AA Global Language Services Ltd

Stonefield House, 1

6-20 King Edward Street,

Hull,

HU1 3SS

Attn:  **REDACTED TEXT**

**REDACTED TEXT**

Date: 27/08/2021

Contract ref: CCHR21A14

Dear **REDACTED TEXT**,

**Award of contract for the Provision of Translation Services (T&T 1624)**

Further to your submission of a bid for the above Procurement, on behalf of Department of Health and Social Care (the “Authority”), I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submission.

The call-off contract shall commence on the 1st September 2021 and the Expiry Date will be the 31st day of August 2022. The total contract value shall not exceed £500,000.00 (excluding VAT).

This procurement activity was a Call Off Competition via CCS Commercial Agreement RM6141 Language Services, Lot 1: National Managed Service and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign the Call-Off Contract/Terms and Conditions (Attachment 5) and forward to the Procurement Lead electronically via the e-Sourcing Suites’ messaging service by 14:00 Monday 16th August 2021.

A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

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| Signed for and on behalf of Department of Health and Social Care, |
| Name: **REDACTED TEXT** |  |
| Signature: **REDACTED TEXT** |  |
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