# Framework Schedule 6 (Order Form Template and Call-Off Schedules)

## **Order Form**

CALL-OFF REFERENCE:	AGEMCSU/TRANS/23/1637
THE BUYER:	NHS Black Country Integrated Care Board
BUYER ADDRESS	Civic Centre, St Peters Square, Wolverhampton, WV1 1SH
THE SUPPLIER:	CCS Media Limited
SUPPLIER ADDRESS:	Cumberland Court, 80 Mount Street, Nottingham,
	Notts, England, NG1 6HH
REGISTRATION NUMBER:	04418144
DUNS NUMBER:	424305485
SID4GOV ID:	Not Applicable

### APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 26/10/2023.

It's issued under the Framework Contract with the reference number RM6068 Lot 2 for the provision of Technology Products and Associated Services.

#### CALL-OFF LOT(S):

o Lot 2 Hardware & Associated Services

#### CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing, we are not using those schedules. If the documents conflict, the following order of precedence applies:

- 1 This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
- 2 Joint Schedule 1 (Definitions and Interpretation) RM6068
- 3 The following Schedules in equal order of precedence:
  - Joint Schedules for RM6068
    - o Joint Schedule 4 (Commercially Sensitive Information)

- Call-Off Schedules for Insert Call-Off reference number
  - Call-Off Schedule 5 (Pricing Details)
  - Call-Off Schedule 20 (Call-Off Specification)
- 4 CCS Core Terms (version 3.0.6)
- 5 Joint Schedule 5 (Corporate Social Responsibility) RM6068
- 6 Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

## CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

None

CALL-OFF START DATE:	26/10/2023
CALL-OFF EXPIRY DATE:	25/01/2024
CALL-OFF INITIAL PERIOD:	3 Months
CALL-OFF OPTIONAL EXTENSION	N/A

## CALL-OFF DELIVERABLES

Qty	Description
50	HP EliteBook 840 G9 - HP IDS UMA i7-1255U Realtek USBC 840 G9 Base NB PC
50	Laptop Carry Case Nylon 15.4" Black. (Nylon is preferred but happy to accept alternatives as long as they are lightweight)
150	Dell 24 Video Conferencing Monitor C2423H-60 Dell 24 Video Conferencing Monitor
200	Optiplex 7010 micro & optical mouse

## LOCATION FOR DELIVERY

To be delivered into bonded storage and called-off for delivery to various locations.

## DATES FOR DELIVERY OF THE DELIVERABLES

N/A

## **TESTING OF DELIVERABLES**

None

#### WARRANTY PERIOD

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be 36 months.

#### MAXIMUM LIABILITY

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is  $\pounds 170,459.00$ .

## CALL-OFF CHARGES





#### **Delivery Charges**

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of a Specific Change in Law or Benchmarking using Call-Off Schedule 16 (Benchmarking) where this is used.

#### **REIMBURSABLE EXPENSES**

Not applicable

#### **PAYMENT METHOD**

Invoices will be raised by the provider and invoices paid in arrears, no later than 30 days from the date of invoice.

Payment made by BACS.

#### **BUYER'S INVOICE ADDRESS:**

NHS Black Country ICB

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QUA Payables M875 Shared Business Service PO Box 312 LEEDS LS11 1HP Invoices: <u>sbs.apinvoicing@nhs.net</u>

#### **BUYER'S AUTHORISED REPRESENTATIVE**

**BUYER'S ENVIRONMENTAL POLICY** 

https://blackcountry.icb.nhs.uk/

#### **BUYER'S SECURITY POLICY**

https://blackcountry.icb.nhs.uk/

#### SUPPLIER'S AUTHORISED REPRESENTATIVE



#### SUPPLIER'S CONTRACT MANAGER



#### **PROGRESS REPORT FREQUENCY**

Not applicable.

#### **PROGRESS MEETING FREQUENCY**

Not applicable.

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## **KEY STAFF**

Not applicable.

## **KEY SUBCONTRACTOR(S)**

Not applicable

#### **COMMERCIALLY SENSITIVE INFORMATION**

Supplier's Commercially Sensitive Information: Supplier Pricing Quotes

#### **SERVICE CREDITS**

Not applicable

#### **ADDITIONAL INSURANCES**

Not applicable

#### **GUARANTEE**

Not applicable

#### SOCIAL VALUE COMMITMENT

Not applicable

For and on behalf of the Supplier: CCS Media Limited



Date: 31/01/2024

For and on behalf of Buyer:



Date: 13<sup>TH</sup> DECEMBER 2023