



Department for Transport

Gerald Eve LLP

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Direct line:

Tel: [REDACTED]

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Web site: www.dft.gov.uk

Wednesday, 27 May 2020

Dear,

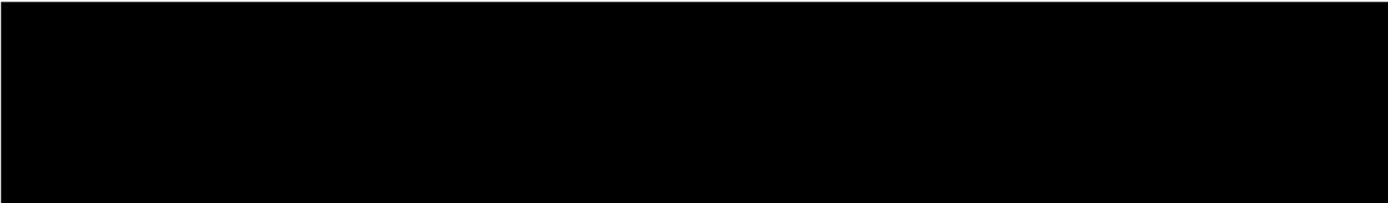
Title: **DfT Procurement of Property Interims**

DfT reference: **TRCF3011**

CCS User Agreement No. **EPS_0828_2020**

Further to your submission of a Tender for the above procurement, I am writing to advise that the Procurement is now complete. This letter advises you that on behalf of the Secretary of State for Transport, we **accept** your tender dated 12 May 2020 and therefore we would like to award the contract to you.

Summary or scores:

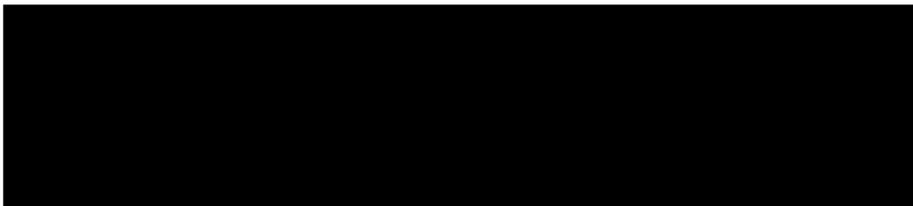


The contract shall commence the **8th June 2020** and shall expire on **8th November 2022**. The total duration of this contract is up to 6 months, with the option to extend to 12 months.

The total value of this contract is up to **£220,000.00** excluding value added tax (VAT).

This procurement activity was conducted via a mini competition under CCS framework RM3816 (Professional Estate Services) Lot 1, and so is subject the terms and conditions of this framework. This letter and the documents listed below form a binding contract between you and this Department.

- Your proposal/quotation submitted on 12/05/2020
- The DfT Statement of Requirements
- RM3816 Call-Off Order Form
- RM3816 Framework Terms and Conditions



You will be issued with a Purchase Order number for this contract and will need to quote this number



on all invoices, which should be submitted directly to:

[Redacted]

Via email: [Redacted]@ [Redacted].co.uk

Or post:

[Redacted]

Invoices received without the correct Purchase Order Number are likely to be returned to you and will delay receipt of payment.

The Contract Lead for this contract is [Redacted] – email: [Redacted]@[dft.gov.uk](mailto:[Redacted]@dft.gov.uk). Once the formal documentation has been signed, please contact Sarah to agree any arrangements to start this work.

If you, the supplier, **Gerald Eve LLP**, are content to enter into a binding contract with the Department for Transport (DfT), please sign and return a copy of this letter. This letter (including the documents referred to in it) and the copy you return will form the binding contract.

Signed: [Redacted]

[Redacted]

Position Partner

Date: 03/06/2020

Yours sincerely,

[Redacted]

Signed for and on behalf of the Department for Transport