



Department
for Environment
Food & Rural Affairs



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08/11/2024

COMMERCIAL IN CONFIDENCE

Environmental Training Advice and Facilitation Theme:	Catchment Sensitive Farming
Call-off Contract Title:	1:1 On-farm advice East of England region within Lot 3 (South & East)
Call-off Contract Reference:	ETAFFCSFS&E06
Project Code:	C26569
Contract Code:	C27026

IT IS AGREED as follows:

As per the tender Request for Quotation, the delivery of Catchment Sensitive Farming Advice in the South & East Lot will commence on 11/11/2024. Activities and payment details are summarised below.

Table 1

Activity Type	Delivery Deadline	Funding Source	No. of Units	Unit Cost (£s exc VAT)	Total Cost (£s exc VAT)
CSF 3 Farm Infrastructure Appraisal	31/03/2025	GiA	25		
CSF 4 Storage & Handling of Organic Manures & Silage	31/03/2025	GiA	5		
CSF 5 Water Flow Management	31/03/2025	GiA	7		
CSF 7 Machinery Testing and Calibration	31/03/2025	GiA	4		
CSF 9 Keeping Pesticides Out of Water	31/03/2025	GiA	4		
CSF 10 Pesticide Handling Facilities and Biobed/Biofilter Design	31/03/2025	GiA	14		
CSF 12 Water-Holding Structures	31/03/2025	GiA	14		
CSF 16 Soil and Nutrient Management Planning	31/03/2025	GiA	1		
CSF 17 Farm Machinery Management	31/03/2025	GiA	1		
CSF 20 Soil Health	31/03/2025	GiA	2		
CSF 21 Sustainable Water Usage	31/03/2025	GiA	1		
CSF 22 Woodland for Water and Air	31/03/2025	GiA	1		
CSF 25 Whole Farm Nitrogen and Phosphorus Planning	31/03/2025	GiA	1		
CSF 26 Tackling Pollution from Livestock Slurry	31/03/2025	GiA	2		
CSF 27 Making the Most of Funding Opportunities	31/03/2025	GiA	1		
CSF 28 Livestock Housing	31/03/2025	GiA	1		
CSF M1 Standard Soil Sampling with No Interpretation for Standard Agricultural Soil Analysis (P, K, Mg, pH), plus Textural Classification and Organic Matter.	31/01/2025	GiA	1		
CSF M2 Standard Soil Sampling Certificate with Interpretation for Standard Agricultural Soil Analysis (P, K, Mg, pH), plus Textural Classification, and Organic Matter and Crop Nutrient Recommendations (P, K, Mg, pH, Lime Requirement).	31/01/2025	GiA	1		
CSF M3 Standard Soil Analysis (P, K, Mg, pH, Textural Classification and Soil Organic Matter) including Estimation of Soil	31/01/2025	GiA	1		

Nitrogen Status (SNS), Certificate with Interpretation and Crop Nutrient Recommendations					
CSF M6 Standard Soil Sampling, Assessment of Soil Biological Activity/Soil Health with No Interpretation, for Agricultural Soil. Analysis of Field Soil(s) including pH and Lime Requirement, P, K, Mg, Extractable Copper, Extractable Zinc, Hot-Water Extractable Boron, Soil Texture, Soil Organic Matter (by Loss on Ignition) and Soil Respiration by CO2 burst. Analysis of Hedgerow/Field Margin Sample(s) for Soil Organic Matter (by Loss on Ignition) and Soil Respiration by CO2 burst	31/01/2025	GiA	2		
Grand Total			89		£130,190.00

The Service Provider shall deliver the Services in accordance with the details specified in the following documents:

1. the tender Request for Quotation dated 07/10/2024
2. the tender specification issued in support of the Request for Quotation
3. the tender submission of the Service Provider submitted to Atamis on 21/10/2024
4. the delivery milestones as set out in Annex A to this Work Order.

If there is any conflict between the documents referred to above or the terms of the Framework Agreement, the conflict shall be resolved in accordance with the following order of precedence:

1. this Work Order (including Annex A).
2. the tender specification issued by Natural England as referred to above.
3. the Framework Agreement.
4. the tender submission of the Service Provider as referred to above.

All other terms and conditions are as per the main framework contract. The final claim should be submitted by 12/05/2025 (within 6 weeks of the call-off contract delivery end date).

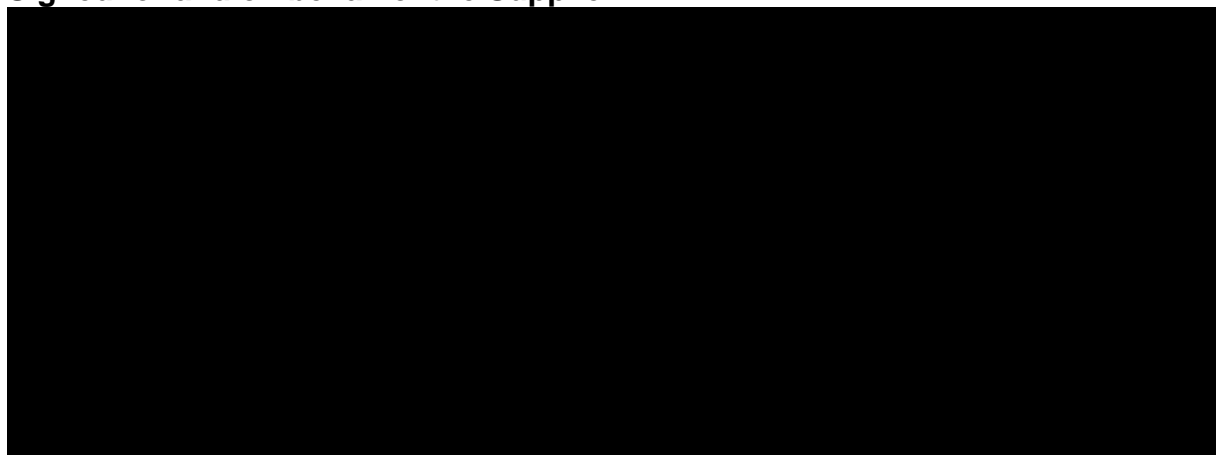
Upon receipt of the signed call-off contract award, a purchase order will be raised which must be quoted on all claim submission invoices. To note the terms and conditions of the main framework contract take precedence over those attached with the purchase order.

The offer comprised in the Award Letter shall be deemed to be accepted by the Contractor on receipt by the Customer of the Contractor's notification of signed acceptance via Atamis within 3 working days of the date of the Contract Inception Meeting.

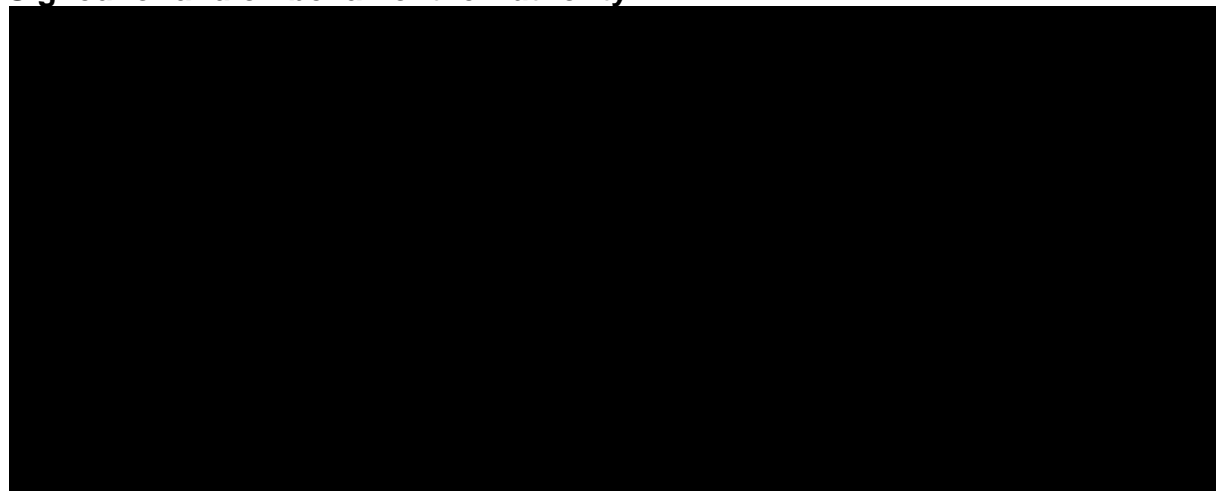
Yours sincerely,

Defra Commercial

Signed for and on behalf of the Supplier



Signed for and on behalf of the Authority



Annex A: Delivery Milestones

Deadline	Activity
11/11/2024	Inception Meeting to be held and Contact List to be provided.
11/11/2024	Delivery of one-to-one advice to commence.
31/01/2025	30% of technical visits and reports completed. 100% of sampling visits completed.
28/02/2025	70% of the technical visits & reports completed.
31/03/2025	100% of the technical visits & reports completed.
12/05/2025	Final claim submitted to Natural England (with all associated claim supporting documentation as per the FMM).

Schedule 1: PROCESSING, PERSONAL DATA AND DATA SUBJECTS *(DGC to complete)*

1. This Schedule shall be completed by the Authority, who may take account of the view of the Contractor, however the final decision as to the content of this Schedule shall be with the Authority at its absolute discretion.
2. The contact details of the Authority Data Protection Officer are:
DGC.GDPR@defra.gsi.gov.uk
3. The contact details of the Contractor Data Protection Officer are: **insert Supplier email contact details**
4. The Contractor shall comply with any further written instructions with respect to processing by the Authority.
5. Any such further instructions shall be incorporated into this Schedule.

Data Processing descriptor	Narrative
Identity of the Controller and Processor	The Parties acknowledge that for the purposes of the Data Protection Legislation, the Authority is the Controller and the Contractor is the Processor in accordance with Clause E2.1.
Subject matter of the processing	The processing is needed in order to ensure that the Processor can effectively deliver the services required by the contract to provide.
Duration of the processing	Duration of the contract
Nature and purposes of the processing	The collection, recording, organisation and storage of information for the purpose of providing advice to named individuals.
Type of Personal Data	Name, address, date of birth, NI number, telephone number, email address.
Categories of Data Subject	Members of the public in the person of farmers who will be the recipients of advice.
Data Processing descriptor	Narrative