

	
Guarantor(s)	N/A

Contract Charges (including any applicable discount(s), but excluding VAT):	£74,777.50 (Detailed in Annex C)
Insurance Requirements	As per CCS RM6018 Research Marketplace Framework
Customer billing address for invoicing:	The Supplier shall submit invoices to the Authority at the following addresses: 

Alternative and/or additional provisions (including Schedule 6 (Additional clauses)):	N/A
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FORMATION OF CONTRACT

BY SIGNING AND RETURNING THIS LETTER OF APPOINTMENT (which may be done by electronic means) the Supplier agrees to enter a Contract with the Customer to provide the Services in accordance with the terms of this letter and the Contract Terms.

The Parties hereby acknowledge and agree that they have read this letter and the Contract Terms.

The Parties hereby acknowledge and agree that this Contract shall be formed when the Customer acknowledges (which may be done by electronic means) the receipt of the signed copy of this letter from the Supplier within two (2) Working Days from such receipt

For and on behalf of the Supplier:

Name and Title:

Signature:

Date:

For and on behalf of the Customer:

Name and Title:

Signature:

Date:

ANNEX A

Customer Project Specification

Background

The [LIFE](#) Programme is the EU's funding instrument for the environment, nature conservation and climate action. The general objective of LIFE is to contribute to the implementation, updating and development of EU environmental and climate policy and legislation by co-financing projects with European added value. The Programme is managed by the European Commission: DG Environment and DG Climate Action. It is described as a fund of last resort, available when projects fall outside the scope of other EU funding streams such as the European Structural and Investment Funds.

LIFE funds are widely used in the UK to support complex or innovative environmental projects. Natural England has estimated that the UK may receive over £200m of LIFE funds from the 2014 – 2020 Funding Period. The Commission recently revealed that the UK is the most successful member state at claiming awarded funds and Natural England have enjoyed a high success rate over the past years.. Following the exit of the UK from the EU, it is likely that the UK will no longer be able to bid for LIFE funding, though the updated regulations do enable non-EU countries to 'pay-as-they-go' to take part in the LIFE programme.

The overall aim of this research project is to develop an evidence base relevant to determining the need for a LIFE type fund in the UK / England to support governments 25 Year Environment Plan. The research will consist of two distinct elements: the first, an evaluation of the historic and current use of LIFE in England; the second, a forward look to post EU exit and how a LIFE type fund could effectively deliver better environmental outcomes.

The European Commission has undertaken regular evaluations of the LIFE Programmes: the most recent being in 2017. A project database is maintained by the Commission and can found on the LIFE website.

Procurement Specific Requirements

The specific study objectives require the appointed contractor to:

Element 1

- (i) Undertake an evaluation of the scope and, effectiveness of EU LIFE funding in the UK in delivering environmental objectives, plus an analysis of the total amount received and the total value of the projects this has enabled. The evaluation should set out results for each country and highlight both cross-border projects (i.e. with devolved administrations) as well as multinational projects, including where the project is led by another country. The evaluation should also set out the different strands of LIFE indicating which strands have been best utilised and which strands provided the most potential against government objectives. The evaluation should cover projects funded from LIFE+ (2007) to the current day and include consideration of value for money of LIFE projects and what outcomes they have achieved against government priorities/targets for the environment, plus social and economic outcomes. Potential contractors should set out which strategies, priorities and targets they will use in the analysis within their bid document.
- (ii) Identify the strategic gap in England that LIFE funding seeks to address, i.e. what does LIFE uniquely deliver that other existing funding streams or mechanisms could not? and, what is the size of that gap in the UK and in each country? This section should consider both the environmental outcomes, but also more practical elements of how LIFE funding, for instance the types of organisations it funds and the elements of its funding offer.
- (iii) Identify and provide an analysis of the lessons that can be learnt from recent and current Programmes. This should be wide ranging but provide a particular focus on

lessons that could have a bearing on future funds and their design. For instance, but not exclusively:

- a. practical and administrative lessons from the bid writing or grant-management process,
- b. the role of the national contact point.
- c. Cost-effectiveness– e.g. minimum size of project for administrative outlay
- d. Partnership working / structure
- e. Financial structure/ match funding.
- f. Effectiveness of monitoring.

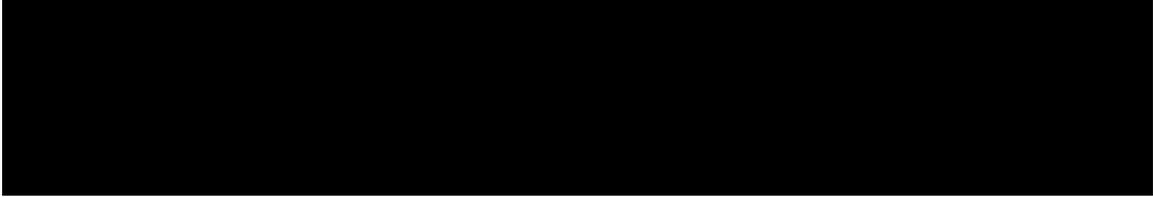
The contractor should present evidence from unsuccessful and successful projects and from organisations who have engaged heavily with the LIFE programme and those that have chosen not to.

Element 2

- (iv) Undertake a cross check of the opportunities offered by the current LIFE scheme against 25Yr Plan priorities – if LIFE continued what elements of the plan could it fund?
- (v) Draw on the evaluation and analysis undertaken under Element 1, point (iv) above and, other relevant studies / data, including from other countries to suggest how a future LIFE type fund could effectively deliver, better environmental outcomes in the future.

As the appointed contractor you will be given access to relevant policy and analyst colleagues in Defra, Natural England, Environment Agency and JNCC, plus LIFE project managers and bid developers. This will constitute meetings/interviews and project documentation, but the contractor will be expected to lead and manage the work and review/analyse information provided.

ANNEX B
Supplier Proposal



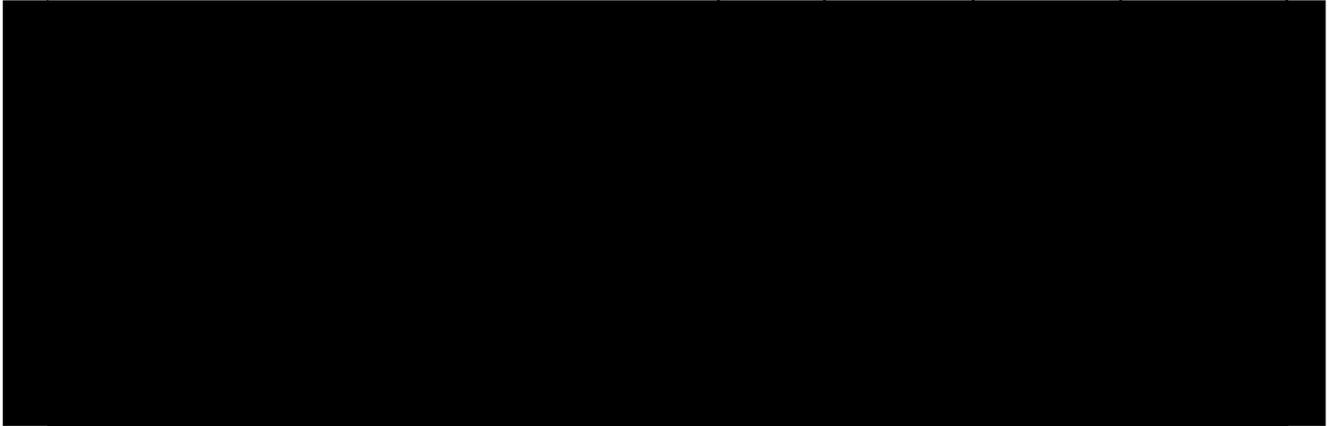
Part 2: Contract Terms



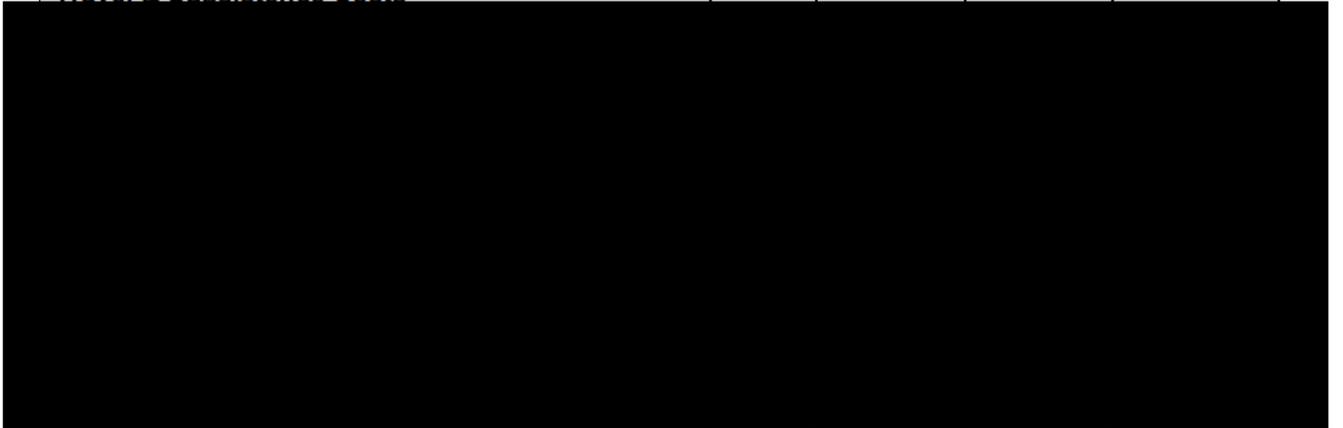
ANNEX C

Contract Charges

ICF Consulting Services Ltd				
Task	Staff costs			
	Grade	Day rate	No. days	Total cost (excl VAT)
Resource Costs				
				£0.00



ICF Consulting Services Ltd				
Travel & Subsistence Costs		Rate	Multiplier	



Total Cost				
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Payment Schedule

Milestone Date	Milestone	Milestone Payment