**Appendix A**

**Request for Information - Response Document**

**NHS England Cervical Screening Services Digital Solution**

**Ref: C125520**

**Note: Please note that this document must be completed and returned via the e-Tendering portal** <https://atamis.cloudforce.com/>

**All responses will remain confidential; however, an anonymous summary of responses may be published on the e-Tendering portal.**

**The Contracting Authorities are committed to open government and meeting legal responsibilities under the Freedom of Information Act 2000 (FOIA) and the General Data Protection Regulation (EU) 2016/679 (GDPR). Accordingly, any information created by or submitted to the Contracting Authorities (including but not limited to the information contained in this RFI, clarification questions, responses, and feedback) may need to be disclosed by the Contracting Authorities in response to a request for information. Please be aware before proceeding that you may be adding personal data in response to this RFI which may be subject to privacy regulations.**

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| **A Organisational Information** | | | |
| Organisation name. | | Please give details: | |
| Please state the type of organisation e.g., Public limited Company, Limited Company, Charity, Social Enterprise, NHS organisation, other. | | Please give details: | |
| Number of employees in the organisation. | | Please give details: | |
| Name of respondent and contact details. | | Please give details: | |
| **B Market Capability and Capacity**  **The Commissioners wish to understand the capacity and level of expertise within the market to deliver a digital solution for cervical screening. This will include the implementation and maintenance of a solution to automate the Cervical Screening sample journey. NB: This information is requested to allow the Commissioners to gauge the size and type of organisations interested in providing the service.**  **Please provide the following information:** | | | | |
| **Subject/Question** | | | **Response** | |
| 1 | Do you currently provide a digital solution to the NHS? | | Yes/No:  If yes, please give details: | | |
| 1a | If yes, please provide details of the type of digital solution, service(s) and organisations? | | Please give details: | | |

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| 1b | Please detail the number of similar contracts you currently hold and organisations, locations, including annual activity levels. | Please give details: |
| 2 | How do you think the proposed digital solution achieves the best outcomes for users and the cervical screening programme? | Please give details: |
| 3 | Please give your views on how the digital solution could:   * Integrate with all Trust and Sexual Health Centre’s Electronic Patient Record (EPR) system and TIEs (Trust Integration Engines) * Integrate with CSL’s LIMS (Laboratory Information Management System) * Interact and communicate with users * Track samples * Manage messaging (including undelivered messages), as per Message Specification provided, and message queues * PIDS (Perimeter Intrusion Detection Systems) security? |  |
| 4 | Describe how a solution will deliver value for money and quality? | Please give details: |
| 5 | If you were awarded a contract, what do you see as the key foundations for this type of solution to be successful? Please include approach to project delivery, management, and governance. | Please give details: |
| 6 | Do you have any suggestions about how a solution would benefit the users and the providers? | Please give details: |

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| **C** | **User Experiences** | |
| 7 | Please detail your reasoning on how the solution would/could improve user experience and other benefits and/or risks resulting from the solution. | Please give details: |

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| **D** | **Contract Model**  **Please note: The type of contract awarded for providers of the new service will be the NHS Standard Contract -** [**https://www.england.nhs.uk/nhs-standard-contract/**](https://www.england.nhs.uk/nhs-standard-contract/) | |
| 8 | Please indicate if you would be intended in providing the solution and maintenance as a single organisation or in partnership with one or more other organisations. | Please give details: |
| 9 | Considering the solution development, testing, implementation and maintenance as a whole, including the levels of investment, workforce and upgrades; what would you consider to be a viable and appropriate duration for this contract? Please advise your preferred contract term in the format:  X years contract term for development, testing and implementation.  Y years contract terms for maintenance with an option to extend for a further Z-years.  (NB: Z can be zero if preferred) | Please give details: |
| 10 | Please share your reasoning for a preferred contract term so that we may better understand. | Please give details: |
| 11 | Please specify your preferred contracting model and why:   1. One contract for the maintenance and 1 contract for the development - each contact linked via a User License Agreement (ULA) (NHS England pay for the development and each trust pays for the maintenance) 2. One contract for both elements. All parties sign up to the ULA. NHSE England are the lead buyer with all trust as associates (named in the contract) each trust pays for the maintenance directly to the supplier. 3. Option 2 with one lead trust. Supplier invoices the lead trust for all maintenance costs |  |
| 12 | What contractual risks, if any, have you identified in relation to the development, testing, implementation and maintenance? | Please give details: |
| 12a | How could we mitigate against any contractual risks you have identified? | Please give details: |

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| **E** | **Finance** | |
| 13 | The NHS England pricing envelope will be £260k for the initial supplier’s development, testing and supplier’s implementation. What proportion of the above costs do believe should be allocated to:  a) Solution development and testing  b) Implementation  c) other  The pricing envelope for the maintenance is yet to be established and will be funded via the Trusts and sexual health clinics listed in Appendix B  What price do you think should be allocated to the maintenance element of the service and why?  Please provide £X per annum and indicate if the cost includes price per trust/site number of users etc.  Please detail the elements and or service lines included in the maintenance price  (*Please note that potential providers will not be held to any pricing models they provide in response to this RFI, this information is to help the commissioner gauge what the current market thinking is in relation to financial deliverability*). | Please give details: |
| 14 | What do you foresee the financial structure that will underpin the annual support and maintenance price |  |
| 15 | Describe how you foresee the maintenance support element of the service working, and the best options on how this could be costed? |  |

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| 16 | Are there any other comments or anything else we should be considering in relation to the pricing model? |  |
| 17 | What financial risks, if any, have you identified in relation to the solution development, implementation, testing and maintenance and any of the pricing models suggested? | Please give details: |
| 17a | How could we mitigate against any financial risks you have identified? | Please give details: |
| **F** | **Development and Implementation** | |
| 18 | How many weeks do you think will be required for the:   1. Development phase 2. Testing 3. Implement the solution across the Trusts and sexual health clinics, and CSL | Please give details: |

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| 19 | In terms of implementation, please describe the areas and reasons where you would require support from the Commissioners. | Please give details: |
| **G** | **Storage and Premises** | |
| 20 | In this scenario Trusts and CSL are Data Controllers and Suppliers are the Data Processors. We are interested in Suppliers’ views on:  What information they would store and why  What length of period they would hold onto the various data identified and why  Where would the data be held, including premises  approaches to data security and integrity | Please give details: |
| **H** | **Barriers to bidding:** | |
| 21 | Are there any barriers that might prevent suppliers from bidding, noting that all barriers are not within the control of the contracting authorities? If so, please outline. | Please give details: |

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| **I** | **Whole Service Risk** | |
| 22 | Please summarise the high-level material risks associated with the solution development, implementation, hosting and maintenance, other than those identified already, including brief details of potential impact and provide details of how these might be mitigated | Please give details: |
| **J** | **Any other comments:** | |
| 23 | Are there any other elements that commissioners should be deliberating in addition to the questions above? Please use this as an opportunity to highlight anything else which should be considered in relation to this early market engagement process. |  |
| **K** | **Supplier Meetings** |  |
| 24 | If required, would you be interested in attending a supplier meeting to further explore your response to this RFI? | Yes/No |