



Purchase Order

Order No. P100803 For enquiries please contact: XXXXXXXX Tel: [REDACTED]

A. To Supplier

SURE (GUERNSEY) LTD
CENTENARY HOUSE
LA VRANGUE
ST PETER PORT
GUERNSEY ISLAND
GY1 3AB

B. From Purchaser

Met Office
Procurement Branch
FitzRoy Road
Exeter
Devon EX1 3PB United Kingdom
Tel:

Please proceed with this order in accordance with the Terms and Conditions overleaf.

Signed:

Date: 19th November 2015

C.

Item No.	Description of Goods/Services Required	Quantity		Unit Price	Firm Price
		each unless otherwise stated	per each carriage paid	per each carriage paid	carriage paid
				£	£
1	Sure (Guernsey) telephony Services	XXXXXXXX		XXXXXXXX	XXXXXXXX

For deliveries over 20kg please telephone the Met Office on +44 (0)1392 885994 Mon to Fri 9am to 5pm to arrange a delivery time.

Total Value (Ex VAT)	20000.00
Standard Rate VAT (If Applicable)	4000.00
Total Value of Order	24000.00

D. Deliver To:

XXXXXXXX
MET OFFICE EXETER
FITZROY ROAD
EXETER
DEVON
EX1 3PB

E. Invoice To: (Invoices must quote Order Number)

Please email invoices to:
accounts payable@metoffice.gov.uk
Met Office
Accounts Payable
FitzRoy Road
Exeter
Devon EX1 3PB United Kingdom
Tel: +44 (0)1392 886966

F. Delivery Date

19th November 2015

Consignee Reference

XXXXXXXX

Contract No

Vendor ID

V010481

