Insert** address]

SUPPLIER’S CONTRACT MANAGER

[**Insert** name]

**[Insert** role]

[**Insert** email address]

**[Insert** address]

PROGRESS REPORT FREQUENCY

As defined in the Statement of Requirement (Further Competition Invitation Appendix B1)

PROGRESS MEETING FREQUENCY

As defined in the Statement of Requirement (Further Competition Invitation Appendix B1)

KEY STAFF

[**Insert** name]

**[Insert** role]

[**Insert** email address]

**[Insert** address]

KEY SUBCONTRACTOR(S)

**[Insert** name (registered name if registered)]

COMMERCIALLY SENSITIVE INFORMATION

[Call off Schedule 4 and Call off Schedule 5 Supplier’s Commercially Sensitive Information]

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

There’s a guarantee of the Supplier's performance provided for all Call-Off Contracts entered under the Framework Contract

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)]

|  |  |  |  |
| --- | --- | --- | --- |
| **For and on behalf of the Supplier:** | | **For and on behalf of the Buyer:** | |
| Signature: | ………………………… | Signature: | …………………………. |
| Name: | ……………………….. | Name: | …………………………… |
| Role: | ……………………….. | Role: | …………………………… |
| Date: | ……………………….. | Date: | ………………………….. |