



Crown  
Commercial  
Service

# Invitation to Tender

## Attachment 2 – How to bid

RM6088 Construction Works and Associated Services

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## 1. How to make your bid

- 1.1 Your bid must be made by the organisation that will be responsible for providing the works and services if your bid is successful.
- 1.2 The works and services covered by this procurement have been subdivided into 11 Lot Groups. Lot Groups 1, 2, 3, 4, 6 & 7 have been further divided into Regional Sub-Lots. Although Bidders may submit tenders for any or all of the 11 Lot groups, including the associated Regional Sub-Lots, a Bidder cannot submit a tender for both Lot 1.1 and Lot 1.2. Bidders must express their preference to be appointed to Lot 1.1 OR Lot 1.2 OR any of Lots 2-5 (including the associated Regional Sub-Lots).
- 1.3 Your bid must be **entered into the [eSourcing suite](#)**. We can only accept bids that we receive through the [eSourcing suite](#).
- 1.4 Make sure you answer every question.
- 1.5 Upload ONLY those attachments we have asked for – any other supporting evidence, certificates for example, will be requested separately by us.
- 1.6 You must submit your bid before the bid submission deadline, this can be found in paragraph 6 “Timelines for the competition” in Attachment 1 - About the CCS Construction Works and Associated Services Framework Alliance Contract.
- 1.7 It will be our decision whether we will accept bids submitted after the bid submission deadline.
- 1.8 You must regularly check for messages in the [eSourcing suite](#) throughout the competition. You must log on to the [eSourcing suite](#) and access your message inbox for this competition to check for messages.
- 1.9 Press the ‘Submit Response’ button when your bid is ready, otherwise we will not be able to see it.
- 1.10 If you have submitted your response in the [eSourcing suite](#), any modifications to the online questions will result in your submission status changing to 'response to be submitted', this means that your response will not be available. Please review the changes and re-submit by clicking 'Submit Response'.
- 1.11 If anything is unclear, or you are unsure how to complete your bid submission, you can raise a question before the clarification question deadline, via the [eSourcing suite](#). Read paragraph 7 “When and how to ask questions” in Attachment 1 - About the CCS Construction Works and Associated Services Framework Alliance Contract.

- 1.12 We may require you to clarify aspects of your bid in writing and/or provide additional information. Failure to respond within the time required, or to provide an adequate response may result in the rejection of your bid and your exclusion from this competition.

## **2. Selection stage**

- 2.1 At the selection stage, we evaluate Bidders' technical, professional and financial capabilities. We will ask a range of questions appropriate to the procurement. It is important that you answer these questions accurately.
- 2.2 If you are relying on any Key Subcontractors to provide the answers to the technical and professional ability questions, or you are relying on a guarantor to pass the economic and financial assessment, they must complete Parts 2 and 3 for themselves.
- 2.3 In addition, if you are the lead member of a consortium, each of the other members must answer the questions in Parts 2 and 3 for themselves.
- 2.4 We are providing the 'Information and Declaration' workbook (Attachment 4) to enable you to collect and submit this data to us, whether from organisations on whom you are relying (for example a Key Subcontractor or a guarantor) or from other members of a consortium. Or they can provide you with their European Single Procurement Document (ESPD).

## **3. Selection process**

- 3.1 After the bid submission deadline we will check all bids to make sure we have received everything we have asked for.
- 3.2 We may ask you to clarify information you provide, if that is necessary. Don't forget to check for messages in the [eSourcing suite](#) throughout the competition. You must log on to the [eSourcing suite](#) and access your message inbox for this competition to check for messages.
- 3.3 If your bid is not compliant we will reject your bid and you will be excluded from the competition. We will tell you why your bid is not compliant.
- 3.4 Not all selection questions need guidance as the questions are self-evident. However other questions such as the financial question, require a process to be undertaken before we can assess your response. In those instances we have told you what we will do in the evaluation guidance associated with the question.

## **4. Selection criteria**

- 4.1 We may exclude you from the competition at the selection stage if:

- you receive a 'fail' for any of the evaluated selection questions;
- any of the information you have provided proves to be false or misleading;
- you have broken any of the competition rules in Attachment 1 - About the CCS Construction Works and Associated Services Framework Alliance Contract, or not followed the instructions given in this Bid pack.

4.2 If we exclude you from the competition we will tell you and explain why.

## 5. Selection questionnaire

Please refer to Attachment 2a - Selection Questionnaire. Remember you must complete the questionnaire online in the [eSourcing suite](#) (qualification envelope).

You have the option of responding to Part 2 and Part 3 by attaching Parts II and III of your European Single Procurement Document (ESPD).

If you are submitting an ESPD you must still complete Parts 2.1, 2.2, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18 and 19.

We will use a credit reference agency (Dun & Bradstreet) to obtain a financial risk score (Dun & Bradstreet Failure Score) for you and any members of your consortium or any nominated guarantor(s) as stated in Part 5 Financial Risk of attachment 2a – Selection questionnaire.

## 6. Award stage

If you have successfully passed the selection stage, you will proceed to the award stage.

We have tried to make our award stage as simple as possible, whilst achieving the best possible commercial outcomes.

Your bid must deliver what our buyers need, at the best possible price you can give.

When completing your bid you must:

- Read through the entire Bid pack, specifically Attachment 1a – Specification carefully, and read more than once;
- Read each question, the response guidance, marking scheme and evaluation criteria;
- Read the contract terms;
- If you are unsure, ask questions before the clarification questions deadline, see paragraph 6 'Timelines for the competition' and paragraph 7 'When and how to ask questions' in Attachment 1 -

About the CCS Construction Works and Associated Services Framework Alliance Contract document;

- Allow plenty of time to complete your responses; it always takes longer than you think to submit; and
- Your prices should be in line with the service level you offer, in response to the award quality questions.

## 7. Award criteria

The Award Stage consists of a quality evaluation (see paragraph 8 of this document) and a price evaluation (see paragraph 10 of this document).

The award of this framework will be on the basis of the ‘Most Economically Advantageous Tender’ (MEAT).

The weighting for the quality evaluation is 75 marks; and the price evaluation is worth 25 marks.

## 8. Award process

8.1 What YOU need to do:

- answer the quality questions section A and section B, and sections C - E of the quality questionnaire(as relevant to the Lot(s) for which you are bidding) in the eSourcing suite in the technical envelope.
- complete the Price Model Workbook(s) (attachments 3a – 3l) for the Lot(s) for which you are bidding.
- upload your completed Price Model Workbook(s) into the eSourcing suite in the commercial envelope using questions 3.1 – 3.12, as appropriate.

8.2 What **WE** will do at the award stage:

1.	<p><b>Compliance Check</b></p> <p>First, we will do a check to make sure that you completed the Price Model Workbook(s) in line with our instructions.</p>
2.	<p><b>Quality Evaluation</b></p> <p>We will give your responses to our evaluation panel. Each evaluator will independently assess your responses to the quality questions using the response guidance and the evaluation criteria. Each evaluator will give a mark and a reason for their mark for each question they are assessing. Each evaluator will enter their marks and reasons into the eSourcing suite.</p>
3.	<p><b>Consensus</b></p> <p>Once the evaluators have independently assessed your answers to the questions we will arrange for the evaluators to meet and we</p>

	will facilitate the discussion. At this consensus meeting, the evaluators will discuss the quality of your answers and discuss their marks and reasons for that mark. The discussion will continue until they reach a consensus regarding the mark, and a reason for that mark, for each question. These final marks will be used to calculate your quality score for each Lot you have bid for.
4.	<p><b>Quality Threshold</b></p> <p>If you have received a zero for any of the quality questions or if you have not met a minimum quality score of 30, we will reject your bid and you will be excluded from the competition. We will tell you that your bid has been excluded from the competition and why.</p> <p>Refer to table at paragraph 8.1 for an example of how your <b>quality score</b> for each Lot will be calculated.</p>
5.	<p><b>Evaluate Pricing</b></p> <p>We will then give your pricing to the price evaluation panel, who are different evaluators from those who assessed your quality responses.</p> <p>They will calculate your price score using the evaluation criteria in Attachment 3m – Price Model and Price Evaluation Guidance.</p>
6.	<p><b>Final Score</b></p> <p>Your quality score will be added to your price score, to create your final score as illustrated in section 11 - Final decision to award.</p>
7.	<p><b>Award</b></p> <p>Awards will be made to the successful Bidders following the standstill period, subject to Framework Alliance Contract.</p>

## 9. Quality Evaluation

Question AQA1 is a mandatory question and will be evaluated PASS / FAIL. If you answer no to this question, we will reject your bid and you will be excluded from the competition. We will tell you that your bid has been excluded and why.

Each question must be answered in its own right. You must not answer any of the questions by cross-referencing other questions or other materials, for example reports or information located on your website.

Each of the quality questions in sections B to E of the quality questionnaire will be independently assessed by our evaluation panel.

When the consensus meeting has taken place and the final mark for each question has been agreed by the evaluators, your final mark for each question will

be multiplied by that question's weighting to calculate your weighted mark for that question.

Each weighted mark for each question for each Lot you have submitted a bid for will then be added together to calculate your quality score.

Please see the tables below for examples of how your quality score will be calculated:

### 9.1 Lots 1 - 9

Question		Question Weighting %	Marking Scheme	Maximum mark available	Your final mark	Your weighted score
AQA1	Compliance with Specification	N/A	Pass / Fail	N/A	N/A	N/A
AQB1	Quality Management	10	0/33/66/100	100	100	10
AQB2	Mobilisation	7.5	0/33/66/100	100	66	4.95
AQB3	Continuous Improvement & Innovation	7.5	0/33/66/100	100	66	4.95
AQB4	Supply Chain Management	12.5	0/25/50/75/100	100	100	12.5
AQC1	Delivery of Construction Works (Pre-Construction Phase)	10.5	0/25/50/75/100	100	100	10.5
AQC2	Delivery of Construction Works (Construction Phase)	16.5	0/25/50/75/100	100	50	8.25
AQC3	Delivery of Construction Works (Post-Construction Phase)	10.5	0/33/66/100	100	25	2.625
<b>Quality Score out of 75</b>						<b>53.78</b>

## 9.2 - Lot 10

Question		Question Weighting %	Marking Scheme	Maximum mark available	Your final mark	Your weighted score
AQA1	Compliance with Specification	N/A	Pass / Fail	N/A	N/A	N/A
AQB1	Quality Management	10	0/33/66/100	100	100	10
AQB2	Mobilisation	7.5	0/33/66/100	100	66	4.95
AQB3	Continuous Improvement & Innovation	7.5	0/33/66/100	100	66	4.95
AQB4	Supply Chain Management	12.5	0/25/50/75/100	100	100	12.5
AQD1	Delivery of Demolition / Decommissioning Works (Pre-Demolition Phase)	15	0/25/50/75/100	100	75	11.25
AQD2	Delivery of Demolition/ Decommissioning Works (Demolition Phase)	22.5	0/25/50/75/100	100	100	22.5
<b>Quality Score out of 75</b>						<b>66.15</b>

### 9.3 – Lot 11

Question		Question Weighting %	Marking Scheme	Maximum mark available	Your final mark	Your weighted score
AQA1	Compliance with Specification	N/A	Pass / Fail	N/A	N/A	N/A
AQB1	Quality Management	10	0/33/66/100	100	100	10
AQB2	Mobilisation	7.5	0/33/66/100	100	66	4.95
AQB3	Continuous Improvement & Innovation	7.5	0/33/66/100	100	66	4.95
AQB4	Supply Chain Management	12.5	0/25/50/75/100	100	100	12.5
AQE1	Construction Management (Pre-Construction Phase)	10.5	0/25/50/75/100	100	75	7.875
AQE2	Construction Management (Construction Phase)	16.5	0/25/50/75/100	100	50	8.25
AQE3	Construction Management (Post-Construction Phase)	10.5	0/33/66/100	100	33	3.465
<b>Quality Score out of 75</b>						<b>51.99</b>

## 10. Award quality questionnaire

10.1 The quality questionnaire is split into five sections:

- Section A – Mandatory Requirements
- Section B – Generic Questions (All Lots)
- Section C – Delivery of Construction Works (Lots 1 – 9 only)
- Section D – Demolition (Lot 10 only)
- Section E – Construction Management (Lot 11 only)

Attachment 2 – How to Bid v1.0 (Final)

RM6088 - Construction Works and Associated Services Framework

<b>QUALITY</b>			
	<b>Section</b>	<b>Marks Available</b>	<b>Maximum Weighted Score Available (75)</b>
<b>Section A – Mandatory Requirements (ALL LOTS)</b>			
AQA1	Compliance with Specification (including Annexes) - Scope of Works and Services	Pass/Fail	Pass/Fail
<b>Section B – Generic Questions (ALL LOTS) 37.5%</b>			
AQB1	Quality Management	0/33/66/100	10%
AQB2	Mobilisation	0/33/66/100	7.5%
AQB3	Continuous Improvement & Innovation	0/33/66/100	7.5%
AQB4	Supply Chain Management	0/25/50/75/100	12.5%
<b>Section C – Delivery of Construction Works (LOTS 1 - 9 ONLY) 37.5%</b>			
AQC1	Delivery of Construction Works (Pre-Construction Phase)	0/25/50/75/100	10.5%

AQC2	Delivery of Construction Works (Construction Phase)	0/25/50/75/100	16.5%
AQC3	Delivery of Construction Works (Post-Construction Phase)	0/33/66/100	10.5%
<b>Section D – Demolition (LOT 10 ONLY) 37.5%</b>			
AQD1	Delivery of Demolition / Decommissioning Works (Pre-Demolition Phase)	0/25/50/75/100	15%
AQD2	Delivery of Demolition / Decommissioning Works (Demolition Phase)	0/25/50/75/100	22.5%
<b>Section E – Construction Management (LOT 11 ONLY) 37.5%</b>			
AQE1	Construction Management (Pre-Construction Phase)	0/25/50/75/100	10.5%
AQE2	Construction Management (Construction Phase)	0/25/50/75/100	16.5%
AQE3	Construction Management (Post-Construction Phase)	0/33/66/100	10.5%

<b>Section A – Mandatory Requirements</b>	
<b>AQA1 – Compliance with Specification (including Annexes) - Scope of Works and Services</b>	
<p>If you are awarded a Framework Alliance Contract, will you unreservedly deliver in full the scope of the works and services, as set out in the Specification (including Annexes) for the Lot(s) you are bidding for?</p> <p>Please answer 'YES' or 'NO'</p> <p><b>YES</b> - You will unreservedly deliver in full the scope of works and services, as set out in the Specification (including Annexes) for the applicable Lot(s).</p> <p><b>NO</b> - You will not, or cannot, deliver in full the scope of works and services, as set out in the Specification (including Annexes) for the applicable Lot(s).</p>	
<b><u>AQA1 Response Guidance</u></b>	
<p><b>All bidders must answer this question.</b></p> <p>This is a <b>PASS/FAIL</b> question.</p> <p>If you cannot or are unwilling to select 'YES' to this question, you will be disqualified from further participation in this competition.</p> <p>You are required to select either option 'YES' or 'NO' from the drop down list.</p> <p>Providing a 'YES' response means you will unreservedly deliver in full the scope of works and services, as set out in the Specification (including Annexes) for the applicable Lot(s).</p> <p>If you select 'NO' to indicate that you will not, or cannot, deliver in full the scope of works and services, as set out in the Specification (including Annexes) for the applicable Lot(s), you will be excluded from further participation in this competition.</p>	
<b>Marking scheme</b>	<b>Evaluation guidance</b>
<b>PASS</b>	You have selected option 'YES' confirming that you will unreservedly deliver in full the scope of works and services, as set out in the Specification (including Annexes) for the applicable Lot(s).
<b>FAIL</b>	You have selected 'NO' confirming that you will not, or cannot, deliver in full the scope of works and services, as set out in the Specification (including Annexes) for the applicable Lot(s).

## Section B – Generic Questions (ALL LOTS)

### AQB1 – Quality Management

#### **AQB1 Requirement:**

CCS requires you to provide effective quality management of works and services, as set out in section 18 of the Specification.

Please set out and demonstrate how you will meet the requirement by fully addressing component parts (a) to (c) of the response guidance below.

#### **AQB1 Response Guidance**

**All bidders must answer this question.**

**You must insert your response into the text fields in the eSourcing suite.**

To satisfy the requirement and the associated question, your response must:

- a) Set out the process you will use to create and implement a quality plan, and demonstrate how this will enable you to deliver quality, resilient services to Additional Clients;
- b) Set out the procedures you will follow to manage the delivery and completion of works and services, including testing and commissioning, and demonstrate how this will ensure works and services are delivered effectively and to the satisfaction of Additional Clients; and
- c) Set out your processes for identifying areas of improvement and implementing improvement plans, and demonstrate how this will ensure that you address any performance gaps in the delivery of the works and services.

Your response should be focused on each of the component parts of the question (a – c) and refrain from making generalised statements which do not address the award criteria.

No marks will be awarded for the format, punctuation or grammar of your response, however it will be beneficial to highlight which areas (a – c) your response is addressing and make sure your answer is clear and easy for evaluators to follow.

**Your response, which will be evaluated, must be contained within text boxes AQB1(i) and AQB1(ii) in the eSourcing Suite. This will allow you a maximum character count of 4,000 characters (2,000 per box) for your entire response, including spaces and punctuation.**

**The character count cannot be exceeded within the eSourcing Suite.**

**Do not upload any attachments with your response. If you do, we will not view the attachments or take them into account during the evaluation.**

<b>Marking scheme</b>	<b>Evaluation criteria</b>
<b>100</b>	Your response has fully addressed all 3 of the component parts (a to c) of the response guidance above, demonstrating your full ability to meet the requirement.
<b>66</b>	Your response has fully addressed 2 of the 3 component parts (a to c) of the response guidance above, demonstrating your partial ability to meet the requirement.
<b>33</b>	Your response has fully addressed 1 of the 3 component parts (a to c) of the response guidance above, demonstrating your partial ability to meet the requirement.
<b>0</b>	Your response has not fully addressed any of the 3 component parts (a to c) of the response guidance above, demonstrating a limited ability to meet the requirement or no ability to meet the requirement. <b>OR</b> A response has not been provided to this question.

## Section B – Generic Questions (ALL LOTS)

### AQB2 – Mobilisation

#### **AQB2 Requirement:**

CCS requires you to have processes to effectively mobilise the delivery of the Framework Alliance Contract, and to have the appropriate expertise, knowledge, skills, systems, processes and technology in place from the Framework Alliance Contract commencement date, as set out in section 23 of the Specification.

Please set out and demonstrate how you will meet the requirement by fully addressing component parts (a) to (c) of the response guidance below.

#### **AQB2 Response Guidance**

**All bidders must answer this question.**

**You must insert your response into the text fields in the eSourcing suite.**

To satisfy the requirement and the associated question, your response must:

- a) Set out the process you will use to select and appoint a mobilisation team with the required skills, experience, knowledge and qualifications, and demonstrate how this will ensure a successful mobilisation period;
- b) Demonstrate how you deliver an efficient transition between the mobilisation team and alliance management team, ensuring the knowledge gained during the mobilisation period is retained; and
- c) Set out the process that you will use to identify, manage and mitigate risks during mobilisation of the Framework Alliance Contract, including how you will establish clear lines of responsibility, ownership and escalation, and demonstrate how this will ensure you manage risk effectively.

Your response should be focused on each of the component parts of the question (a – c) and refrain from making generalised statements which do not address the award criteria.

No marks will be awarded for the format, punctuation or grammar of your response, however it will be beneficial to highlight which areas (a – c) your response is addressing and make sure your answer is clear and easy for evaluators to follow.

**Your response, which will be evaluated, must be contained within text boxes AQB2(i) and AQB2(ii) in the eSourcing Suite. This will allow you a maximum character count of 4,000 characters (2,000 per box) for your entire response, including spaces and punctuation.**

**The character count cannot be exceeded within the eSourcing Suite.**

**Do not upload any attachments with your response. If you do, we will not view the attachments or take them into account during the evaluation.**

<b>Marking scheme</b>	<b>Evaluation criteria</b>
<b>100</b>	Your response has fully addressed all 3 of the component parts (a to c) of the response guidance above, demonstrating your full ability to meet the requirement.
<b>66</b>	Your response has fully addressed 2 of the 3 component parts (a to c) of the response guidance above, demonstrating your partial ability to meet the requirement.
<b>33</b>	Your response has fully addressed 1 of the 3 component parts (a to c) of the response guidance above, demonstrating your partial ability to meet the requirement.
<b>0</b>	Your response has not fully addressed any of the 3 component parts (a to c) of the response guidance above, demonstrating a limited ability to meet the requirement or no ability to meet the requirement. <b>OR</b> A response has not been provided to this question.

## Section B – Generic Questions (ALL LOTS)

### AQB3 – Continuous Improvement & Innovation

#### **AQB3 Requirement:**

CCS requires you to continuously improve performance and the quality of your works and services, and to identify benefits to CCS (the Client) and Additional Clients, throughout the duration of the Framework Alliance Contract, in accordance with sections 9 and 32 of the Specification and clause 6 of the Framework Alliance Contract.

Please set out and demonstrate how you will meet the requirement by fully addressing component parts (a) to (c) of the response guidance below.

#### **AQB3 Response Guidance**

**All bidders must answer this question.**

**You must insert your response into the text fields in the eSourcing suite.**

To satisfy the requirement and the associated question, your response must:

- a) Set out your approach to continuous improvement, including how the Client and Additional Clients will be included, and demonstrate how you this will ensure you drive continuous improvement for the Client and Additional Clients on an ongoing basis;
- b) Set out the process you will use to identify opportunities to innovate and demonstrate how you will monitor and measure the benefits of the innovations you implement; and
- c) Set out your approach to undertaking lessons learned exercises and communicating the outputs to the Client and Additional Clients, demonstrating how this will improve the quality of the works and services you deliver.

Your response should be focused on each of the component parts of the question (a – c) and refrain from making generalised statements which do not address the award criteria.

No marks will be awarded for the format, punctuation or grammar of your response, however it will be beneficial to highlight which areas (a – c) your response is addressing and make sure your answer is clear and easy for evaluators to follow.

**Your response, which will be evaluated, must be contained within text boxes AQB3(i) and AQB3(ii) in the eSourcing Suite. This will allow you a maximum character count of 4,000 characters (2,000 per box) for your entire response, including spaces and punctuation.**

**The character count cannot be exceeded within the eSourcing Suite.**

<b>Do not upload any attachments with your response. If you do, we will not view the attachments or take them into account during the evaluation.</b>	
<b>Marking scheme</b>	<b>Evaluation criteria</b>
<b>100</b>	Your response has fully addressed all 3 of the component parts (a to c) of the response guidance above, demonstrating your full ability to meet the requirement.
<b>66</b>	Your response has fully addressed 2 of the 3 component parts (a to c) of the response guidance above, demonstrating your partial ability to meet the requirement.
<b>33</b>	Your response has fully addressed 1 of the 3 component parts (a to c) of the response guidance above, demonstrating your partial ability to meet the requirement.
<b>0</b>	Your response has not fully addressed any of the 3 component parts (a to c) of the response guidance above, demonstrating a limited ability to meet the requirement or no ability to meet the requirement. <b>OR</b> A response has not been provided to this question.

## Section B – Generic Questions (ALL LOTS)

### AQB4 – Supply Chain Management

#### **AQB4 Requirement:**

CCS requires you to appoint and manage your supply chain, in accordance with section 9 of the Specification, throughout the duration of the Framework Alliance Contract, ensuring the required quality of the works and services is achieved and maintained.

Please set out and demonstrate how you will meet the requirement by fully addressing component parts (a) to (d) of the response guidance below.

#### **AQB4 Response Guidance**

**All bidders must answer this question.**

**You must insert your response into the text fields in the eSourcing suite.**

To satisfy the requirement and the associated question, your response must:

- a) Set out how you will select and appoint your supply chain, and demonstrate how your approach will ensure you have a supply chain that is capable of delivering the obligations and requirements of the Framework Alliance Contract and any project;
- b) Set out the process you will use to appoint a supply chain in a local region to deliver a project (in support of section 27 of the Specification), demonstrating how this will ensure the supply chain you establish is capable of delivering the requirements of the project;
- c) Set out how you will organise and manage your supply chain, demonstrating how your approach will ensure you are able to consistently deliver the works and services to the required standards; and
- d) Set out how you and your supply chain will support Social Value (in accordance with section 27 of the Specification), demonstrating how your approach will ensure that you embed sustainable solutions in to the delivery of works and services.

Your response should be focused on each of the component parts of the question (a – d) and refrain from making generalised statements which do not address the award criteria.

No marks will be awarded for the format, punctuation or grammar of your response, however it will be beneficial to highlight which areas (a – d) your response is addressing and make sure your answer is clear and easy for evaluators to follow.

**Your response, which will be evaluated, must be contained within text boxes AQB4(i) and AQB4(ii) in the eSourcing Suite. This will allow you a maximum character count of 4,000 characters (2,000 per box) for your entire response, including spaces and punctuation.**

**The character count cannot be exceeded within the eSourcing Suite.**

**Do not upload any attachments with your response. If you do, we will not view the attachments or take them into account during the evaluation.**

<b>Marking scheme</b>	<b>Evaluation criteria</b>
<b>100</b>	Your response has fully addressed all 4 of the component parts (a to d) of the response guidance above, demonstrating your full ability to meet the requirement.
<b>75</b>	Your response has fully addressed 3 of the 4 component parts (a to d) of the response guidance above, demonstrating your partial ability to meet the requirement.
<b>50</b>	Your response has fully addressed 2 of the 4 component parts (a to d) of the response guidance above, demonstrating your partial ability to meet the requirement.
<b>25</b>	Your response has fully addressed 1 of the 4 component parts (a to d) of the response guidance above, demonstrating your partial ability to meet the requirement.
<b>0</b>	Your response has not fully addressed any of the 4 component parts (a to d) of the response guidance above, demonstrating a limited ability to meet the requirement or no ability to meet the requirement. <b>OR</b> A response has not been provided to this question.

## Section C – Deliver of Construction Works (LOTS 1 – 9 ONLY)

### AQC1 – Delivery of Construction Works (Pre-Construction Phase)

#### **AQC1 Requirement:**

CCS requires you to have the appropriate expertise, knowledge, skills, systems, processes and technology to effectively deliver projects at the pre-construction phase of the project life cycle, in accordance with the Specification.

Please set out and demonstrate how you will meet the requirement by fully addressing component parts (a) to (d) of the response guidance below.

#### **AQC1 Response Guidance**

**If you are bidding for any of Lots 1 – 9 must answer this question.**

**You must insert your response into the text fields in the eSourcing suite.**

To satisfy the requirement and the associated question, your response must:

- a) Set out how you and your supply chain will engage with Additional Clients and design teams, including how you will meet the requirements detailed within Digital Built Britain, as set out in sections 11 and 35 of the Specification, and demonstrate how this will derive maximum benefit from early contractor involvement and ensure that the benefits are carried through to the construction phase;
- b) Set out your approach to value engineering and value management, as detailed in section 19.1 of the Specification, and demonstrate how this will deliver benefits to you, your supply chain and Additional Clients;
- c) Demonstrate how you will proactively identify, manage and mitigate risk in the pre-construction phase, in accordance with section 19 of the Specification; and
- d) Set out how you will work with Additional Clients and all other team members to progress the project to the next phase, as set out in section 20.5 of the Specification, and demonstrate how this approach will ensure the successful transition from pre-construction phase to construction phase,.

Your response should be focused on each of the component parts of the question (a – d) and refrain from making generalised statements which do not address the award criteria.

No marks will be awarded for the format, punctuation or grammar of your response, however it will be beneficial to highlight which areas (a – d) your response is addressing and make sure your answer is clear and easy for evaluators to follow.

**Your response, which will be evaluated, must be contained within text boxes AQC1(i) and AQC1(ii) in the eSourcing Suite. This will allow you a maximum character count of 4,000 characters (2,000 per box) for your entire response, including spaces and punctuation.**

**The character count cannot be exceeded within the eSourcing Suite.**

**Do not upload any attachments with your response. If you do, we will not view the attachments or take them into account during the evaluation.**

Marking scheme	Evaluation criteria
100	Your response has fully addressed all 4 of the component parts (a to d) of the response guidance above, demonstrating your full ability to meet the requirement.
75	Your response has fully addressed 3 of the 4 component parts (a to d) of the response guidance above, demonstrating your partial ability to meet the requirement.
50	Your response has fully addressed 2 of the 4 component parts (a to d) of the response guidance above, demonstrating your partial ability to meet the requirement.
25	Your response has fully addressed 1 of the 4 component parts (a to d) of the response guidance above, demonstrating your partial ability to meet the requirement.
0	Your response has not fully addressed any of the 4 component parts (a to d) of the response guidance above, demonstrating a limited ability to meet the requirement or no ability to meet the requirement. <b>OR</b> A response has not been provided to this question.

## Section C – Delivery of Construction Works (LOTS 1 – 9 ONLY)

### AQC2 – Delivery of Construction Works (Construction Phase)

#### **AQC2 Requirement:**

CCS requires you have the appropriate expertise, knowledge, skills, systems, processes and technology to effectively deliver projects at the construction phase of the project life cycle, in accordance with the Specification.

Please set out and demonstrate how you will meet the requirement by fully addressing component parts (a) to (d) of the response guidance below.

#### **AQC2 Response Guidance**

**If you are bidding for any of Lots 1 – 9 must answer this question.**

**You must insert your response into the text fields in the eSourcing suite.**

To satisfy the requirement and the associated question, your response must:

- a) Set out how you will launch the construction phase of a project, demonstrating how this approach will result in the objectives of the Additional Client (as set out in a Project Brief) being achieved, as set out in section 20.7 of the Specification;
- b) Set out the approach you will take to programme (schedule) management, change management and the mitigation of time and cost impacts arising from both project change and contractor delays, and demonstrate how your approach will assure that the Project Brief requirements are met, as set out in section 30 and section 31 of the Specification;
- c) Set out the approach you will take to working in challenging environments, including those subject to high security and/or occupation by the public or vulnerable people, as set out in section 20.9 of the Specification, demonstrating how your approach will support Additional Clients' requirements in terms of security and welfare of both facilities and people; and
- d) Set out how you will work with Additional Clients and all other team members, to handover at the end of a project, demonstrating how your approach will ensure a successful handover, with minimal defects, to end user at practical completion, as set out in section 20.8 of the Specification.

Your response should be focused on each of the component parts of the question (a – d) and refrain from making generalised statements which do not address the award criteria.

No marks will be awarded for the format, punctuation or grammar of your response, however it will be beneficial to highlight which areas (a – d) your response is addressing and make sure your answer is clear and easy for evaluators to follow.

**Your response, which will be evaluated, must be contained within text boxes AQC2(i) and AQC2(ii) in the eSourcing Suite. This will allow you a maximum character count of 4,000 characters (2,000 per box) for your entire response, including spaces and punctuation.**

**The character count cannot be exceeded within the eSourcing Suite.**

**Do not upload any attachments with your response. If you do, we will not view the attachments or take them into account during the evaluation.**

Marking scheme	Evaluation criteria
100	Your response has fully addressed all 4 of the component parts (a to d) of the response guidance above, demonstrating your full ability to meet the requirement.
75	Your response has fully addressed 3 of the 4 component parts (a to d) of the response guidance above, demonstrating your partial ability to meet the requirement.
50	Your response has fully addressed 2 of the 4 component parts (a to d) of the response guidance above, demonstrating your partial ability to meet the requirement.
25	Your response has fully addressed 1 of the 4 component parts (a to d) of the response guidance above, demonstrating your partial ability to meet the requirement.
0	Your response has not fully addressed any of the 4 component parts (a to d) of the response guidance above, demonstrating a limited ability to meet the requirement or no ability to meet the requirement. <b>OR</b> A response has not been provided to this question.

## Section C – Delivery of Construction Works (LOTS 1 – 9 ONLY)

### AQC3 – Delivery of Construction Works (Post-Construction Phase)

#### **AQC3 Requirement:**

CCS requires you to have the appropriate expertise, knowledge, skills, systems, processes and technology to effectively deliver projects at the post-construction phase of the project life cycle, in accordance with the Specification.

Please set out and demonstrate how you will meet the requirement by fully addressing component parts (a) to (c) of the response guidance below.

#### **AQC3 Response Guidance**

**If you are bidding for any of Lots 1 – 9 must answer this question.**

**You must insert your response into the text fields in the eSourcing suite.**

To satisfy the requirement and the associated question, your response must:

- a) Set out the management systems, strategies, and plans you will use to manage defects rectification and other post-construction works, demonstrating how your approach will ensure these activities are completed successfully in accordance with section 34 of the Specification;
- b) Set out how you will meet the requirements in respect of Government Soft Landings (GSL), as set out in section 33 of the Specification, demonstrating how your approach will enhance post-construction aftercare and asset management; and
- c) Set out your approach to client handover, demonstrating how this approach will enable them to operate and maintain the facility safely and effectively, as set out in section 34 of the Specification.

Your response should be focused on each of the component parts of the question (a – c) and refrain from making generalised statements which do not address the award criteria.

No marks will be awarded for the format, punctuation or grammar of your response, however it will be beneficial to highlight which areas (a – c) your response is addressing and make sure your answer is clear and easy for evaluators to follow.

**Your response, which will be evaluated, must be contained within text boxes AQC3(i) and AQC3(ii) in the eSourcing Suite. This will allow you a maximum character count of 4,000 characters (2,000 per box) for your entire response, including spaces and punctuation.**

**The character count cannot be exceeded within the eSourcing Suite.**

**Do not upload any attachments with your response. If you do, we will not view the attachments or take them into account during the evaluation.**

<b>Marking scheme</b>	<b>Evaluation criteria</b>
<b>100</b>	Your response has fully addressed all 3 of the component parts (a to c) of the response guidance above, demonstrating your full ability to meet the requirement.
<b>66</b>	Your response has fully addressed 2 of the 3 component parts (a to c) of the response guidance above, demonstrating your partial ability to meet the requirement.
<b>33</b>	Your response has fully addressed 1 of the 3 component parts (a to c) of the response guidance above, demonstrating your partial ability to meet the requirement.
<b>0</b>	Your response has not fully addressed any of the 3 component parts (a to c) of the response guidance above, demonstrating a limited ability to meet the requirement or no ability to meet the requirement. <b>OR</b> A response has not been provided to this question.

## Section D – Demolition (LOT 10 ONLY)

### AQD1 – Delivery of Demolition / Decommissioning Works (Pre-Demolition / Decommissioning Phase)

#### **AQD1 Requirement:**

CCS requires you to have the appropriate expertise, knowledge, skills, systems, processes and technology to effectively deliver projects at the pre-demolition / decommissioning phase of the project life cycle, in accordance with the Specification.

Please set out and demonstrate how you will meet the requirement by fully addressing component parts (a) to (d) of the response guidance below.

#### **AQD1 Response Guidance**

**If you are bidding for Lot 10 must answer this question.**

**You must insert your response into the text fields in the eSourcing suite.**

To satisfy the requirement and the associated question, your response must:

- a) Set out how you and your supply chain will engage with Additional Clients and design teams, including how you will implement BIM (in accordance with section 35 of the Specification), and demonstrate how this will derive maximum benefit from early contractor involvement and ensure that the benefits are carried through to the demolition phase;
- b) Set out how you will encourage and deliver efficiency, both within your own team and the extended project team, and demonstrate how this will drive value for money for Additional Clients, as set out in section 31 of the Specification;
- c) Set out how you will engage with project stakeholders, including statutory undertakers and neighbouring building occupiers, during the pre-demolition/decommissioning phase, as set out in section 20.10 of the Specification, and demonstrate the project benefits that you will deliver as a result; and
- d) Demonstrate how you will proactively identify, manage and mitigate risk in the pre-demolition/decommissioning phase, as set out in section 19 of the Specification.

Your response should be focused on each of the component parts of the question (a – d) and refrain from making generalised statements which do not address the award criteria.

No marks will be awarded for the format, punctuation or grammar of your response, however it will be beneficial to highlight which areas (a – d) your response is addressing and make sure your answer is clear and easy for evaluators to follow.

**Your response, which will be evaluated, must be contained within text boxes AQD1(i) and AQD1(ii) in the eSourcing Suite. This will allow you a maximum character count of 4,000 characters (2,000 per box) for your entire response, including spaces and punctuation.**

**The character count cannot be exceeded within the eSourcing Suite.**

**Do not upload any attachments with your response. If you do, we will not view the attachments or take them into account during the evaluation.**

Marking scheme	Evaluation criteria
100	Your response has fully addressed all 4 of the component parts (a to d) of the response guidance above, demonstrating your full ability to meet the requirement.
75	Your response has fully addressed 3 of the 4 component parts (a to d) of the response guidance above, demonstrating your partial ability to meet the requirement.
50	Your response has fully addressed 2 of the 4 component parts (a to 4) of the response guidance above, demonstrating your partial ability to meet the requirement.
25	Your response has fully addressed 1 of the 4 component parts (a to d) of the response guidance above, demonstrating your partial ability to meet the requirement.
0	Your response has not fully addressed any of the 4 component parts (a to d) of the response guidance above, demonstrating a limited ability to meet the requirement or no ability to meet the requirement. <b>OR</b> A response has not been provided to this question.

## Section D – Demolition (LOT 10 ONLY)

### AQD2 – Delivery of Demolition / Decommissioning Works (Demolition Phase)

#### **AQD2 Requirement:**

CCS requires you to have the appropriate expertise, knowledge, skills, systems, processes and technology to effectively deliver projects at the demolition / decommissioning phase of the project life cycle, in accordance with the Specification.

Please set out and demonstrate how you will meet the requirement by fully addressing component parts (a) to (d) of the response guidance below.

#### **AQD2 Response Guidance**

**If you are bidding for Lot 10 must answer this question.**

**You must insert your response into the text fields in the eSourcing suite.**

To satisfy the requirement and the associated question, your response must:

- a) Set out the approach you will take to launch the demolition / decommissioning phase of a project, utilising the existing Operation and Maintenance Manual for the built asset, demonstrating how this approach will result in safe demolition/ decommissioning of the built asset as set out in section 20.7 of the Specification ;
- b) Set out the approach you will take to programme (schedule) management, change management and the mitigation of time and cost impacts arising from both project change and contractor delays, and demonstrate how your approach will assure that the Project Brief requirements are met, as set out in section 30 and section 31 of the Specification;
- c) Set out the approach you will take to working in challenging environments, including those subject to high security and/or occupation by the public or vulnerable people, as set out in section 20.9 of the Specification demonstrating how your approach will support Additional Clients' requirements in terms of security and welfare of both facilities and people; and
- d) Set out your approach to Additional Client handover, demonstrating how you will ensure a detailed handover that will enable the Additional Client to operate and maintain the site, and any remaining facilities, safely and effectively, as set out in section 20.6 of the Specification.

Your response should be focused on each of the component parts of the question (a – d) and refrain from making generalised statements which do not address the award criteria.

No marks will be awarded for the format, punctuation or grammar of your response, however it will be beneficial to highlight which areas (a – d) your response is addressing and make sure your answer is clear and easy for evaluators to follow.

**Your response, which will be evaluated, must be contained within text boxes AQD2(i) and AQD2(ii) in the eSourcing Suite. This will allow you a maximum character count of 4,000 characters (2,000 per box) for your entire response, including spaces and punctuation.**

**The character count cannot be exceeded within the eSourcing Suite.**

**Do not upload any attachments with your response. If you do, we will not view the attachments or take them into account during the evaluation.**

<b>Marking scheme</b>	<b>Evaluation criteria</b>
<b>100</b>	Your response has fully addressed all 4 of the component parts (a to d) of the response guidance above, demonstrating your full ability to meet the requirement.
<b>75</b>	Your response has fully addressed 3 of the 4 component parts (a to d) of the response guidance above, demonstrating your partial ability to meet the requirement.
<b>50</b>	Your response has fully addressed 2 of the 4 component parts (a to d) of the response guidance above, demonstrating your partial ability to meet the requirement.
<b>25</b>	Your response has fully addressed 1 of the 4 component parts (a to d) of the response guidance above, demonstrating your partial ability to meet the requirement.
<b>0</b>	Your response has not fully addressed any of the 4 component parts (a to d) of the response guidance above, demonstrating a limited ability to meet the requirement or no ability to meet the requirement. <b>OR</b> A response has not been provided to this question.

## Section E – Construction Management (LOT 11 ONLY)

### AQE1 – Construction Management (Pre-Construction Phase)

#### **AQE1 Requirement:**

CCS requires you have the appropriate expertise, knowledge, skills, systems, processes and technology to effectively deliver Construction Management of the projects at the pre-construction phase of the project life cycle, in accordance with the Specification.

Please set out and demonstrate how you will meet the requirement by fully addressing component parts (a) to (d) of the response guidance below.

Please note, you must ensure that your response is tailored to a Construction Management environment

#### **AQE1 Response Guidance**

**If you are bidding for Lot 11 must answer this question.**

**You must insert your response into the text fields in the eSourcing suite.**

To satisfy the requirement and the associated question, your response must:

- a) Set out how you and your supply chain will engage with Additional Clients and design teams, including how you will meet the requirements detailed within Digital Built Britain, as set out in sections 11 and 35 of the Specification, and demonstrate how this will derive maximum benefit from early contractor involvement and ensure that the benefits are carried through to the construction phase;
- b) Set out your approach to value engineering and value management, as set out in section 19.1 of the Specification, and demonstrate how this will deliver benefits to you, the supply chain and Additional Clients;
- c) Demonstrate how you will proactively identify, manage and mitigate risk in the pre-construction phase when managing work packages on behalf of the Additional Client, as set out in section 19 of the Specification;
- d) Set out how you will work with Additional Clients and all other team members to progress the project to the next phase, as set out in section 20.5 of the Specification, and demonstrate how this approach will ensure the successful transition from pre-construction phase to construction phase.

Your response should be focused on each of the component parts of the question (a – d) and refrain from making generalised statements which do not address the award criteria.

No marks will be awarded for the format, punctuation or grammar of your response, however it will be beneficial to highlight which areas (a – d) your response is addressing and make sure your answer is clear and easy for evaluators to follow.

**Your response, which will be evaluated, must be contained within text boxes AQE1(i) and AQE1(ii) in the eSourcing Suite. This will allow you a maximum character count of 4,000 characters (2,000 per box) for your entire response, including spaces and punctuation.**

**The character count cannot be exceeded within the eSourcing Suite.**

**Do not upload any attachments with your response. If you do, we will not view the attachments or take them into account during the evaluation.**

<b>Marking scheme</b>	<b>Evaluation criteria</b>
<b>100</b>	Your response has fully addressed all 4 of the component parts (a to d) of the response guidance above, demonstrating your full ability to meet the requirement.
<b>75</b>	Your response has fully addressed 3 of the 4 component parts (a to d) of the response guidance above, demonstrating your partial ability to meet the requirement.
<b>50</b>	Your response has fully addressed 2 of the 4 component parts (a to d) of the response guidance above, demonstrating your partial ability to meet the requirement.
<b>25</b>	Your response has fully addressed 1 of the 4 component parts (a to d) of the response guidance above, demonstrating your partial ability to meet the requirement.
<b>0</b>	Your response has not fully addressed any of the 4 component parts (a to d) of the response guidance above, demonstrating a limited ability to meet the requirement or no ability to meet the requirement. <b>OR</b>

A response has not been provided to this question.

## Section E – Construction Management (LOT 11 ONLY)

### AQE2 – Construction Management (Construction Phase)

#### **AQE2 Requirement:**

CCS requires you to have the appropriate expertise, knowledge, skills, systems, processes and technology to effectively deliver Construction Management of the projects at the construction phase of the project life cycle, in accordance with the Specification.

Please set out and demonstrate how you will meet the requirement by fully addressing component parts (a) to (d) of the response guidance below.

Please note, you must ensure that your response is tailored to a Construction Management environment

#### **AQE2 Response Guidance**

**If you are bidding for Lot 11 must answer this question.**

**You must insert your response into the text fields in the eSourcing suite.**

To satisfy the requirement and the associated question, your response must:

- a) Set out how you will launch the construction phase of a project, demonstrating how this approach will result in the objectives of the Additional Client (as set out in a Project Brief) being achieved, as set out in section 20.7 of the Specification;
- b) Set out the approach you will take to programme (schedule) management, change management and the mitigation of time and cost impacts arising from both project change and contractor delays, and demonstrate how your approach will assure that the Project Brief requirements are met, as set out in section 30 and section 31 of the Specification;
- c) Set out the approach you will take to working in challenging environments, including those subject to high security and/or occupation by the public or vulnerable people, as set out in section 20.9 of the Specification, demonstrating how your approach will support Additional Clients' requirements in terms of security and welfare of both facilities and people; and
- d) Set out how you will work with Additional Clients and all other team members, to handover at the end of a project, as set out in section 20.5 of the Specification,

demonstrating how your approach will ensure a successful handover, with minimal defects, to end user at practical completion.

Your response should be focused on each of the component parts of the question (a – d) and refrain from making generalised statements which do not address the award criteria.

No marks will be awarded for the format, punctuation or grammar of your response, however it will be beneficial to highlight which areas (a – d) your response is addressing and make sure your answer is clear and easy for evaluators to follow.

**Your response, which will be evaluated, must be contained within text boxes AQE2(i) and AQE2(ii) in the eSourcing Suite. This will allow you a maximum character count of 4,000 characters (2,000 per box) for your entire response, including spaces and punctuation.**

**The character count cannot be exceeded within the eSourcing Suite.**

**Do not upload any attachments with your response. If you do, we will not view the attachments or take them into account during the evaluation.**

Marking scheme	Evaluation criteria
100	Your response has fully addressed all 4 of the component parts (a to d) of the response guidance above, demonstrating your full ability to meet the requirement.
75	Your response has fully addressed 3 of the 4 component parts (a to d) of the response guidance above, demonstrating your partial ability to meet the requirement.
50	Your response has fully addressed 2 of the 4 component parts (a to d) of the response guidance above, demonstrating your partial ability to meet the requirement.
25	Your response has fully addressed 1 of the 4 component parts (a to d) of the response guidance above, demonstrating your partial ability to meet the requirement.

**0**

Your response has not fully addressed any of the 4 component parts (a to d) of the response guidance above, demonstrating a limited ability to meet the requirement or no ability to meet the requirement.

**OR**

A response has not been provided to this question.

## Section E – Construction Management (LOT 11 ONLY)

### AQE3 – Construction Management (Post-Construction Phase)

#### **AQE3 Requirement:**

CCS requires you to have a clear understanding of the post-construction phase and the associated activities required to ensure successful delivery of the services, in accordance with the Specification.

Please set out and demonstrate how you will meet the requirement by fully addressing component parts (a) to (c) of the response guidance below.

Please note, you must ensure that your response is tailored to a Construction Management environment

#### **AQE3 Response Guidance**

**If you are bidding for Lot 11 must answer this question.**

**You must insert your response into the text fields in the eSourcing suite.**

To satisfy the requirement and the associated question, your response must:

- a) Set out the management systems, strategies, and plans you will use to manage defects rectification, as set out in section 20.8 of the Specification, and the coordination of other post-construction works culminating in an Operation and Maintenance Manual, as set out in section 34 of the Specification, demonstrating how your approach will ensure these activities are completed successfully;
- b) Set out how you will meet the requirements in respect of Government Soft Landings (GSL), as set out in section 33 of the Specification, demonstrating how your approach will enhance post-construction aftercare and asset management; and
- c) Set out how you will work with the Additional Client during the post-construction phase, demonstrating how your approach will enable the Additional Client to operate and maintain the facility safely and effectively, as set out in section 20.6 of the Specification.

Your response should be focused on each of the component parts of the question (a – c) and refrain from making generalised statements which do not address the award criteria.

No marks will be awarded for the format, punctuation or grammar of your response, however it will be beneficial to highlight which areas (a – c) your response is addressing and make sure your answer is clear and easy for evaluators to follow.

**Your response, which will be evaluated, must be contained within text boxes AQE3(i) and AQE3(ii) in the eSourcing Suite. This will allow you a maximum character count of 4,000 characters (2,000 per box) for your entire response, including spaces and punctuation.**

**The character count cannot be exceeded within the eSourcing Suite.**

**Do not upload any attachments with your response. If you do, we will not view the attachments or take them into account during the evaluation.**

<b>Marking scheme</b>	<b>Evaluation criteria</b>
<b>100</b>	Your response has fully addressed all 3 of the component parts (a to c) of the response guidance above, demonstrating your full ability to meet the requirement.
<b>66</b>	Your response has fully addressed 2 of the 3 component parts (a to c) of the response guidance above, demonstrating your partial ability to meet the requirement.
<b>33</b>	Your response has fully addressed 1 of the 3 component parts (a to c) of the response guidance above, demonstrating your partial ability to meet the requirement.
<b>0</b>	Your response has not fully addressed any of the 3 component parts (a to c) of the response guidance above, demonstrating a limited ability to meet the requirement or no ability to meet the requirement. <b>OR</b> A response has not been provided to this question.

## 11. Price evaluation

- 11.1 Detailed guidance and instruction is contained within Attachment 3m - Price Model and Price Evaluation Guidance. It is your responsibility to comply with the instructions contained within Attachment 3m and the associated Price Model Workbook(s). Failure to complete the Price Model Workbook(s) in accordance with the instructions may result in your bid being deemed non-compliant and excluded from further participation in the procurement (for the affected Lot(s)).
- 11.2 We will calculate your price score using the process and evaluation criteria in Attachment 3m – Price Model and Price Evaluation Guidance.
- 11.3 When we have completed the price evaluation you will have a price score out of 25 for every Lot you have submitted a bid for.

### 11.4 Abnormally low tenders

Where we consider that any of the prices you have submitted could potentially be **abnormally low**, we will ask you to explain the prices (as required in regulation 69 of the Regulations).

If your explanation is not acceptable, we will reject your bid and exclude you from this competition, we will inform you if your bid has been excluded and why.

## 12. Final decision to award

### 12.1 How we will calculate your final score

For every Lot you have submitted a bid for, we will add your quality score to your price score to calculate your final score.

Example:

Bidder	Quality score	Price score	Final score
	(Maximum score available 75)	(Maximum score available 25)	(Maximum score available 100)
Bidder A	75.00	25.00	100.00
Bidder B	60.00	15.00	75.00
Bidder C	50.00	12.00	62.00

We will then rank all final scores from highest to lowest.

The number of places available in each Lot of the Framework Alliance Contract to is set out in paragraph 4 of Attachment 1 – About the CCS Construction Works and Associated Services Framework Alliance Contract.

The maximum number of successful Bidders in each Lot may increase where two (2) or more Bidders have tied scores in last position.

## 12.2 Reserved rights

We also reserve the right to award a Framework Alliance Contract to any Bidder that has a final score that is within 1% of the last awarded position.

### **Example Lots 1.1.1 – 1.1.5, Lot 10, and Lot 11:**

If the Bidder in 20th place has a final score of 60.00

The calculation we will use is:

10th place Bidder's final score is 60.00

1% of 60.00 = 0.6

The calculation will be rounded to two decimal places in Excel.

$60.00 - 0.60 = 59.40$

Any Bidder whose final score is 59.40 or above will be awarded a place on the Framework Alliance Contract for the Lot in question.

### **Example Lots 1.2.1 – 1.2.5:**

If the Bidder in 10th place has a final score of 60.00

The calculation we will use is:

10th place Bidder's final score is 60.00

1% of 60.00 = 0.6

The calculation will be rounded to two decimal places in Excel.

$60.00 - 0.60 = 59.40$

Any Bidder whose final score is 59.40 or above will be awarded a place on the Framework Alliance Contract for the Lot in question.

### **Example Lots 2.1 – 2.5, Lots 3.1 – 3.5, Lots 4.1 – 4.3, Lot 5, Lots 6.1 – 6.5, and Lots 7.1 – 7.5**

If the Bidder in 12th place has a final score of 60.00

The calculation we will use is:

10th place Bidder's final score is 60.00

1% of 60.00 = 0.6

The calculation will be rounded to two decimal places in Excel.

60.00 - 0.60 = 59.40

Any Bidder whose final score is 59.40 or above will be awarded a place on the Framework Alliance Contract for the Lot in question.

### **Example Lot 8 and Lot 9**

If the Bidder in 6th place has a final score of 60.00

The calculation we will use is:

10th place Bidder's final score is 60.00

1% of 60.00 = 0.6

The calculation will be rounded to two decimal places in excel.

60.00 - 0.60 = 59.40

Any Bidder whose final score is 59.40 or above will be awarded a place on the Framework Alliance Contract for the Lot in question.

### 12.3 Intention to award

Subject to the restrictions stipulated at 1.2 above, you can submit a bid for one or more Lots. If you have submitted a bid for more than one Lot and are successful on more than one Lot, you will only be awarded a place on the Lot you have told us in question [Qualification Questionnaire: 1.13.1 Part 2B Your Bidding Model continued] is your preference.

We will tell you if you have been successful or unsuccessful via the eSourcing suite. We will send intention to award letters to all Bidders who are still in the competition i.e. who have not been excluded.

At this stage, a standstill period of ten (10) calendar days will start, the term standstill period is set out in regulation 87(2) of the Regulations. During this time, you can ask questions that relate to our decision to award. We cannot provide advice to unsuccessful Bidders on the steps they should take and they should seek independent legal advice, if required.

If during standstill we do receive a substantive challenge to our decision to award and the challenge is for a certain Lot, we reserve the right, to conclude a framework contract with successful Bidders for the Lot(s) that have not been challenged.

Following the standstill period, and if there are no challenges to our decision, successful Bidders will be formally awarded a framework contract subject to signed framework agreements.

## 12.4 Framework Alliance Contract Award

The award of a framework contract is subject to the provision of due 'certificates, statements and other means of proof' where Bidders have, to this point, relied on self-certification.

### This means:

- Cyber Essentials Scheme Basic Certificate (as per question 27)
- Skills and Apprentices as per question 1.28 in the selection questionnaire.  
Policy Procurement Note 14/15 (Contracts with a full life value of £10,000,000.00 and above and duration of 12 months)
- Employer's Liability Insurance Certificate\* = £10,000,000
- Public Liability Insurance = £10,000,000
- Professional Indemnity Insurance Certificate (Lot Group 1) = £5,000,000
- Professional Indemnity Insurance (Lot Groups 2 - 11) = £10,000,000
- Product Liability Insurance Certificate = £10,000,000

\* Please note this requirement is not applicable to sole traders.