**Invitation to Tender**

Edgebander and ATC CNC Router machine

**Ref: GGH 120**

# 1. About company name

There are no two vans alike that leave Chilli Jam Vans campervan conversion specialist in Cornwall.

Established in 2013 we offer high quality, besboke, taylormade conversions built to our customers' specification using only the best parts and products in the market to ensure safety without compromising on style and quality.

We offer both full and part van conversions, modifications and styling services on new and used Volkswagen Transporter T5, T6 and T6.1s to suit your budget and style. Depending on whether you want an occasional day van, a weekender, a Kombi or a Caravelle spec build, we can help you achieve this at your pace and budget.

As well as providing the conversion service, we are also here to help the campervan DIV enthusiast. Our online shop is stocked with a growing range of genuine VW parts and accessories to style your ride. We offer high quality suspension parts from the Twin Adjust Projekt, Koni, Eibach and Bilstein to bedseats from Reimo and RIB, low profile LED lights from Hafele, diesel heaters and fridges from Webasto and cookers and sinks from CAN.

# 2. Background and Context

We now want to purchase an Edgebander and ATC CNC Router machine to support our growth ambitioons.

The purchase of this system is part of a grant funded application process and therefore procurement will be subject to grant approval of the project. We will assess tenders received on lowest compliant Tender.

# 3. Tender requirements

This procurement will be for 2 Lots. A tenderer may submit a tender response for just one or both the Lots. Each individual Lot will be assessed on a lowest compliant price.

* 1. **Lot 1. Edgebander - Technical Specification:**
		1. Work table dimensions Min 2700 x 500 mm
		2. Work table height Min 900 mm
		3. Min - max. thickness of rolled edges 0.4 - 3 mm
		4. Max. thickness of edges in strips Max 5 mm
		5. Min - max. panel height 15 - 50 mm
		6. Min - max. panel height using edge scraping unit 15 - 50 mm
		7. Min. panel length/width 190/110 mm
		8. Min. panel length cut only on the front 100 mm
		9. Feed speed Min 5 m/min
		10. Pneumatic operating pressure 6.5 bar
		11. Exhaust outlet diameter (base) Max120 mm
		12. Exhaust outlet diameter (glue pot) Max 60 mm
		13. Operating temperature Min 20 - 150c
		14. Premilling unit Required
		15. Diamond cutter D80mmxH56mmxZ2
		16. Delivery and installation at our site.
	2. Automatic Tool Change CNC Router – Technical Specification:

3.2.1 Bed size Min 1300 x 2000mm

3.2.2 Contol software Required

3.2.3 Spindle Type Air cooled electric

3.2.4 Vacuum system Matrix vacuum system

 with T slots

3.2.5 Vacuum Pumps Min 4

3.2.6 Z Bridge Height Min height 250mm

3.2.7 Extraction Min twin bag system

3.2.8. Material positioning Pnuematic position

 Stops

3.2.9 Installation at our site (delivery will be undertaken by Chilli Jam Vans)

4**. Budget**

The total maximum budget available for Lot 1 is £18,000.00 (exc VAT) but inclusive of all expenses and for Lot 2 is £22,000.00 (exc VAT) but inclusive of all expenses

**Tenders that exceed the total budget will not be considered.**

The budget will be reviewed as part of the tender evaluation detailed in Section 10 and will reflect the degree to which there is a saving on the maximum budget

# 5. Tender and commission timetable

The timescale of the programme is from the date of signing the contract until the acceptance by Chilli Jam Van Limited of the installed machines. The timetable for submission of the Tender, completion of the programme are set out below.

|  |  |
| --- | --- |
| **Milestone** | **Date** |
| Date ITT available on Contracts Finder | 22 November 2023 |
| Last date for raising queries | 1700: 1 December 2023 |
| Last date for clarifications to queries | 4 December 2023 |
| Deadline to return ITT | **1700: 14 December 2023** |
| Evaluation of ITT | 15 December 2023 |
| Award of Contract  | This is subject to successfully obtaining grant funding and will normally be no later than 60 days from contract evaluation |
| Delivery of equipment | To be agreed |

# 6. Tender submission requirements

Please include the following information in your Tender submission.

6.1 Please provide your proposal and any necessary technical or specification sheets.

6.2 Complete the compliancy matrix for Lot 1 at enclosure 1 and for Lot 2 at enclosure 2.

**7. Sub-contracting**

Tenderers should note that a consortia can submit a tender but the sub-contracting of aspects of this commission after appointment will only be allowed by prior agreement with Chilli Jam Vans Limited.

**8. Conflicts of Interest**

Tenderers must provide a clear statement with regard to potential conflicts of interests. Therefore, **please confirm within your tender submission** whether, to the best of your knowledge, there is any conflict of interest between your organisation and Chilli Jam Vans Limited or its programme team that is likely to influence the outcome of this procurement either directly or indirectly through financial, economic or other personal interest which might be perceived to compromise the impartiality and independence of any party in the context of this procurement procedure.

Receipt of this statement will permit Chilli Jam Vans Limited to ensure that, in the event of a conflict of interest being notified or noticed, appropriate steps are taken to ensure that the evaluation of any submission will be undertaken by an independent and impartial panel.

# 9. Tender clarifications

Any clarification queries arising from this Invitation to Tender which may have a bearing on the offer should be raised by email to:

info@chillijamvans.co.uk

in accordance with the Tender and Commission Timetable in section 5.

Responses to clarifications will be anonymised and uploaded by Chilli Jam Vans Limited to Contracts Finder and will be viewable to all tenderers.

No representation by way of explanation or otherwise to persons or corporations tendering or desirous of tendering as to the meaning of the tender, contract or other tender documents or as to any other matter or thing to be done under the proposed contract shall bind Chilli Jam Vans Limited unless such representation is in writing and duly signed by a Director/Partner of the tenderer. All such correspondence shall be returned with the Tender Documents and shall form part of the contract.

# 10. Tender evaluation methodology

Each Tender will be checked for completeness and compliance with all requirements of the ITT. The award of the contract will be to the LOWEST COMPLIANT BID.

13**. Tender Award**

Any contract awarded as a result of this tender process will be in accordance with this ITT and the tenderer’s response.

# 14. Tender returns

Tenders are to be returned by email.

Tenders are to be returned in accordance with Section 5

Latest date to be returned: As per Section 5

Latest time to be returned: 17:00

Emailed tenders should be sent electronically to:

info@chillijamvans.co.uk

with the following message clearly noted in the Subject box;

 ‘Edgebander and ATC CNC Router machine Ref: GGH 120’

**Tenderers are advised to request an acknowledgement of receipt of their email.**

**15.** **Disclaimer**

The issue of this documentation does not commit Chilli Jam Vans Limited to award any contract pursuant to the tender process or enter into a contractual relationship with any provider of the service. Nothing in the documentation or in any other communications made between Chilli Jam Vans Limited or its agents and any other party, or any part thereof, shall be taken as constituting a contract, agreement or representation between Chilli Jam Vans Limited and any other party (save for a formal award of contract made in writing by Chilli Jam Vans Limited or on behalf of Chilli Jam Vans Limited).

Tenderers must obtain for themselves, at their own responsibility and expense, all information necessary for the preparation of their tender responses. Information supplied to the tenderers by Chilli Jam Vans Limited or any information contained in Chilli Jam Vans Limited’s publications is supplied only for general guidance in the preparation of the tender response. Tenderers must satisfy themselves by their own investigations as to the accuracy of any such information and no responsibility is accepted by Chilli Jam Vans Limited for any loss or damage of whatever kind and howsoever caused arising from the use by tenderers of such information.

Chilli Jam Vans Limited reserves the right to vary or change all or any part of the basis of the procedures for the procurement process at any time or not to proceed with the proposed procurement at all.

Cancellation of the procurement process (at any time) under any circumstances will not render Chilli Jam Vans Limited liable for any costs or expenses incurred by tenderers during the procurement process.

# 16. Enclosures

1. Complianct Matrix for Lot 1
2. Complianct Matrix for Lot 2