



OFFICIAL: SENSITIVE: CONTRACTS

██████████
CDW Ltd
10 Fleet Place
LONDON
EC4m 7RB

Direct Line: ██████████
E-Mail: ██████████
Our Ref: IT-2018-138
Date: 11th May 2018

Dear ██████████

**INVITATION TO TENDER FOR THE PROVISION OF A NETWORK RE-DESIGN
PROJECT – LOW LEVEL DESIGN SERVICE**

Acting on behalf of the Secretary of State for the Department for Business, Energy and Industrial Strategy (BEIS) operating through the Chief Executive of the Intellectual Property Office, I am pleased to inform you that your proposal for the above services has been accepted.

The contract is formulated from the following exchanges:-

1. Our Invitation to Tender booklet dated 16th March 2018;
2. Your proposal dated 6th April 2018; and
3. Clarification Meeting held on 8th May 2018.

Please contact ██████████, email ██████████ to discuss commencement of the work.

A purchase order for these services is also attached. When you submit an invoice can you ensure that this number is clearly stated. All invoices should be directed to ██████████

Should you require any further information please contact me.

Yours sincerely,

██████████

██████████
Procurement Manager