

PS22265 – Social Housing Decarbonisation Fund (SHDF) and Home Upgrade Grant (HUG) Delivery Partner – Early Engagement Notice

Introduction

This notice is published to provide advance notice of a procurement by the Department for Business, Energy and Industrial Strategy (BEIS) to be undertaken through the CCS RM6172 Grant Administration Services Dynamic Purchase Systems (DPS) for competition. For the avoidance of doubt, this is not a Call for Competition.

Route to Market

If you wish to be invited to this tender opportunity you will need to ensure you are registered against the Grant Administration Services DPS under the following Filters before Monday 17th October 2022.

Sector

- Central Government

Services

- Full Programme Management

Please note onboarding can take up to 10 days to complete, interested suppliers should register without delay.

New Supplier on Grant Administration Services DPS

If you are a new supplier looking to register against Grant Administration Services DPS please follow the below instructions.

1. Follow this link <https://supplierregistration.cabinetoffice.gov.uk/dps#financialservices> and select 'Access as a Supplier'
2. Complete the selection questionnaire in full
3. Submit application, once submitted the CCS DPS team will review your application and either request further information or approve your application.

If you have any issues with regards to locating your details and/or with the process and require assistance, the platform providers, NQC, will be best placed to assist you and can be contacted via the following details:

- Phone: 0161 413 7982 (General service desk)
- Email: Support@nqc.com

Existing Supplier on Grant Administration Services DPS

If you are an existing supplier against Grant Administration Services DPS and you need to amend the filters your organisation has access to please follow the below instructions.

1. Sign into dashboard and locate 'Appointed' assessment.
2. Select 'Update DPSQ' from the hyperlink options on the application.
3. Navigate through already pre-populated assessment up to where you need to make updates whereby fields can be edited to add/change information.

4. Submit application and return to Assessing whereby the CCS DPS team will update the application status back to appointed.

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Background & Overview of the Requirement

Social Housing Decarbonisation Fund (SHDF)

The Social Housing Decarbonisation Fund (SHDF) was included in the 2019 Conservative Manifesto and committed £3.8bn over a 10-year period to improve the energy performance of social rented homes, with an Energy Performance Certificate (EPC) rating below C, on the pathway to Net Zero 2050.

The Heat and Buildings Strategy and Net Zero Strategy (October 2021) announced a further commitment for the SHDF as part of the 2021 Spending Review process. This means that Social Housing Landlords, including Local Authorities, will be eligible to bid for funding to upgrade their housing stock.

Home Upgrade Grant (HUG)

The Home Upgrade Grant (HUG) has been allocated £1.1bn for delivery between early 2022 and March 2025. The first phase of HUG (£218m) is already underway and due to be delivered by March 2023.

HUG provides energy efficiency upgrades and low-carbon heating to low-income households living off the gas grid, with EPC ratings between D and G in England. The scheme focuses on owner occupiers and private tenants. Local Authorities will be allocated funding to carry out home upgrade work, with up to 60% of funding directed to rural Local Authorities to drive a phasing out of high carbon heating fuels.

Delivery Agent

The Delivery Agent will be Salix Finance Ltd – an Executive non-departmental public body of BEIS. The Delivery Agent will be the contracting authority for the Delivery Partner, however, BEIS will lead on the procurement of the contract.

The role of the Delivery Agent is to provide an intelligent client function; thereby providing the technical capability required by BEIS to enable the delivery of the SHDF and HUG Grant Schemes.

Delivery Partner

The role of the Delivery Partner is to build upon the technical advisory, assessment and evaluation capability and capacity of the Delivery Agent. The requirement includes but is not limited to the areas outlined below:

- **Effective Project Support and Assurance:** to ensure that projects can draw on a pool of independent support within the Delivery Partner so that projects are delivered to time, cost, and quality. To ensure that at appropriate stages, the progress of projects is being checked and validated.

- **Effective Data and Performance Management:** to ensure that high quality, accurate and accessible data is gathered for all projects and the performance of each project is regularly and accurately assessed, so that the necessary actions and decisions can be taken by all parties to ensure successful delivery
- **Effective Portfolio, Risk and Fraud Management:** to ensure that delivery against the overall scheme objectives is monitored and presented, and present high quality and accurate information on the top risks and issues that impact the schemes, as well as recommendations for how these risks and issues can be mitigated or overcome. To ensure that fraud risk is being managed appropriately at project level and there is oversight to give confidence grant funding is being spent for its intended purpose, and holding parties that use conduct fraudulent activities to account.
- **Effective Management of Grant Recipient Competitions:** to ensure the objectives and outcomes of the grant recipient competition processes for both schemes are achieved by completing the activities specified for the Delivery Partner to time, cost and quality.-
- **A Single Point of Access for Grant Recipients:** to ensure that Grant Recipients engage solely with the Delivery Partner (except in very exceptional circumstances or if instructed otherwise by the Delivery Partner) on all matters relating to the management and delivery of their projects and the scheme. To ensure that parties receiving grants from both schemes concurrently have a streamlined point of contact.
- **Collaboration with the Technical Assistance Facility (TAF) and Monitoring & Evaluation providers:** to ensure that the TAF and M&E providers are able to meet their responsibilities by ensuring that any dependencies on the Delivery Partner for these activities are effectively managed.
- **Clear Communication and Engagement:** clearly communicated to the Delivery Agent the activities being undertaken by the Delivery Partner and the live status of both each project and the schemes as a whole.

BEIS have already undertaken two engagement sessions with suppliers appointed against the Grant Administration Services DPS in January 2022 and June 2022. The slide packs and supporting Q&A documents have been uploaded to the attachment section for your reference.