



Longstanton Parish Council

The Village Institute, 24 High Street, Longstanton, CB24 3BS

T: 01954 782323 E: clerk@longstanton-pc.gov.uk

Parish Clerk/Proper Officer: Mrs Libby White PSLCC

14th March 2019

Invitation to Tender for the Resurfacing of Recreation Ground Car Park and Ancillary Works.

I write on behalf of Longstanton Parish Council to invite you to submit a tender in relation to the provision of resurfacing of the Recreation Ground car park and ancillary works.

Please contact the Clerk to Longstanton Parish Council for the full specification, drawings and supporting documents. The work includes: resurfacing of main car park, extending and resurfacing for extension car park, post and rail fence, bin compound, solar lighting and electric charging point.

Site Visit(s)

It is possible to visit the site during daylight hours, for queries please contact the Parish Clerk, Monday to Friday 10:30 to 15:30 on 01954 782323.

Submission of Tender

Please submit the tender in a sealed envelope marked conspicuously '**Tender for Resurfacing of Recreation Ground Car Park**', and send to the Parish Clerk at 24 High Street, Longstanton, CB24 3BS on or before **5pm on the 3rd May 2019**. **Please identify prices for individual sections of the specification, and a price for the total costs.**

Please note that the Parish Council is not obliged to accept the lowest tender. LATE SUBMISSION WILL NOT BE CONSIDERED.

Additional Documents Required

1. Risk assessments and method statement.
2. Copy of Insurance documents.
3. Any quality assurance and relevant training certificates.

Please note that it is the responsibility of the tenderer to study the specification and requirements before submitting the tender.

Yours faithfully

Mrs Libby White PSLCC

Parish Clerk/Proper Officer