**Short Breaks Providers Event**

**Provision of Short Breaks in Newham**

Please complete this form and send to Sheila Begum – [Sheila.begum@newham.gov.uk](mailto:Sheila.begum@newham.gov.uk) by Tuesday 2nd January 2024

By completing and returning this form, you will assist with helping us to explore an expanded and more diverse short break offer in Newham.

|  |  |
| --- | --- |
| **Name of your Organisation** |  |
| **Address** |  |
| **Name of Key Contact** |  |
| **Position** |  |
| **Email** |  |
| **Phone Number** |  |
| **Is your organisation a:** | * **Private Sector** * **Local authority** * **Social Enterprise** * **Charity** * **Voluntary Community Sector/Third Sector** * **Other** |
| **Please provide a short introduction to your organisation (100 words max.)** |  |

**Please submit answers to the below questions relating to the PIN Notice**

|  |  |
| --- | --- |
| **Question 1**  What experience does your organisation have of delivering short break services for children and young people with SEND?  ***Please include if you deliver/ have delivered in Newham, and type of short break you deliver, such as day group-based services or overnight short breaks*** |  |
| **Question 2**  Do you have contracts with other Local Authorities for the delivery of short breaks?  ***If yes, please specify the Local Authorities and type of short breaks commissioned*** |  |
| **Question 3**  What other support services do you deliver to children and young people with SEND?  ***Examples include domiciliary care, personal care*** |  |
| **Question 4**  If you are interested in delivering short breaks in Newham and are successful through the tender process, please confirm if you have the staffing, venue and other key resources to start the provisions in April 2024, and if not, what would be your organisation’s plan?  *Please include feedback as to what would prevent you from bidding.* |  |

**If you have any questions for the Council, you will be given an opportunity to ask at the market engagement event or by email noting that responses will be shared by all in anonymous manner unless they can be justified as to why they should not.**