

## Q&A1 for RSSB1930 - ETCS Reference Design Hazard Assessment Support

Please find below the questions and answers received from suppliers relating to the Invitation to Tender (ITT) documents for RSSB1930.

Please confirm receipt of this email and confirm whether you will be submitting a bid for the work.

Best Regards,

Hazel Fernandes  
Procurement and Contracts Manager  
RSSB

Reference	Question	Answer
Q1.1	We note on page 2 of the ITT that tenderers are not required to bid for all 4 work packages in order for their bid to be considered. If we want to bid for 1 work package but don't mind which one, can we do this or do we have to specify which work package we want or alternatively price for them all but state that we only want one?	You may include prices, separately identifiable, for as many individual packages as you like, and state that you only want one.
Q1.2	The Specification, Section 10.2 specifies twelve Reference Designs. Only eight are available in the Facilities zip file on the ITT web page. Please supply the missing four Facility Reference Designs – R, Y, Z2, AA (documents)	The 4 topic facilities documents – R, Y, Z2 and AA are now updated on Contracts Finder. Please be advised that we have also uploaded a new version of topic facility JJ on Contracts Finder
Q1.3	Should the PQQ document be submitted as part of the supplier's response?	Yes, the PQQ document should be submitted as the part of your response
Q1.4	The "Criteria" column in the last row of the Evaluation and Selection Criteria table in Section C of the ITT includes "Fixed price response for briefing note". Conversely, the "EXAMPLE" Task 1 row of the Detailed Cost Breakdown (pricing spreadsheet) contains "Briefing Note: Estimated Effort x day rate". Please resolve this apparent contradiction and confirm how you would like the "Briefing Note" activity to be priced.	The Briefing note activity should be shown as Estimated Effort X day rate

Q1.5	The Pricing Spreadsheet implies that one "Report" is required per HAZID workshop. The Specification, Section 5.1.1 includes, "A final Hazard Analysis report for each topic area". Please confirm precisely how many and what reports are expected/required, e.g., whether one Hazard Analysis report is required for each workshop or for each topic area (Facility).	A single hazard log and report for a joint HAZID workshop is acceptable from the hazard management viewpoint, provided <ol style="list-style-type: none"> <li>1. The conclusions for the respective facilities are clear.</li> <li>2. The hazards may be assigned to one of the Facility Author as the hazard owner.</li> <li>3. The hazard record is clear which is the Facility under consideration.</li> </ol>
Q1.6	Please confirm the locations for the HAZID workshops. E.g., will they all be held in London?	They will all be held in London, normally at the RSSB offices, or another London meeting space
Q1.7	The Specification, Section 4.5.10 states "Progress meetings between RSSB, EDT and the Suppliers will be held; it is envisaged that these will be held monthly" (i.e., 3-4 meetings according to the schedule in Section 6.1.2). However, the pricing spreadsheet makes no allowance for these progress meetings. Given that a successful supplier will be assigned between one and three Work Packages but does not know which ones in advance, please advise how best to include provision for the progress meetings in the pricing spreadsheet. Please also indicate whether RSSB expects any form of "Progress Report" as a precursor to the Progress Meetings and, if so, what the format and content of those "Progress Reports" should be.	An estimated 2d x 1 person could be shown in the cost breakdown for progress meetings against the team member's effort responsible for attendance. No formal progress reports are required as input to the meetings.