

HORNCASTLE TOWN COUNCIL



Specification for grass cutting of the grass verges/amenity areas in Horncastle

The selection of the contractor will be on a 'best value' basis.

The contract will run from 1st April 2024 until 31st March 2025 initially with the option to extend by a further year dependent on a satisfactory review at the end of the year, and an acceptable price for any additional areas of grass to be added to the contract being agreed.

1. Scope of work to be undertaken

Grass areas to be cut as per supplied map. Thirteen cuts to take place each year, with two cuts per month from May to September and 1 cut per month in March, April and October. Cutting must only to take place if grass requires cutting.

2. Working arrangements

Grass cutting shall, in general, be carried out from Monday to Friday between the hours of 7.30am to 6.30pm with minimum inconvenience to the residents and public. The first grass cut of the season to start in April and last cut in October.

The grass must be maintained less than 5cm tall. Any trees or posts in the verges must be trimmed around.

The removal of all stones, litter and debris should be carried out prior to cutting the area.

All tools, equipment, fuel, transport, rubbish bags, etc will be provided by the contractor.

Any debris to be removed from the site by the contractor.

Any grass cuttings left on the pavements to be removed by the Contractor.

3. Payment

The Council will pay the contractor each month in arrears on presentation of an invoice for the work that have been carried out, until such time as the contract expires or is terminated by the giving of two months notice by either party. The Council reserves the right to withhold all or part of the payment in the event that, in the opinion of the Council, the Contract has not been fully complied with.

Councillors or staff of the Council may inspect the work at regular intervals

4. Insurance

The contractor shall insure himself and all persons (if any) employed by him, against accident and against liability to the public and hereby indemnifies the Council against any liability arising from his work or that of his employees. The contractor shall produce to the Council a valid policy of insurance and evidence that the premiums have been paid.

5. Health and Safety

The Contractor must undertake the cutting operations in an orderly manner complying with all relevant safety regulations, including signing for public safety. Please refer to Lincolnshire County Council Health and Safety Code of Practice – 'Grass cutting by parishes' for further information.

The contractor shall be entirely responsible for health and safety inspections on all their equipment and will adopt such working practices that will safeguard the areas from

pollution such as oil spillage. They should also avoid, where appropriate, disturbance of wild life.

The purchase and use of chemicals or sprays requiring a license must be authorised in advance by the Town Council.

6. General

The Contractor will not be an employee of the Town Council, they will be responsible for the payment of PAYE, National Insurance contributions and any other payments required to satisfy their role as a Contractor.