***Kainos Worksmart Limited*REDACTED TEXT under FOIA Section 40, Personal Information.**

Attn:  **REDACTED TEXT under FOIA Section 40, Personal Information.**

**REDACTED TEXT under FOIA Section 40, Personal Information.**

Date: ***Thursday 14 July 2022***

Contract ref: ***CCTS22A69***

Dear Sir/Madam,

**Award of contract for the supply of *Strategic Workforce Planning Tool***

The call-off contract shall commence 7th day of July 2022 and the Expiry Date will be 7th day of July 2022. There are no options to extend the contract.

This procurement activity was a Direct Award under Commercial Agreement RM1557.12 G-Cloud 12; Lot 1: Cloud Hosting and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign the Call-Off Contract/Terms and Conditions (Attachment 5) and forward to the Procurement Lead electronically via Salesforce messaging service by Friday 22 July 2022.

A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

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| Signed for and on behalf of ***Crown Commercial Service*** |
| Name: **REDACTED TEXT under FOIA Section 40, Personal Information.REDACTED TEXT under FOIA Section 40, Personal Information.** |  |
| Signature: **REDACTED TEXT under FOIA Section 40, Personal Information.** |  |
| Date: Thursday 14 July 2022 |  |