



Department for Transport

TMS Development International Ltd
128 Holgate Road
York
YO24 4FL

[REDACTED]
Commercial Relationship Manager
Group Commercial Directorate
4/12 Windsor House
50 Victoria Street
Westminster, London SW1H 0TL
Direct line: [REDACTED]
[REDACTED]@dft.gsi.gov.uk
Web site: www.dft.gov.uk

Wednesday, 18 March 2020

Dear [REDACTED]

DfT Reference: TROP0025

Team Management Profiles

1. On behalf of the Secretary of State for Transport, this contract for TMS Development International Ltd, for Team Management Profiles
2. The contract is to be let under Department for Transport's standard terms of agreement (Attached)
3. The Price for this contract is up to **£15,000.00** excluding VAT.
4. This contract will run from 1 April 2020 to 31 March 2021.
5. You will be issued with a Purchase Order number for this contract and will need to quote this number on all invoices, which should be submitted directly to:

*Accounts Payable,
Shared Services Arvato,
5 Sandringham Park,
Swansea Vale,
Swansea
SA7 0EA.*

6. Invoices received without the correct Purchase Order Number are likely to be returned to you and will delay receipt of payment.

If you are content to enter into a binding contract please sign and return a copy of this letter. This letter (including the documents referred to in it) and the copy you return will form the binding contract.

Yours sincerely,



By authority of the Secretary of State for Transport

Sign	
Nam	
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Date	