



Department for Transport

Board Intelligence Ltd

Via Email:

Commercial Directorate

DVLA

Longview Road

Morrison

Swansea SA6 7JL

Phone: [REDACTED]

Web Site: www.dft.gov.uk

Our ref: T IT 0103

Date: 12/09/2019

Dear Supplier,

T IT 0103 – PROVISION OF BOARD MANAGEMENT SOFTWARE

On behalf of the Secretary of State for Transport, DfT accept your Service Offering 1892 5159 0663 050 via the Crown Commercial Service G Cloud 11 Framework (RM1557.11) and in accordance with the Crown Commercial Service Framework's Terms and Conditions.

This letter and the document's listed below form a binding contract between you and the Department for Transport:

1. G Cloud 11 Call Off Contract;
2. G Cloud 11 Service Offering; and
3. G Cloud 11 Framework Terms and Conditions.

The contract will commence on the agreed Commencement Date, within the Call Off Order Form.

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract.

The Purchase Order Number for this contract will be provided as soon as possible. Invoices submitted to the Department must also quote the PO number and must be submitted in accordance with DfT's Invoicing Procedures embedded below.



SSA%20Invoice%20
Guidance%20V2.doc

Please contact the Contract Owner – [REDACTED], Department for Transport, Great Minster House, 33 Horseferry Road, London SW1P 4DR, Tel [REDACTED] Email: [REDACTED] to discuss arrangements for commencement of the work.

Please acknowledge your receipt, understanding and acceptance of this letter via email to [REDACTED]

Yours sincerely



Procurement Business Partner

Department for Transport

Oliver.Hughes@DfT.gov.uk

On behalf of the Secretary of State for Transport