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**RAF Museum, London**

**Tender for the provision of Security Services**

**Part F – Pricing Schedule**

**OVERNIGHT SECURITY SERVICES AT ROYAL AIR FORCE MUSEUM HENDON**

1. **CORE**
   1. **Combined hourly rate for two members of staff working overnight (excluding Christmas Eve, Christmas Day, Boxing Day and New Year’s Day)**

|  |  |  |  |
| --- | --- | --- | --- |
| To be invoiced monthly in arrears to the RAFM Finance Department | **Year 1** | **Year 2** | **Year 3** |
| **1st April 2024** | **1st April 2025** | **1st April 2026** |
| **31st March 2025** | **31st March 2026** | **31st March 2027** |
| **£** | **£** | **£** |
| Basic Labour Cost (2 Staff) |  |  |  |
| NI Contributions |  |  |  |
| Pension Costs |  |  |  |
| Training Costs |  |  |  |
| Redundancy Provision |  |  |  |
| Uniforms |  |  |  |
| Insurance |  |  |  |
| Equipment |  |  |  |
| Admin Cost |  |  |  |
| Profit |  |  |  |
| TOTAL |  |  |  |

**Option Periods**

**Year 4** +/- % on Year 3 Total

**Year 5** +/- % on Year 4 Total

* 1. **Combined hourly rate for two members of staff covering day and night on Christmas Eve, Christmas Day, Boxing Day and New Year’s Day.**

|  |  |  |  |
| --- | --- | --- | --- |
| To be invoiced monthly in arrears to the RAFM Finance Department | **Year 1** | **Year 2** | **Year 3** |
| **1st April 2024** | **1st April 2025** | **1st April 2026** |
| **31st March 2025** | **31st March 2026** | **31st March 2027** |
| **£** | **£** | **£** |
| Basic Labour Cost (2 Staff) |  |  |  |
| NI Contributions |  |  |  |
| Pension Costs |  |  |  |
| Training Costs |  |  |  |
| Redundancy Provision |  |  |  |
| Uniforms |  |  |  |
| Insurance |  |  |  |
| Equipment |  |  |  |
| Admin Cost |  |  |  |
| Profit |  |  |  |
| TOTAL |  |  |  |

**Option Periods**

**Year 4** +/- % on Year 3 Total

**Year 5** +/- % on Year 4 Total

* 1. **Combined hourly rate for two members of staff working day and night 365 days a year.**

|  |  |  |  |
| --- | --- | --- | --- |
| To be invoiced monthly in arrears to the RAFM Finance Department | **Year 1** | **Year 2** | **Year 3** |
| **1st April 2024** | **1st April 2025** | **1st April 2026** |
| **31st March 2025** | **31st March 2026** | **31st March 2027** |
| **£** | **£** | **£** |
| Basic Labour Cost (2 Staff) |  |  |  |
| NI Contributions |  |  |  |
| Pension Costs |  |  |  |
| Training Costs |  |  |  |
| Redundancy Provision |  |  |  |
| Uniforms |  |  |  |
| Insurance |  |  |  |
| Equipment |  |  |  |
| Admin Cost |  |  |  |
| Profit |  |  |  |
| TOTAL |  |  |  |

**Option Periods**

**Year 4** +/- % on Year 3 Total

**Year 5** +/- % on Year 4 Total

1. **EVENT CALL OFF**

**2.1 Combined hourly rate for two members of staff working overnight (excluding Christmas Eve, Christmas Day, Boxing Day and New Year’s Day)**

|  |  |  |  |
| --- | --- | --- | --- |
| To be invoiced monthly in arrears to appropriate RAFM Events Manager | **Year 1** | **Year 2** | **Year 3** |
| **1st April 2024** | **1st April 2025** | **1st April 2026** |
| **31st March 2025** | **31st March 2026** | **31st March 2027** |
| **£** | **£** | **£** |
| Event Security Officer (cost per hour per officer) |  |  |  |
| Event Security Supervisor (cost per hour) |  |  |  |

**Option Periods**

**Year 4** +/- % on Year 3 Total

**Year 5** +/- % on Year 4 Total

*Typical duties of above roles:*

*Event Security Officer (SIA Licensed) – responsible for Meet & Greet, Car Parking, Stewarding, Queue Management, Security, Incident Response, Emergency Evacuation.*

*Event Security Supervisor (SIA Licensed) – responsible for security service and response coordination at large scale events where more robust people and/or incident management is required.*