**NHS Brent CCG Community Physiotherapy Services**

**REQUEST FOR INFORMATION (RFI)**

# Disclaimers

Organisations considering whether to respond to this information request should note the following:

* NHS Brent Clinical Commissioning Group (the Commissioner) is presently finalising its strategy for commissioning of its community physiotherapy services and following some initial engagement with the market over recent months, is now undertaking market engagement in order to seek additional views and opinions of those organisations that may be interested in helping to deliver one or more of the services ;
* This Request For Information (RFI), and any subsequent information provided in response to it, does not form an integral part of any potential future procurement exercise that may be undertaken by the Commissioner (for one or more of the services) and should be considered as an attempt by the Commissioner to engage early on with the potential market for delivering services;
* This RFI, the accompanying draft documentation and the responses received arising from it are in no way legally binding on any party;
* Participation in the engagement exercise is not a mandatory requirement for participating in any potential future procurement.

# Instructions for Responding to this RFI

Please read through the supporting information provided with this RFI prior to responding. In particular, please review the draft Service Specification, noting that this may be subject to change (in both form and content). The draft service specification has been created to provide context to the physiotherapy services that the Commissioner has an intention to make available to Brent patients. Your response to this RFI will assist the CCG to finalise its requirements, including the Service Specification itself.

# Early/Market Engagement Questionnaire

**Organisation details and point of contact**

1. Full name, address and website of the Organisation:

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| --- | --- |
| **Company Name** |  |
| **Address** |  |
| **Town/City** |  |
| **Postcode** |  |
| **Country** |  |
| **Website** |  |

1. Name, position, telephone number and e-mail address of main contact for this submission.

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| **Name** |  |
| **Position** |  |
| **Telephone Number** |  |
| **Fax Number** |  |
| **E-mail** |  |

1. Draft service specification page 2 describes Brent CCG Local picture of the CCG’s anticipated requirements in terms of geographical coverage and populations to be served. Please advise to what level you would be interested in providing a service, including coverage, and where possible, any minimum and/or maximum capacity constraints.

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| response:  |
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1. In light of the draft service specification page 2 in Brent CCG local picture, should the CCG offer multiple contracts in the form of ‘Lots’ split geographically, would you have an interest in bidding for individual lots (whether single or multiple), and/or interested only to bid for the whole of the CCG’s total requirements? Reasons for your response will be helpful to assist the CCG to understand.

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| response: |
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1. Draft Service specification (page 16 – Funding) describes a proposed tariff for first, follow up and group classes. Could you please comment as to whether your organisation would be able to offer services within these financial parameters? In regard to the provision of a service to patients who are housebound (as per Q7) what would your organisation consider to be a reasonable ‘marginal’ tariff, which would be IN ADDITION to the proposed tariffs already outlined within the Service Specification that would be applied to each patient seen within a residential setting (please note that the volume of such housebound patients is expected to be very low).

Again, your reasons would be helpful, particularly if you consider these tariffs to not be sustainable for your particular organisation, including what minimum thresholds you would consider to be viable for you.

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| response: |
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1. Considering the proposed tariffs for both first and follow up appointments, as the service specification outlines, the provider(s) would need to ensure that all patients are initially assessed by an Extended Scope Physiotherapist (ESP) – would your organisation be able to deliver this? If there would be some ‘ramp up’ period required in terms of workforce skills, please comment what this would involve including timescales and how you would ‘ramp up’ to meet the requirements of the CCG? Will you be looking to partner with another provider to deliver this service requirement?

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| response: |
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1. Considering the proposed tariffs , there is a requirement within the Service Specification to include a managed central point for bookings. Would your organisation be able to provide this? What might this look like? Are there any implementation issues that would need to be addressed to make this happen? Will you be looking to partner with another provider to deliver this service requirement?

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| response: |
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1. Should the CCG progress a decision to competitively tender this service, what mobilisation period would you consider to be appropriate/necessary to ensure preparedness to commence the service?

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| response: |
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1. As part of the future service we are also considering to include the provision of a service to patients who are housebound, either within their own homes, or within residential care settings such as care homes with nursing, etc. Would your organisation be able to deliver this service? Are there any barriers to making this happen that the CCG needs to consider? How do you see this service being delivered?

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| response: |
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1. Please feel free to provide any further comments you may feel important for the CCG to consider as it finalises its commissioning intentions for this service and a possible procurement strategy – particularly in regard to the service specification. Is the service specification sufficiently detailed for example? Do you think there is a better alternative to the service model which the CCGs should be adopting?

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| response: |
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1. If we have an interest to follow up on any of the information you have provided to us, would you be happy for us to make contact with you directly?

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| response: |
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Separate from the Market Engagement NHS Brent CCG has 2 properties available to be used for delivering health services to the community. These may be used for the purposes of delivering the community physiotherapy service, but the CCG may wish to explore options for other services also. The premises and annual costs are:

* Willesden Centre for Health & Care, Robson Avenue, Willesden Green , London, NW10 3RY - £194,270/ /apprx 301sqm
* Wembley Centre for Health & Care 116 Chaplin Road, Wembley HA0 4UZ - £167,748/ apprx 447sqm

Please indicate if you would have an interest in utilising these premises to deliver services.

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| response: |
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Please complete the table below providing details for the main point of contact:

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| **CONTACT NAME:** |  |
| **ROLE / POSITION:** |  |
| **EMAIL ADDRRESS:** |  |
| **CONTACT NUMBER:** |  |