

APPENDIX 1

Change Request Form

CR NO.: CCN007	TITLE: Contract Extension 2018	TYPE OF CHANGE:
PROJECT: N/A	REQUIRED BY DATE: 1 st November 2018	
ACTION:	NAME: Martin Dudley	DATE: 1 st October 2018
RAISED BY: Computacenter		
AREA(S) IMPACTED (OPTIONAL FIELD):		
ASSIGNED FOR IMPACT ASSESSMENT BY: Computacenter		
ASSIGNED FOR IMPACT ASSESSMENT TO: Care Quality Commission		
SUPPLIER REFERENCE NO.: 11154266		
FULL DESCRIPTION OF REQUESTED CONTRACT CHANGE: This CCN has been prepared to record the request by CQC to exercise the option to extend this contract (Ref: CQC ICTC 722) for an additional 12 months in accordance with Part A - Contract Data, End Date 1.2.2.		
DETAILS OF ANY PROPOSED ALTERNATIVE SCENARIOS: N/A		
REASONS FOR AND BENEFITS AND DISADVANTAGES OF REQUESTED CONTRACT CHANGE: N/A		
SIGNATURE OF REQUESTING CHANGE OWNER:		
DATE OF REQUEST: 1 st October 2018		

APPENDIX 2

Impact Assessment Form

CR NO.:	TITLE:	DATE RAISED:	
CCN007	Contract Extension 2018	1 st October 2018	
PROJECT: N/A		REQUIRED BY DATE: 1 st November 2018	
DETAILED DESCRIPTION OF CONTRACT CHANGE FOR WHICH IMPACT ASSESSMENT IS BEING PREPARED AND DETAILS OF ANY RELATED CONTRACT CHANGES:			
<p>This CCN has been prepared to record the request by CQC to exercise the option to extend this contract (Ref: CQC ICTC 722) for an additional 12 months in accordance with Part A - Contract Data, End Date 1.2.2.</p> <p>All other terms of the Call-Off Agreement will remain in force.</p>			
PROPOSED ADJUSTMENT TO THE CHARGES RESULTING FROM THE CONTRACT CHANGE:			
<p>With effect from 1st November 2018, [REDACTED] cost for support and maintenance will be [REDACTED] as detailed below.</p> <p>[REDACTED]</p>			
<p>Additions by way of agreed CCN's:</p> <p>CCN004 - Additional Non-Prod CRM Environments - [REDACTED]</p> <p>CCN006 - Reinstatement of Physical Server MANCQCOBISAS01 - [REDACTED]</p>			
<p>These CCN's will be consolidated resulting in an amended [REDACTED] for the period 1st November 2018 to 31st October 2019 as per the updated table below:</p>			
Invoice Date	Period Invoice Covers	Managed Service (Excl VAT)	Managed Service (Incl VAT)
[REDACTED]			

	Total	£731,472.00	£877,766.40
DETAILS OF PROPOSED ONE-OFF ADDITIONAL CHARGES AND MEANS FOR DETERMINING THESE (E.G. FIXED PRICE OR COST-PLUS BASIS): None			
DETAILS OF ANY PROPOSED CONTRACT AMENDMENTS: None			
DETAILS OF ANY SERVICE LEVELS AFFECTED: No Service Levels are affected by this Change			
DETAILS OF ANY OPERATIONAL SERVICE IMPACT: No operational service impact as a result of this Change			
DETAILS OF ANY INTERFACES AFFECTED: No interfaces are affected by this Change			
DETAILED RISK ASSESSMENT: N/A			
RECOMMENDATIONS: N/A			

APPENDIX 3

Change Authorisation Note

CR NO.: CCN007	TITLE: Contract Extension 2018	DATE RAISED: 1 st October 2018
PROJECT: N/A	TYPE OF CHANGE:	REQUIRED BY DATE: 1 st November 2018

KEY MILESTONE DATE: 1st November 2018

DETAILED DESCRIPTION OF CONTRACT CHANGE FOR WHICH IMPACT ASSESSMENT IS BEING PREPARED AND DETAILS OF ANY RELATED CONTRACT CHANGES:

This CCN has been prepared to record the request by CQC to exercise the option to extend this contract (Ref: CQC ICTC 722) for an additional 12 months in accordance with Part A - Contract Data, End Date 1.2.2.
All other terms of the Call-Off Agreement will remain in force.

PROPOSED ADJUSTMENT TO THE CHARGES RESULTING FROM THE CONTRACT CHANGE:

With effect from 1st November 2018, [REDACTED] for support and maintenance will be [REDACTED] as detailed below.

Monthly cost for period 2017/2018 - £60,053.00 (£720,636.00)

Additions by way of agreed CCN's:

CCN004 - Additional Non-Prod CRM Environments - [REDACTED]

CCN006 - Reinstatement of Physical Server MANCQCOBISAS01 - [REDACTED]

These CCN's will be consolidated resulting in an amended [REDACTED] for the period 1st November 2018 to 31st October 2019 as per the updated table below:

Invoice Date	Period Invoice Covers	Managed Service (Excl VAT)	Managed Service (Incl VAT)
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

	Total	£731,472.00	£877,766.40

DETAILS OF PROPOSED ONE-OFF ADDITIONAL CHARGES AND MEANS FOR DETERMINING THESE (E.G. FIXED PRICE OR COST-PLUS BASIS): None

SIGNED ON BEHALF OF THE CUSTOMER:		SIGNED ON BEHALF OF THE SUPPLIER:	
Signature:		Signature: _____	
Name: _____		Name: _____	
Position: _____		Position: _____	
Date: _____		Date: _____	

