



Department for Transport

xx
Technical Collaboration Lead &
Business Development Manager for Critical Raw Materials
Materials Processing Institute
Eston Road
Middlesbrough
TS6 6US

xx
Department for Transport
Great Minster House
33 Horseferry Road
London
SW1P 4DR

Email : xx@dft.gov.uk
Web Site: www.dft.gov.uk

Ref: TOR3019

05 February 2025

via email: xx@mpiuk.com

Dear XX,

TOR3019: Calcinated Clay Furnace Master Plan

Following discussions between MPI and the Department I am pleased to confirm the award of the above contract. The contract consists of the following documents.

1. Our statement of requirements attached as an annexe to the contract and your proposal received 5th February 2025
2. The DfT short form terms and conditions, attached to this award letter

The contract will start on 5 February 2025 and expires on 31 March 2027. The maximum value of the Contract is **£45, 000** exclusive of Value Added Tax. This value cannot be exceeded without written approval from the commercial team. The contract manager is xx, xx@dft.gov.uk.

You will be issued with a written purchase order (PO), and should quote the aforementioned PO number on all invoices, and these must be submitted directly to:

SSa.invoice@Ubusinessservices.co.uk
Unity Business Services (UBS)
5 Sandringham Park
Swansea Vale
Swansea
SA7 0EA

Please confirm acceptance of this contract directly to me via email.

Yours sincerely

SIGNATURE

xx, Commercial Relationship Management Lead
by authority of the Secretary of State for Transport