

# Framework Schedule 6 (Order Form Template and Call-Off Schedules)

## Order Form

|                      |   |
|----------------------|---|
| CALL-OFF REFERENCE:  | <b>C1000893 – Supply of Biomass Pellets</b>   |
| THE BUYER:           | The Minister for the Cabinet Office on behalf of the Crown represented by the Government Property Agency, an Executive Agency of the Cabinet Office |
| BUYER ADDRESS        | Government Property Agency, 9 <sup>th</sup> Floor, 23 Stephenson Street, BIRMINGHAM, B2 4BH   |
| THE SUPPLIER:        | AMP Biomass Fuels Ltd   |
| SUPPLIER ADDRESS:    | 3 <sup>rd</sup> Floor, 1 Dover Street, London, W1S 4LD  |
| REGISTRATION NUMBER: | 05735950  |
| DUNS NUMBER:         | 349397047   |
| SID4GOV ID:          | N/A   |

This Order Form is for the provision of the Call-Off Deliverables and dated 07 August 2024.

It's issued under the Framework Contract with the reference number RM6177 National Fuels (2) for the provision of Fuels and Associated Services.

CALL-OFF LOT(S):

| <b>Lot Number</b> | <b>Lot Description</b>                     | <b>Relevant (Yes/ No)</b> |
|-------------------|--|---------------------------|
| 101               | Liquid Fuel - Scotland North               | No                        |
| 102               | Liquid Fuel - Scotland West                | No                        |
| 103               | Liquid Fuel - Scotland Central             | No                        |
| 104               | Liquid Fuel - Scotland South               | No                        |
| 105               | Liquid Fuel - England North West           | No                        |
| 106               | Liquid Fuel - England North East           | No                        |
| 107               | Liquid Fuel - England Midlands             | No                        |
| 108               | Liquid Fuel - England East Anglia          | No                        |
| 109               | Liquid Fuel - England London & South East  | No                        |
| 110               | Liquid Fuel - England South                | No                        |
| 111               | Liquid Fuel - England South West           | No                        |
| 112               | Liquid Fuel - South Wales                  | No                        |
| 113               | Liquid Fuel - North Wales                  | No                        |
| 114               | Liquid Fuel - Northern Ireland             | No                        |
| 2                 | Liquified Gas (LPG) - National             | No                        |
| 3                 | Solid Fuel & Biomass - National            | <b>Yes</b>                |
| 4                 | Grease, Lubricants & Antifreeze - National | No                        |
| 5                 | Associated Services - National             | No                        |

## CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6177 National Fuels (2)
3. The following Schedules in equal order of precedence:
  - Joint Schedules for RM6177 National Fuels (2)
    - Joint Schedule 2 (Variation Form)
    - Joint Schedule 3 (Insurance Requirements)
    - Joint Schedule 4 (Commercially Sensitive Information)
    - Joint Schedule 6 (Key Subcontractors)
    - Joint Schedule 7 (Financial Difficulties)
    - Joint Schedule 8 (Guarantee) – **NOT APPLICABLE**
    - Joint Schedule 9 (Minimum Standards of Reliability) – **NOT APPLICABLE**
    - Joint Schedule 10 (Rectification Plan)
    - Joint Schedule 11 (Processing Data) - **NOT APPLICABLE**
    - Joint Schedule 12 (Supply Chain Visibility)
  - Call-Off Schedules for **Salesforce Ref Number** Call-Off reference number]
    - Call-Off Schedule 1 (Transparency Reports)
    - Call-Off Schedule 2 (Staff Transfer)
    - Call-Off Schedule 3 (Continuous Improvement)
    - Call-Off Schedule 5 (Pricing Details)
    - [Call-Off Schedule 6 (ICT Services) – **NOT APPLICABLE**
    - Call-Off Schedule 7 (Key Supplier Staff)
    - Call-Off Schedule 8 (Business Continuity and Disaster Recovery)
    - Call-Off Schedule 9 (Security)
    - Call-Off Schedule 10 (Exit Management) - **NOT APPLICABLE**
    - Call-Off Schedule 11 (Installation Works) - **NOT APPLICABLE**
    - Call-Off Schedule 12 (Clustering) – **NOT APPLICABLE**
    - Call-Off Schedule 13 (Implementation Plan and Testing) – **NOT APPLICABLE**
    - Call-Off Schedule 14 (Service Levels)
    - Call-Off Schedule 15 (Call-Off Contract Management)
    - Call-Off Schedule 16 (Benchmarking)
    - Call-Off Schedule 17 (MOD Terms) – **NOT APPLICABLE**
    - Call-Off Schedule 18 (Background Checks) – **NOT APPLICABLE**
    - Call-Off Schedule 19 (Scottish Law)
    - Call-Off Schedule 20 (Call-Off Specification)
    - Call-off Schedule 21 (Northern Ireland Law) – **NOT APPLICABLE**

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- Call-off Schedule 22 (Lease Terms) - **NOT APPLICABLE**
- Call-Off Schedule 23 – **NOT APPLICABLE**
- 4. CCS Core Terms (version 3.0.8)
- 5. Joint Schedule 5 (Corporate Social Responsibility) RM6177 National Fuels (2)
- 6. Call-Off Schedule 4 (Supplier Response) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

### CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

None

CALL-OFF START DATE: **01 September 2024**

CALL-OFF EXPIRY DATE: **31 August 2026**

CALL-OFF INITIAL PERIOD: **2 years**

CALL-OFF EXTENSION START DATE: **Not Applicable**

CALL-OFF EXTENSION EXPIRY DATE: **Not Applicable**

CALL-OFF EXTENSION PERIOD: **Not Applicable**

### CALL-OFF DELIVERABLES

See details in Call-Off Schedule 20 (Call-Off Specification)

### MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is [REDACTED] Estimated Charges in the first 12 months of the Contract.

### CALL-OFF CHARGES

See details in Call-Off Schedule 5 (Pricing Details) [REDACTED]  
[REDACTED]

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4, 5 and 6 (if used) in Framework Schedule 3 (Framework Prices)  
The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

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- Specific Change in Law

### REIMBURSABLE EXPENSES

NOT APPLICABLE

### PAYMENT METHOD

BACS payment, 30 days in arrears, following delivery against an official purchase order

### BUYER'S INVOICE ADDRESS:

Government Property Agency  
23 Stephenson Street  
BIRMINGHAM  
B2 4BH

[gpaapinvoices@gpa.gov.uk](mailto:gpaapinvoices@gpa.gov.uk)

### BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]

**Utilities Manager**

### BUYER'S ENVIRONMENTAL POLICY

**Not Applicable**

### BUYER'S SECURITY POLICY

**Not Applicable – Supplier will follow any site-specific security policies and instructions given on site during delivery**

Part A Short Form of Schedule 9 Shall apply.

### SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]

Regional Accounts Manager  
Unit A1 Leaseowes Court, Horton West, Telford TF1 7AF

### SUPPLIER'S CONTRACT MANAGER

[REDACTED]

Head of Commercials  
Unit A1 Leaseowes Court, Horton West, Telford TF1 7AF

### PROGRESS REPORT FREQUENCY

**Not Applicable**

### PROGRESS MEETING FREQUENCY

**Not Applicable**

### KEY STAFF

[REDACTED]

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Sales and Data Support Executive

Unit A1 Leaseowes Court, Horton West, Telford TF1 7AF

KEY SUBCONTRACTOR(S)

**N/A**

COMMERCIALLY SENSITIVE INFORMATION

Pricing schedule

SERVICE CREDITS

**Not Applicable**

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

There's a guarantee of the Supplier's performance provided for all Call-Off Contracts entered under the Framework Contract

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)]

| For and on behalf of the Supplier: |  | For and on behalf of the Buyer: |  |
|------------------------------------|--|---------------------------------|--|
| Signature:                         |  | Signature:                      |  |
| Name:                              |  | Name:                           |  |
| Role:                              |  | Role:                           |  |
| Date:                              |  | Date:                           |  |