

# DPS Schedule 6 (Order Form and Order Schedules)

## Order Form

**ORDER REFERENCE:** PS22207 - Evidence to support the delivery of the Energy Advice Service - RAF032/2223

**THE BUYER:** Department for Business, Energy and Industrial Strategy

**BUYER ADDRESS:** 1 Victoria Street, London, SW1H 0ET

**THE SUPPLIER:** Energy Saving Trust Enterprises Ltd

**SUPPLIER ADDRESS:** 33 Cathedral Road, Cardiff, Wales, CF11 9HB

**REGISTRATION NUMBER:** 07805748

**DUNS NUMBER:** 217497497

**DPS SUPPLIER REGISTRATION SERVICE ID:** SQ-BFJV675

### APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated Monday, 5<sup>th</sup> September 2022.

It's issued under the DPS Contract with the reference number RM6126 for the provision of Evidence to support the delivery of the Energy Advice Service - RAF032/2223.

### **DPS FILTER CATEGORY(IES):**

Research Methods;

Data Collection (general); Quantitative > Online

Data Collection (qualitative specific) > Depth Interviews > Workshop

Evaluation and Evidence Synthesis > Literature review / Narrative review / Narrative Literature review

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## **ORDER INCORPORATED TERMS**

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) RM6126
3. DPS Special Terms
4. The following Schedules in equal order of precedence:
  - Joint Schedules for RM6126
    - Joint Schedule 2 (Variation Form)
    - Joint Schedule 3 (Insurance Requirements)
    - Joint Schedule 6 (Key Subcontractors)
    - Joint Schedule 10 (Rectification Plan)
    - Joint Schedule 11 (Processing Data)
    - Joint Schedule 12 (Supply Chain Visibility)
  - Order Schedules for PS22207
    - Order Schedule 1 (Transparency Reports)
    - Order Schedule 2 (Staff Transfer)
    - Order Schedule 5 (Pricing Details)
    - Order Schedule 7 (Key Supplier Staff)
    - Order Schedule 10 (Exit Management)
    - Order Schedule 20 (Order Specification)
5. CCS Core Terms (DPS version) v1.0.3
6. Joint Schedule 5 (Corporate Social Responsibility) RM6126
7. Order Schedule 4 (Order Tender) as long as any parts of the Order Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

## **ORDER SPECIAL TERMS**

The following Special Terms are incorporated into this Order Contract: None.

**ORDER START DATE:** Monday, 5<sup>th</sup> September 2022

**ORDER EXPIRY DATE:** Friday, 31<sup>st</sup> March 2023

**ORDER INITIAL PERIOD:** 7 months

## **DELIVERABLES**

See details in Order Schedule 20 (Order Specification).

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The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

**ORDER CHARGES**

See details in Order Schedule 5 (Pricing Details).

**REIMBURSABLE EXPENSES**

None

**PAYMENT METHOD**

All invoices should be sent to [finance@services.uksbs.co.uk](mailto:finance@services.uksbs.co.uk) or Department for Business, Energy and Industrial Strategy, 1 Victoria Street, London, SW1H 0ET. A copy of the invoice should also be sent to the Project Manager, TBC.

**BUYER'S AUTHORISED REPRESENTATIVE**  
[REDACTED]**BUYER'S ENVIRONMENTAL POLICY**

BEIS Environmental policy, version, January 2020, available online at:  
[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/991859/beis-environment-policy.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991859/beis-environment-policy.pdf)

**BUYER'S SECURITY POLICY**

Security policy framework: protecting government assets, version, 24 May 2018, available online at:  
<https://www.gov.uk/government/publications/security-policy-framework>

**SUPPLIER'S AUTHORISED REPRESENTATIVE**  
[REDACTED]**SUPPLIER'S CONTRACT MANAGER**  
[REDACTED]**PROGRESS REPORT FREQUENCY**

Weekly, on an agreed day as convenient to both parties.

**PROGRESS MEETING FREQUENCY**

Weekly, on an agreed day as convenient to both parties.

**KEY STAFF**  
[REDACTED]**KEY SUBCONTRACTOR(S)**  
[REDACTED]

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**E-AUCTIONS**

Not Applicable

**COMMERCIALLY SENSITIVE INFORMATION**

None.

**SERVICE CREDITS**

Not applicable

**ADDITIONAL INSURANCES**

Not applicable

**GUARANTEE**

Not applicable

**SOCIAL VALUE COMMITMENT**

Not applicable

For and on behalf of Energy Saving Trust Enterprises Ltd:		For and on behalf of Department for Business, Energy and Industrial Strategy:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:		Date:	