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Commercial  
Service

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<http://ccs.cabinetoffice.gov.uk>

Software Box Ltd

(Redacted Text)

(Redacted Text)

(Redacted Text)

(Redacted Text)

(Redacted Text)

24<sup>th</sup> February 2015

Dear (Redacted Text),

### **RM5160 – SO8091 PROVISION OF BACKUP MAINTENANCE**

Further to your submission of a Tender for the above Procurement, I am writing to advise that the procurement is now complete.

I am pleased to inform you that your company ranked first in our evaluation and therefore we would like to award the contract to you.

The contract shall commence 24<sup>th</sup> February 2015. The contract value shall be £27,083.62.

A contract has been provided with this letter, providing the terms and conditions that will govern the contract, please print and sign two (2) copies and forward to the Procurement Lead at the address shown in the header above. They in turn will sign and return a copy for your records.

Can you also ensure that a signed copy of the contract is submitted via the e-sourcing suite by close of play 26<sup>th</sup> February 2015.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours sincerely

(Redacted Text)

**Sourcing Executive**  
**Service Operations – Technology Pillar**

Tel: (Redacted Text)

E-mail: (Redacted Text)



INVESTOR IN PEOPLE



CIPS  
CERTIFICATION

