

Behavioural Insights Team
58 Victoria Embankment
London
EC4Y 0DS

Attn: [REDACTED]

By email to: [REDACTED]

Date: Thursday 9th January
2025

Our ref: PS24306

Dear [REDACTED],

Behavioural Science Call-off Framework - RAF067/2324

PS24030

Award of contract for the supply of research

Thank you for submitting a response for PS24306 - Identifying approaches to increasing capacity and improving the diversity of the energy efficiency retrofit supply chain using behavioural science through PS24030 – Behavioural Science Call-off Framework - RAF067/2324 we are pleased to award this contract to you.

This letter and its Schedule(s) set out the terms of the Contract between:

- (1) Department for Energy Security and Net Zero, a statutory corporation whose registered office is at 3-8 Whitehall Place, London, SW1A 2EG (“DESNZ”); and
- (2) Behavioural Insights team, with company number 08567792 whose registered office is at 58 Victoria Embankment, Temple, London EC4Y 0DS (the “**Supplier**”).

Unless the context otherwise requires, capitalised expressions used in this Award Letter have the same meanings as in the terms and conditions of contract PS24030 – Behavioural Science Call-off Framework - RAF067/2324 set out in Schedule 5 to this Award Letter.

For the purposes of the Contract, DESNZ and the Supplier agree as follows:

Term

- 1 Commencement Date: Thursday 9th January 2025
- 2 Expiry Date: Monday 31st March 2024
- 3 DESNZ may extend this Contract for a period of up to 3 months by giving not less than 5 working days notice in writing to the Supplier prior to the Expiry Date. The terms and conditions of this Contract shall apply throughout any such extended period.

Description of Goods and/or Services

- 4 The Specification of the Services to be delivered is as set out in Schedule 11.
- 5 The Suppliers response is set out in Schedule 3

Charges & Payment

- 6 The Charges for the Services shall be as set out in Schedule 22.
- 7 All invoices should be sent, quoting a valid purchase order number, to:
[REDACTED]

To avoid delay in payment it is important that the invoice is compliant and that it includes a valid PO Number, PO Number item number (if applicable). Non-compliant invoices will be sent back to you, which may lead to a delay in payment. If you have a query regarding an outstanding payment please contact our Accounts Payable section by email to [REDACTED]

We thank you for your co-operation to date and look forward to forging a successful working relationship resulting in a smooth and successful supply of the Services. Please confirm your acceptance of the award of this contract by signing and returning the enclosed copy of this letter to [REDACTED]. No other form of acknowledgement will be accepted. Please remember to quote the reference number above in any future communications relating to this contract.

Yours faithfully,

Signed for and on behalf of Department for Energy Security and Net Zero

Signature:

.... [REDACTED] ...

Name:

... [REDACTED] ...

Position:

... [REDACTED] ...

Date:

..... [REDACTED]

We accept the terms set out in this Award Letter and the Schedule(s).

Signed for and on behalf of Behavioural Insights Team

Signature:

.... [REDACTED] ...

Name:

.... [REDACTED] ...

Position:

.... [REDACTED] ...

Date:

..... [REDACTED]