

2 - Physical Security (For requirements please see Appendix A – Physical Security)

Question;

2a. For the locations where HMRC assets are held please provide details of any procedures and security in place designed to control access to the site perimeter.

Detail measures such as fencing, CCTV, guarding, and procedures and controls in place to handle staff and visitors requesting access to the site.

CCTV with annual maintenance visit, static guarding is in place outside of receptionist hours of cover, procedures in place for staff access via access control, visitors process in place.

Please also provide details of the maintenance schedule of your security controls.

Sepura facility is a ListX site, this is where all of our security layers are managed/monitored

2b. Please provide details of the building where the service will operate from and describe the procedures and security in place to control access to premises and any areas within the premises holding HMRC assets.

Detail measures such as building construction type, availability of lockable storage, procedures covering end of day/silent hours, key management, visitor controls. Please also include details of any automated access controls, alarms and CCTV coverage.

Security alarms systems with 6 monthly maintenance visits in place, Access control system in place with annual maintenance visit, process in place for key management, process in place for visitor access. Various areas of lockable storage onsite.

Please also provide details of the maintenance schedule of these security controls.

The service will operate from our Cambridge building, 9000 Cambridge Research Park, Beach Drive, Waterbeach, Cambridge.

As above, Sepura facility is a List-X site and the controls are too complex to include in this one section.