**Appendix 4 - Learner Eligibility Registration (SD07)**

|  |  |
| --- | --- |
| Learner Name: | Date of Birth: |
| Course: | Date: |
| Delivery organisation: | UKPRN: |

|  |  |  |
| --- | --- | --- |
| Please tick to indicate that you are: | YES | NO |
| Aged 16 and above at the start of the programme |  |  |
| A legal UK Resident, either British Citizen or EU Citizen resident in the UK |  |  |
| Able to take paid employment in a member EU State |  |  |
| Not on any other Publicly funded Training Programme |  |  |

*If you have ticked NO to any of the above, you are NOT eligible for Project.*

**Evidence of Eligibility**

|  |  |
| --- | --- |
| **Full Passport & Valid Passport (EU/Non EU)** | **Passport Number:** |
| **Other evidence provided:** Please state  (See notes overleaf)   * UK issued “right to remain” letter (Note 4) * Other (Notes 3 & 5) | **Ref:** |
| **Evidence of Address Provided**  (please state and include number/type) | **Evidence of Age** (please state and include number/type) |

I declare that the details given on this form are true to the best of my knowledge and the evidence that I have provided is true and accurate.

|  |  |  |  |
| --- | --- | --- | --- |
| Signed (Learner) |  | Date |  |

I can confirm that I have assessed the above learners’ eligibility for Project (number) and can confirm that I have seen with the original documents that have been recorded on this form.

|  |  |  |  |
| --- | --- | --- | --- |
| Signed (Provider) |  | Date |  |

***Data Protection Legislation*** *– This information will only be shared where the law allows it.  It may be shared with other organisations and the Department for Work & Pensions for administrative, statistical and research purposes, to inform careers and other guidance and to monitor progress.  For more detailed information on how we handle your personal information see the* [*ESFA: privacy notice*](https://www.gov.uk/government/publications/esfa-privacy-notice) *at* [*www.gov.uk/government/publications/esfa-privacy-notice*](http://www.gov.uk/government/publications/esfa-privacy-notice)*.*

*Where you provide personal data to us, it is essential that you have the right to give us that personal data, and to allow us to use it as anticipated by the arrangements between us. This includes where the personal data that you are providing relates to people other than yourself. We will rely on you to make sure that you do have those rights. Both we and you will comply with our obligations under all relevant laws and rules on data protection and privacy.*