



Department
for Work &
Pensions

Department for Work and Pensions

CONTRACT

For the provision of

Departmental Planning Function – Reference Class Forecasting

Between

**THE SECRETARY OF STATE FOR WORK AND PENSIONS
(the “Authority”) acting as part of the Crown**

And

**Oxford Global Projects Ltd
("the Contractor")**

CONTRACT REFERENCE NUMBER: TBC

This Agreement is made on the 22nd March 2021

between the Parties

The Secretary of State for Work and Pensions

("the Authority") acting as part of the Crown.

of

Caxton House,
Tothill Street,
London,
SW1H 9DA.

and

Oxford Global Projects Ltd

of

Ground Floor, Dorey Court,
Admiral Park,
St Peter Port,
Guernsey,
GY1 2HT.

("the Contractor")

1. SERVICES REQUIREMENTS
(1.1) Services Required: The services required from the Contractor are contained in the attached requirement document below: Terms of Reference.docx
(1.2) Commencement Date: 22 nd March 2021
(1.3) Price Payable by Authority: £65,000 on completion of project, exclusive of VAT.
(1.4) Payment Terms: Payment will be made within 30 days of receipt by the Authority of a valid invoice.
(1.5) Completion Date: All services to be completed by 18 th June 2021.



2. DWP TERMS AND CONDITIONS
See attached document below:  General Ts and Cs for the Supply of Se With reference to Clause 32, any documentation, processes, reports or materials produced as part of the Services delivered under this contract, defined as Project Specific IPR, will remain the exclusive property of the Authority with full rights for re-use of these materials to support ongoing projects.
3. CONTRACTOR PROPOSAL
N/A
4. KEY PERFORMANCE INDICATORS
To be agreed.
5. MILESTONES
To be agreed.
6. SECURITY REQUIREMENTS
The Contractor warrants that any of its personnel deployed in the delivery of services under this agreement has had the following checks: • Demonstration of the right to work in the UK by production of a valid passport of work permit • Provision of 2 suitable references, which are checked by the Contractor • Provision of their employment history for the last 3 years; and • Undertaking a criminal records check (e.g. Disclosure and Barring Service or Disclosure Scotland).
7. NON DISCLOSURE AGREEMENT (if applicable)
N/A

SIGNED for and on behalf of

SIGNED for and on behalf of

The Secretary of State for Work and
Pensions (the Authority) acting as part of
the Crown

Name _____

Name _____

Position _____

Position _____

Signature _____

Signature _____

Date _____

Date _____