

Henley-on-Thames Town Council The Horticultural Amenities Contract Specification

1 November 2019 – 31 October 2024

Please complete to show weekly costs

No.	Bed – B Planter - P	Location	Cost per Week
1.		Market Place*	
1.1	B	To seasonally plant one built in pavement bed measuring 21 metres x 1.5 metres with four existing deciduous trees (5 metres) and fully maintain.	
1.2	B	To seasonally plant and fully maintain one built in pavement bed measuring 16 metres x 1.5 metres and fully maintain.	
1.3	P	To seasonally plant and fully maintain three quadruple planters with a base measuring 900 mm sq with three circular containers above measuring approx 80 cm, 60 cm and 40 cm in diameter and fully maintain.	
1.4	P	To seasonally plant and fully maintain five 1.2 metre long green metal troughs situated outside the Town Hall	
2.		Upper Market Place	
2.1	P	To seasonally plant and maintain four troughs on railings at Upper Market Place.	
3.		Henley Bridge Flower Bed	
3.1	B	To seasonally plant and fully maintain one tapered pavement bed 6 metres wide at one end and 3 metres at the other, 10 metres long with Buxus hedging to the perimeter on the diagonal all under the shade of a large London plane, including seasonally planting the centre to display above the hedging and free replacement as and when necessary except in the case of vandalism and theft.	
4.		Station Road Flower Bed*	
4.1	B	To seasonally plant and fully maintain one 35 metre long x 1.5 metre bed within the central reservation of the road.	
4.2	B	To also maintain the hardy Palms currently in place.	
5.		Station Park	
5.1	B	To seasonally plant three 4 metre diameter circular beds within this pavement, one of which is under the shade of a large Lime and the other with specimen Liquidambar trees to 4 metres.	

6.		Planters	
6.1	P	To seasonally plant and fully maintain 3 x metal planters	
6.2	P	Friday Street (2 x metal planters 1m x 1m)	
6.3	P	Hart Street (1 x metal planter 1m x 1m)	
7.		Hanging Baskets	
7.1	P	Town Hall	2
7.2	P	Top of Market Place on green lamp post	2
7.3	P	Bell Street	16
7.4	P	Northfield End	8
7.5	P	Thames Side, Riverside and River Terrace	28
7.6	P	Singers Park – 2 columns of 4	8
7.7	P	Henley Bridge	8
7.8	P	Station Road	4
7.9	P	Station Road Approach	4
7.10	P	Reading Road	14
7.11	P	New Street	10
7.12	P	Greys Road Toilets	2
7.13	P	Greys Road between car park entrance/Deanfield Ave	6
7.14	P	Day Centre	3
7.15	P	Meadow Road (entrance)	2
7.16	P	Pavilion	8
7.17	P	Gravel Hill	12
		Total	137
		<p>The provide on a rental basis (to HTC) 137 baskets 113 x 450mm diameter black wire hanging baskets lined with Supermoss or equivalent filled with fresh compost and planted with a seasonal display, inclusive of full maintenance i.e. watering, feeding, spray-cleaning, pest and disease control, picking over and free replacement of any plants dying prematurely or outgrowing their position but excluding any plants stolen or vandalised.</p> <p>Note: Number of baskets required may fluctuate.</p>	

8.		Half Moon Windowboxes	
8.1	P	Day Centre	5
8.2	P	To rent 5 windowboxes/lining half moons with Supermoss or equivalent, filling with fresh compost and planting with a seasonal display as above and fully maintaining.	
9.		Baskets on Poles	
9.1	P	Hart Street	11
9.2	P	Duke Street	4
	P	The lining of 15 baskets on poles with Supermoss or equivalent, filling with fresh compost and planting with a winter seasonal display and fully maintaining as described above.	
10.		New Street Slipway	
10.1	P	To seasonally plant and fully maintain 7 x containers of varying size all filled with fresh compost and planted with a single central feature.	
11.		Phillimore Fountain	
11.1	P	To seasonally plant and fully maintain the basins within this structure and 4 x ceramic planters.	
11.2	P	To seasonally plant and fully maintain 4 x ceramic planters.	
12.		Marlow Road Planter by the Town Entrance sign	
12.1	P	Planting the front with massed seasonal flowering plants (the rear will have permanent planting) and fully maintaining including watering to ensure that the displays are always neat, colourful and healthy – 1420 X 1150 mm (not currently in situ - to be replaced)	
13.		Northfield End Planters on Traffic Island	
13.1	P	To seasonally plant and fully maintain 2 x rectangular planters – 635 x 635 mm all filled with fresh compost	
13.2	P	To seasonally plant and fully maintain 3 x rectangular planters – 957 x 705 mm all filled with fresh compost	
14.		Planter on Leander side of the bridge	
14.1	P	To seasonally plant and fully maintain 1 x quadrant planter – 1m x 780 mm	
15.		Sponsored Hanging Baskets	
15.1	P	To provide a cost per sponsored basket for onward sale to commercial/residential properties as specified below all currently within 1 km of the town centre. Also to provide a cost to install brackets as required.	

		Summer	
15.2	P	To provide on a rental basis (to scheme applicants) 450mm diameter wire hanging baskets lined with Supermoss or equivalent, filled with fresh compost and planted massed seasonal flowering summer plants including installation on an existing bracket in late May/early June, full maintenance throughout the season with removal in late September.	
		Winter	
15.3	P	The provide on a rental basis 450mm diameter wire hanging baskets, lined with Supermoss or equivalent filled with fresh compost and planted with a winter display of colourful plants and ivies including installation in late September/October, maintenance throughout the season and removal in late May/early June.	
		NB: Past sales of baskets:- 2018 – 233 summer and 135 winter; 2019 – 240 summer	
16.		Air Quality Planters	
	P	From 1 July 2020 , to fully maintain, including watering, 19 planters in various town centre locations, planted with <i>Elaeagnus Ebbinei</i> .	
		Total Amount	
		Additional Notes: <ol style="list-style-type: none"> 1. The current seasonal planting remains the property of the Contractor, including feature planting in all the containers. Feature planting in all the beds remains the property of the Council. 2. Maintenance includes seasonal pruning/cutting back and weeding as required 3. * Market Place: The Contractor to allow for two winter/spring displays and patching throughout both the winter and the summer due to vandalism and wear and tear. 4. * Station Road: The Contractor to allow for replacement of plants due to the treatment of the road in winter with salted grit. 5. Fully maintain - includes watering as necessary, removal and replacement of dead plants on the basis that damage was not caused by vandalism. 6. All areas in the specification are accessible to the public and any new planting should be appropriate eg non poisonous or harmful to touch. 7. Copies of the appropriate public liability insurance should be submitted with the quote. Additional Terms: <ol style="list-style-type: none"> 8. Annual Price Increases: in accordance with CPI. 9. Contract Terms: a five year contract with a review after one year and a two year break clause. 	