

CONTRACT ORDER FORM

This Contract Order Form is issued in accordance with the provisions of the Apprenticeship Training Provider Dynamic Marketplace (DMP) Agreement for the provision of Apprenticeship Training Services.

The Supplier agrees to supply the Goods and/or Services specified below on and subject to the terms of this Contract.

For the avoidance of doubt this Contract consists of the terms set out in this Contract Order Form and the Contract Terms

Order Number	27194
From	Department for Work and Pensions (" Customer "), Caxton House, London, SW1H 9NA
To	Cambridge Spark (" Supplier "), Blenheim House Newmarket Road BURY ST. EDMUNDS Bury St Edmunds IP33 3SB

1. CONTRACT PERIOD

1.1	Commencement Date	10.02.2025
1.2	Expiry Date (Apprenticeship programme completion date / End Point Assessment completion date)	09.02.2029

2. SERVICES REQUIRED

2.1	Services Required. Apprenticeship Training Provider Services / End Point Assessor Services / Both. Location	L3 Data Technician Apprenticeship - ST0795 Both National
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Apprenticeship Type and Specific Applicable Institute for Apprenticeships Standard	L3 Data Technician - ST0795
Number of Students	200
Class Based	Blended
Additional Services	None

3. CONTRACT PERFORMANCE

3.1	Required Apprenticeship Standard [i.e. the required apprenticeship course]	L3 Data Technician - ST0795
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3.1	Quality Standards	Continued adherence to the relevant Institute for Apprenticeships industry standard. (www.instituteforapprenticeships.org/) Maintained ESFA registration and accreditation. General industry good practice
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4. PAYMENT

4.1	Contract Charges	200 learners at £12k each Total - £2,400,000 (excluding VAT) Includes the cost of any subcontractors and the cost of an approved end point assessor. NB – If subcontractors are to be used, these should be declared to the Contracting Authority.
4.2	Payment terms/Profile	Payments will be made to the supplier via the apprenticeship levy funding system in England, in accordance with prevailing ESFA rules and processes for that system. Further additional terms in Annex 2 of Contract Schedule 3.
4.3	Customer billing address	Blenheim House Newmarket Road

		BURY ST. EDMUNDS Bury St Edmunds IP33 3SB
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5. LIABILITY AND INSURANCE

5.1	Suppliers' limitation of Liability	In Clause 25 of the Contract Terms
5.2	Insurance	Clause 26 of the Contract Terms: Professional Indemnity Insurance cover of £1 million any one claim. Public Liability Insurance cover of £1 million any one claim. Employers Liability insurance cover of £5 million any one claim.

FORMATION OF CONTRACT

By signing and completing this Contract Order Form the Supplier and the Customer agree to enter into a binding contract governed by the terms of this Contract Order Form and the attached Terms and Conditions.

For and on behalf of the Supplier:		For and on behalf of the Customer:	
Signature	[REDACTED]	Signature	[REDACTED]
Name	[REDACTED]	Name	[REDACTED]
Title	[REDACTED]	Title	[REDACTED]
Date	12 February 2025	Date	13 February 2025