



Contract Data:
Engineering and Construction Short
Contract

**Horniman Museum and Gardens
Access Control System Replacement**

Short Contract

A contract between

The Horniman Public Museum and Public Park Trust

and

for

Access Control System Replacement
at Horniman Museum and Gardens, 100 London Road, Forest
Hill, London, SE23 3PQ

Contract Forms

Contract Data

The *Contractor's* Offer and *Client's* Acceptance

Price List

Scope

Site Information

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**Notes about the contract are printed in boxes like this
one. They are not part of the contract.**

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Contract Data

The *Client's* Contract Data

The *Client* is

Name The Horniman Public Museum and Public Park Trust

Address for communications Tim Hopkins, Horniman Museum and Gardens, 100 London Road, Forest Hill, London, SE23 3PQ

Address for electronic communications Care of: Dorian Burt - dorian@dorianburt.co.uk

The *works* are Access Control System Replacement:
To replace the existing door access systems to 19nr. secure doors across the museum, along with two additions. To carry out associated software installation, configuration, and migration work, hold a changeover workshop and provide staff training. A linked key cabinet installation is also required (all as detailed in the Scope).

The *site* is Horniman Museum and Gardens, 100 London Road, Forest Hill, London, SE23 3PQ.

The *starting date* is 6th February 2023

The *completion date* is 31st March 2023

The *delay damages* are £300.00 per working day

The *period for reply* is one weeks

The *defects date* is 52 weeks after Completion

The *defect correction period* is one weeks

The *assessment day* is the last working day of each month

The *retention* is 5.00 %

The United Kingdom Housing Grants, Construction and Regeneration Act (1996) ~~does/does not~~ apply
(delete as applicable)

The *Adjudicator* is

Name Andrew Dixon, BSc (Hons), DipArb, FRICS, FACostE, FCIArb, C.Arb, MAE

Address for communications HKA 11 Pilgrim St London
EC4V 6RN

Address for electronic communications markdixon@hka.com

Contract Data

The *Client's* Contract Data

The interest rate on late payment is % per complete week of delay.

Insert a rate only if a rate less than 0.5% per week of delay has been agreed.

For any one event, the liability
of the *Contractor* to the *Client*
for loss of or damage to the
Client's property is limited to

The *Client* provides this
insurance

> **Only enter details here if the *Client* is to provide insurance.** >

The minimum amount of
cover for the third insurance
stated in the Insurance Table is,
for any one event

The minimum amount of
cover for the fourth insurance
stated in the Insurance Table
is, for any one event

The *Adjudicator nominating*
body is

The *tribunal* is

If the *tribunal* is arbitration, the
arbitration procedure is

The *conditions of contract* are the NEC4 Engineering and Construction Short Contract June 2017
(with amendments October 2020) and the following additional conditions

> **Only enter details here if additional conditions are required.** >

- a. The contractor shall hold Professional Indemnity Insurance cover of £2,000,000.
- b. The contractor shall hold Product Liability Insurance cover of £2,000,000.
- c. The contractor shall comply with the HMG Site Rules for Contractors and HMG Permit to Work System.
- d. The contractor shall apply for and obtain any required Building Regulations approval, including fees.

Contract Data

The *Contractor's* Contract Data

The *Contractor* is

Name

Address for communications

Address for electronic
communications

The *fee percentage* is %

The *people rates* are

category of person

unit

rate

<input type="text"/>	<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

The *published list of Equipment* is

the last edition of the list published by the
Civil Engineering Contractors Association
(CECA) 'Schedule of Daywork'.

The *percentage for adjustment for Equipment* is

% (state plus or
minus)

The *Contractor's* Offer and *Client's* Acceptance

The *Contractor* offers to Provide the Works in accordance with these *conditions of contract* for an amount to be determined in accordance with these *conditions of contract*.

The offered total of the Prices is

.....
Enter the total of the Prices from the Price List.
.....

Signed on behalf of the *Contractor*

Name

Position

Signature

Date

The *Client* accepts the *Contractor's* Offer to Provide the Works

Signed on behalf of the *Client*

Name

Position

Signature

Date

Price List

~~~~~  
 If the **Contractor** is to be paid an amount for the item which is not adjusted if the quantity of work in the item changes, the tenderer enters the amount in the Price column only; the Unit, Quantity and Rate columns being left blank.

If the **Contractor** is to be paid an amount for the item of work which is the rate for the work multiplied by the quantity completed, the tenderer enters the rate which is then multiplied by the expected quantity to produce the Price, which is also entered.

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ITEM NUMBER	DESCRIPTION	UNIT	QTY	RATE	PRICE
1	Project Management	-	-	-	
2	ACS Server Software	-	-	-	
3	ACS Workstation Client Licenses - If Required	-	-	-	
4	Non-Proprietary Single Door IP Based Door Controller supporting 2 OSDP Readers	-	-	-	
5	ACS Credential Readers	-	-	-	
6	ACS Credentials	-	-	-	
7	Door 14 - Cottage - Patch Lead	-	-	-	
6	Desktop Camera for capturing of a cardholder images	-	-	-	
7	Installation	-	-	-	
8	Commissioning	-	-	-	
9	Training	-	-	-	
10	Handover Documents	-	-	-	
11	Optional item costs	-	-	-	
12	Maintenance - EXCLUDED	-	-	-	0.00
13		-	-	-	
14		-	-	-	
15		-	-	-	

The total of the Prices

The method and rules used to compile the Price List are

Price list comprised of grouped task items taken from the Specification and the Pricing Schedules.
 The Contractor should group and enter the total of those tasks in each line item. The Contractor may claim for a percentage completed of the respective line with each application for payment.
 The Client may assess the sum due as a proportion of those subtotals based on assessment of the completion of the respective items within the Pricing Schedules which are to be completed by the contractor.

Scope

The **Scope** should be a complete and precise statement of the *Client's* requirements. If it is incomplete or imprecise there is a risk that the *Contractor* will interpret it differently from the *Client's* intention.

Information provided by the *Contractor* should be listed in the **Scope** only if the *Client* is satisfied that it is required, is part of a complete statement of the *Client's* requirements and is consistent with the other parts of the **Scope**.

1 Description of the works

Give a detailed description of what the *Contractor* is required to do and of any work the *Contractor* is to design.

The *works* are fully detailed in the Drawings and Specifications.

The summary scope of the *works* is:

- Attend a virtual changeover process workshop to discuss and finalise how the ACS replacement is going to be conducted to minimise disruptions to HMG operations
- Install the new ACS server software within the HMG virtual environment
- Configure the new ACS servers software with the new ACS IP based single door controllers and any other required information
- Install the ACS workstation software so cardholder editing can be conducted ahead of the door controller hardware being changed over
- Install the ACS Active Directory (AD) software.
- Liaise with the HMG ICT department to link the new ACS and the HMG AD together so all staff cardholder information is passed between the two systems
- Provide the new ACS credentials so they can be issued to staff, volunteers and contractors before the ACS hardware is exchanged.
- Provide training on the new ACS so cardholder records can be added and edited
- HMG to update the ACS staff cardholder database with any information not imported by the HMG AD integration (Access Levels, credential card numbers, photograph, etc)
- HMG to add into the ACS cardholder database any required cardholder information that is not held within the AD, therefore not automatically populated into the ACS cardholder database.
- Conduct any required site surveys ahead of the changeover of the ACS controller and credential readers
- Exchange the currently installed ACS controllers and Credential readers across the museum in an agreed approach
- If selected for the project, install and commission the two (2) new control room doors into the ACS software
- If selected for the project, install and commission the new key cabinet and link to the ACS software
- Conduct further training as required
- Remove and return to HMG all redundant equipment that is no longer in use
- Provide a full set of updated O&M manuals

Contractor design items are:

- The selection/arrangement of door controller equipment to fit within existing metal power supply housings with the existing power supplies.

Scope

2 Drawings

List the drawings that apply to the contract.

DRAWING NUMBER	REVISION	TITLE
Appendix 02	V1.0	Nursery Cottage Plan
Appendix 03	V1.0	Bothy Ground Floor Plan
Appendix 04	V1.0	Bothy First Floor Plan
Appendix 05	V1.0	Michael Horniman Building Gnd Floor Plan
Appendix 06	V1.0	Main Building Level 0 Floor Plan
Appendix 07	V1.0	Main Building Level 1 Floor Plan
Appendix 08	V1.0	Main Building Level 2 Floor Plan
Appendix 09	V1.0	Main Building Level 3 Floor Plan
Appendix 10	V1.0	Pavilion Floor Plan

Scope

3 Specifications

.....
List the specifications which apply to the contract.
.....

TITLE	DATE OR REVISION	TICK IF PUBLICLY AVAILABLE
ACCESS CONTROL SYSTEM REPLACEMENT SPECIFICATION FOR THE HORNIMAN PUBLIC MUSEUM & PUBLIC PARK TRUST	V1.0	
Appendix 01 – Door Schedule	V1.0	
Pricing Schedule	V1.0	

4 Constraints on how the Contractor Provides the Works

State any constraints on the sequence and timing of work and on the methods and conduct of work including the requirements for any work by the *Client*.

4.1. General Constraints

- a. **Use of the Site** – the contractor shall only use the site for the purpose of carrying out the works.
- b. **Access to the Site** – access to the museum site where pre-agreed shall be as described in the CDM Pre-Construction Information Appendix F HMG Site Rules for Visiting Contractors and Appendix G Site Logistics and Restrictions Map.
- c. **Working Hours** – the contractor may work all hours but any work outside of 8am to 5.30pm Monday to Friday or weekend work is to be by arrangement with the client.
- d. **Noise and Vibrations** – the contractor is to keep noise and vibration to a minimum. Noisy or disruptive work is to be scheduled for outside museum opening hours (10am to 5.30pm).
- e. **Cranes** – not applicable.
- f. **Explosives** – not applicable.
- g. **Hazardous materials** – The contractor is to eliminate or secondly reduce the use of hazardous materials as far as possible by designing/proposing alternative materials or methods in line with CDM obligations. Where hazardous materials are unavoidable, hazards are to be controlled through COSHH assessment, risk assessment, provision of information, equipment, and training in line with CDM obligations.
- h. **Storage of Fuel and Chemicals** – contractor is to eliminate or secondly reduce the use of fuel and chemicals as far as possible. Where use is unavoidable, make adequate provision for storage through COSHH assessment, risk assessment, provision of information, equipment, and training in line with CDM obligations.
- i. **Pollution, Ecological and Environmental Impacts** – The contractor is to prevent pollution, ecological and environmental impacts in line with the Environmental Protection Act 1990 and their CDM obligations.
- j. **Interfaces Between the Works and Existing Things** – The works are to be contained within the subject site rooms. Necessary work outside of these areas is to be by arrangement with the client. The contractor is particularly required to prevent dusts, smoke or fumes passing into the adjoining spaces, staff areas and museum exhibition or public spaces.
- k. **Occupied Premises and Users** – The museum is open to the public from 10am-5.30pm Monday to Sunday. Visitors pass around the entire museum site including the grounds near to the security control room. Visitors may be of all ages and include international non-English speaking people. Staff circulate at all hours. The contractor is required to have regard for this in their planning and carrying out of the works in line with CDM obligations.
- l. **Client Specific Policies** – The contractor shall comply with the HMG Site Rules for Visiting Contractors and Permit to Work System (See CDM Pre-Construction Information Appendix F). The contractor shall undertake to comply and provide signatures to the site rules to that effect.
- m. **Statutory Approvals** – The contractor shall apply for and obtain any required Building Regulations approval, including fees.
- n. **Liaison with Client's Direct Employed Contractors** – The contractor is required to work collaboratively with any of the client's direct employed contractors which includes daily liaison, programming and coordinating items of contracted work which are dependencies on or for the client's work.

4.2. Confidentiality

- a. **Security Systems Details** – The contractor, their staff and subcontractors are required to treat all details of the museum's security systems and arrangements, security report, specifications, drawings, instructions, and this contract as confidential. Details thereof shall not be disclosed outside of the contract and project team.
- b. **Data storage and use** – Data stored by the contractor regarding the museum's security systems and arrangements, security report, specifications, drawings, instructions, and this contract are to be held securely.
- c. **Necessary Disclosures** – Where the contractor needs to disclose details to third parties such as sub-contractors, suppliers and manufacturers, such disclosure shall be limited to the specific technical details required for the task or equipment in question.

4.3. Security and Protection of the Site

- a. **The site** – Uphold security and protection of the site by complying with the client's requests for reasonable temporary security measures and ensuring staff doors etc. are not left open unmonitored and are closed after use.

4.4. Security and Identification of People

- a. **Vetting of personnel** – Carry out appropriate vetting of personnel for use in the works to ensure that they are free of criminal convictions or pending prosecutions, or that convictions are 'spent' under the Rehabilitation of Offenders Act 1974.
- b. **Identification** – Contractors staff shall be named on a list provided to the client prior to starting work and must carry company identification.
- c. **Company clothing** – Contractors staff shall wear company logo/name branded clothing such as polo shirt or hi-vis jacket.
- d. **Site register** – provide and maintain a register of site attendance, detailing name and company dates and times of arriving and leaving.

4.5. Protection of Existing Structures and Services

- a. **Existing** – The museum is comprised of Grade II* listed buildings and park land. Protect the existing structures, services and grounds against damage from the works. Great care shall be taken throughout the period of the works to ensure that no damage is caused to the buildings, artefacts, decorations, furnishings, etc. All surfaces and items shall be adequately and efficiently protected against physical contact, water etc.
- b. **Dust** – The Contractor shall be responsible for dust proofing and sealing all areas concerned and providing coverings to prevent damage to floors, wall finishes, furniture or any equipment, etc. in the vicinity of the work. All damage caused by the Contractor shall be rectified promptly to the satisfaction of the Client at the Contractors cost.
- c. **Services** – Care shall be taken to ensure that existing services are not damaged. All damage caused shall be rectified promptly to the satisfaction of the Client at the Contractors cost.

4.6. Protection of the Works

- a. **Works** – Protect the works against damage throughout.

4.7. Cleanliness of Roads

- a. **N/A.**

4.8. Traffic Management

- a. **Parking** – as described in the CDM Pre-Construction Information Appendix F HMG Site Rules for Visiting Contractors and Appendix G Site Logistics and Restrictions Map
- b. **Deliveries** – as described in the CDM Pre-Construction Information Appendix F HMG Site Rules for Visiting Contractors and Appendix G Site Logistics and Restrictions Map
- c. **Vehicle movements** – as described in the CDM Pre-Construction Information Appendix F HMG Site Rules for Visiting Contractors and Appendix G Site Logistics and Restrictions Map

4.9. Condition Survey

- a. **Photographic** – The contractor must take a photographic record of the vicinity of each item of works prior to starting works in order to evidence queries regarding surrounding damage or disturbance etc..

4.10. Consideration of Others

- a. **Respect** – Treat all colleagues, clients, their staff and visitors with respect.
- b. **Tasks** – Consider the impact of tasks on others and make reasonable adjustments to methods, locations, or timings to reduce them.
- c. **Noise/disruption** - Noisy or disruptive work is to be kept to a minimum and where unavoidable scheduled for outside museum opening hours.

4.11. Industrial Relations

- a. There are no specific additional policies.

4.12. Control of the Works

- a. **Client Site Rules** - The contractor shall comply with the HMG Site Rules for Visiting Contractors (See CDM Pre-Construction Information Appendix F)
- b. **Client Permit System** - The contractor shall comply with the HMG Permit to Work System (See CDM Pre-Construction Information Appendix F).

4.13. Site Cleanliness

- a. **Generally** – The contractor shall keep the site clean and tidy. Waste shall be removed as works progresses. The site shall be swept and vacuumed twice daily and at the end of each working period.

4.14. Waste Materials

- a. **Generally** – Clear waste materials into bags. Take away bagged waste to licensed tip and provide copy Waste Transfer Notices and receipts to the client. Space for a contractor's skip will not be available.

4.15. Project Team – Others

- a. **Client's Project Manager** – Dorian Burt of Dorian Burt Associates Ltd.
Email: dorian@dorianburt.co.uk
Tel: 07714 030088
The Client reserves the right to appoint a replacement person at any time and will advise the contractor in writing should that occur.
- b. **Client's Security Consultant** – Warren Collins of Bridge Technical Consultants Ltd.
Email: Wcollins@Bridgetechnicalconsultants.com
Tel:
The Client reserves the right to appoint a replacement person at any time and will advise the contractor in writing should that occur.

4.16. Communication System

- a. **Client's Point of Contact** – Communication should be with the Client's Project Manager in the first instance. If the Client's Project Manager is not available or responsive, the client should be contacted.
- b. **Verbal** – Verbal communication in person or by telephone is the initial method of contact/discussion. Verbal communication is important but is not recognized by the contract, therefore any significant report, request or instruction should be confirmed in writing, preferably by email with the Client / Client's Project Manager.
- c. **Email** – Email with the Client / Client's Project Manager is the preferred method of communicating significant issues, complex details and matters of record. Email should not be assumed to be appropriate alone in matters of urgency where telephone communications should also be used.

- d. **Hardcopy/Post** – Communication by post is the least favored method of communication but may be necessary in some instances, such as for providing signed documents, brochures, or samples etc.

4.17. Management Procedures

- a. **Delegation of Client's duties** – under the Conditions of Contract clause 14.5, all client actions are delegated to the Client's Project Manager, except for the following clauses:

- i. Clause 11.2(9) (the parties)
- ii. Clause 12.3 (agreement of changes to the contract)
- iii. Clause 16.1 (providing access to the site)
- iv. Clause 16.2 (providing services)
- v. Clause 51.1 (making payments)
- vi. Clause 80 (client's liabilities)
- vii. Clause 82 (recovery of costs)
- viii. Clause 83 (insurance)
- ix. Clauses 90 to 93 (termination and dispute resolution)

The Client reserves the right to themselves carry out all client actions at any time or in event of the Client's Project Manager's absence or non-response. Duties, obligations, liabilities and responsibilities of the client remain incumbent on the client themselves.

- b. **Generally** - The contractor is to liaise with the Client's Project Manager on all matters of programme, cost and quality and for all duties under the contract. The contractor is to liaise with the Client's Security Consultant for technical matters and where directed by the Client or Client's Project Manager.

- c. **Day to Day Site Visits** – Liaison is to be made by the contractor's site manager during regular site visits by the Client/their project team. Verbal communication is important but is not recognized by the contract, therefore any significant report, request or instruction should be confirmed in writing, preferably by email with the Client / Client's Project Manager.

- d. **Ad-hoc** – communication by telephone and email is to be maintained throughout; issues arising should be immediately communicated and not held until the next meeting.

- e. **Weekly Report** – the contractor is to provide a weekly email summary progress report to the Client's Project Manager, to include

- i. Progress against programme
- ii. Forward plan, including any changes
- iii. Information required
- iv. Early Warnings, risks or matters to address.

- f. **Fortnightly** – a fortnightly progress meeting is to be held in a meeting room provided at the museum.

4.18. Contractor's Application for Payment

- a. **Timing** – The contractor should submit their application for payment 3 working days in advance of the assessment day.

- b. **Format** – The contractor should submit their application for payment in the format of the Price List, showing items completed in the Price List, either as percentages of lump sum line items or as quantities against items which have agreed quantities and rates.

- c. **Submission** – The contractor should submit their application for payment by email to the Client's Project Manager.

4.19. Use of the Works

- a. **ACS software/system** – The client will provide access to nominated workstations for access to the ACS system on an ad hoc basis during the works as necessary. The operation of an ACS system is to be upheld throughout and must be left operational at the end of each work period. At completion, the client will take possession and commence use of it. The contractor may still have access by arrangement for snagging, commissioning, providing training and making good defects etc., however the client reserves the right to deny access at certain times (for example during a security incident, event, or VIP visit).
- b. **Secure doors throughout** – The client requires use of the secure doors throughout the period of works. The contractor may have access to work on the security doors during the works, however the client reserves the right to deny access at certain times (for example during a security incident, event, or VIP visit). The operation of the security doors is to be upheld throughout unless being worked on and must be left operational at the end of each work period.
- c. **Key cabinets** - The client requires use of the key cabinets throughout the period of works. The contractor may have access to work on the key cabinets during the works, however the client reserves the right to deny access at certain times (for example during a security incident, event, or VIP visit). The operation of the key cabinets is to be upheld throughout unless being worked on and must be left operational at the end of each work period.

4.20. Coordination

- a. **Client's Direct Contractors** – The contractor is to coordinate with any of the Client's Direct Contractors to facilitate their work and carrying out of their tasks. This includes collaboration and supporting work / interfaces with the contractor's main work.

4.21. Cooperation

Client's Direct Contractors – The contractor is to coordinate with any of the Client's Direct Contractors to facilitate their work and carrying out of their tasks. This includes collaboration and supporting work / interfaces with the contractor's main work.

- a. **Client's Security Staff** - The contractor is to cooperate with the Client's Security Staff to uphold security operations throughout, uphold reasonable working conditions in the FM/Security Office, for the Migration Workshop and for end-user adjustments and training.

4.22. Sharing The Work Areas with Others

- a. **Client's Direct Contractors** – The contractor is to share the working area with the Client's Direct Contractors to facilitate the carrying out of their works
- b. **Staff** – The contractor is to uphold access and safe conditions for staff.
- c. **Public** – The contractor is to uphold security and safe conditions for public/visitors.

4.23. Authorities And Utilities Providers

- a. **Generally** – Where applicable, (e.g., electrical work) the contractor shall apply for and obtain any required Building Regulations or other approval, including payment of fees.

4.24. Health And Safety Requirements

- a. **Statutory** – All statutory health and safety requirements apply.
- b. **Client Site Rules and Permit System** – The contractor shall additionally comply with the HMG Site Rules for Visiting Contractors and HMG Permit to Work System (See CDM Pre-Construction Information Appendix F).

4.25. Method Statements

- a. **CDM** – The contractor shall produce method statements in line with statutory requirements and CDM obligations in the CDM Construction Phase Plan prior to start of works.

4.26. Legal Requirements

- a. **CDM Principal Contractor** – The contractor shall perform the duty of Principal Contractor under CDM Regulations.
- b. **CDM Principal Designer** – The Client's Security Adviser shall perform the duty of Principal Designer under CDM Regulations.
- c. **CDM Client** – The Horniman Museum and Gardens shall perform the duty of client under CDM Regulations.

4.27. Inspections

- a. **Generally** – The contractor is to allow access by the Client, Client's Project Manager or Client's Security Consultant and any persons they nominate at any time.
- b. **Inspection and Testing** – The Client, Client's Project Manager or Client's Security Consultant may carry out inspections and testing at any time.
- c. **Opening Up / Arrangements** – The contractor is to provide for reasonable opening-up or other arrangements for inspection or testing by the Client, Client's Project Manager or Client's Security Consultant, e.g., providing access, opening closed construction or equipment, moving furniture or equipment, providing temporary power/data/input.

4.28. Pre-Construction Information

- a. Refer to the separate CDM Pre-Construction Information provided.

4.29. Materials From Excavation and Demolition

- a. **Redundant equipment** – Redundant equipment which holds data or recordings is to be safeguarded and provided to the client's security officer.

4.30. Quality Management System

- a. **N/A.**

Scope

5 Requirements for the programme

State whether a programme is required and, if it is, state what form it is to be in, what information is to be shown on it, when it is to be submitted and when it is to be updated.

State what the use of the *works* is intended to be at their Completion as defined in clause 11.2(1).

- 1) The contractor is required to formulate a programme. The programme is to:
 - comply with the programme requirements in the specification at paragraph 3.7.
 - be a Gantt chart format
 - have timescale columns to show days and weeks of the programme and any non-working periods
 - have rows to show each work element, trade or task
 - include lead-in or ordering times of key items
 - indicate dependencies
 - show and uphold the contract *starting date* and the *completion date*
 - be first provided to the client with the contractor's offer
 - be updated with progress on a weekly basis or within two working days where there is significant change
 - be provided to the client weekly in PDF electronic format and prior to project meetings
 - be provided to the client in an editable format if they request.
- 2) The Contractor is to issue a training program itinerary two (2) weeks prior to the delivery of the training to be approved by the Employer.
- 3) The *works* use at Completion will be that of a fully functioning Access Control System and linked Key Cabinet system, with all specified new, existing, relocated or altered systems fully operational.

6 Services and other things provided by the *Client*

Describe what the *Client* will provide, such as services (including water and electricity) and “free issue” Plant and Materials and equipment.

ITEM	DATE BY WHICH IT WILL BE PROVIDED
Water	The <i>starting date</i>
Electricity	The <i>starting date</i>
Use of existing toilet/welfare facilities	The <i>starting date</i>

Site Information

Give information about the *site* such as the ground conditions and any other information which is likely to affect the *Contractor's* work such as the position of adjacent structures.

Technical information as contained in separate documents provided:

- the CDM Pre-Construction Information
- the specification

The Horniman Museum and Gardens is a grade II* listed museum with a world class Natural History, Anthropology and Musical instrument collection. Set within 16 acres of stunning grounds that also house an Aquarium, Animal Walk and Butterfly House. The Horniman connects us all with global cultures and the natural environment, encouraging us to shape a positive future for the world we all share