**REDACTED TEXT under FOIA Section 43 Commercial Interests**

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Attn:  **REDACTED TEXT under FOIA Section 40, Personal Information**

**REDACTED TEXT under FOIA Section 40, Personal Information**

Date: **3rd July 2023**

Contract ref: **CCCO22A09**

Dear Keith,

**Award of contract for The Provision of Video Production**

Further to your submission of a bid for the above Procurement, on behalf of Cabinet Office (the “Authority”), I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submission.

The call-off contract shall commence 3rd July 2023 and the Expiry Date will be 2nd July 2025.The Contracting Authority reserves the option to extend the call-off contract by two (2) periods of twelve (12) months. The total contract value shall be £485,720.00 Ex VAT including all extension options.

This procurement activity was a Call Off under Commercial Agreement RM6124 Communications Marketplace DPS, Lot 1: Communications Marketplace the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign the Call-Off Contract/Terms and Conditions (Attachment 5) and forward to the Procurement Lead electronically via the e-Sourcing Suites’ messaging service by 6th July 2023.

A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

|  |  |
| --- | --- |
| Signed for and on behalf of Cabinet Office | |
| Name: **REDACTED TEXT under FOIA Section 40, Personal Information** Commercial Specialist |  |
| Signature: **REDACTED TEXT under FOIA Section 40, Personal Information** |  |
| Date: 3rd July 2023 |  |