



Ministry  
of Defence

**703708451**

**THE PROVISION OF A LAND TRAINING TEST AND REFERENCE  
CAPABILITY (LTT&RC)**

**Deliverable Management Plans**

1. All plans should be **delivered in draft form at the Tender submission stage** and finalised at appropriate stages where indicated below. Each plan should detail how often they will be reviewed and by whom. Plans should be delivered in Microsoft Office format (word or excel) to allow for review and edit.

a. **Transition Plan** – Detail of the activities required to move from Contract Award (CA) to Full Operating Capability (to include but not limited to the following. *(Final version to be supplied within 5 working days after CA).*

- i. Planning meetings;
- ii. Training e.g. Induction, MOD IS system;
- iii. Mobilisation strategy;
- iv. Personnel Readiness/provision/SQEP;
- v. Key milestones to be achieved (with dates);
- vi. Vetting and Clearances Register.

**[Document Redacted]**

b. **Quality Management Plan.** *(Final version to be issued NLT 1 month after CA and reviewed on an Annual basis).*

**[Document Redacted]**

c. **Risk Management Plan** *(Final version to be issued NLT 1 month after CA and reviewed on an Annual basis).*

**[Document Redacted]**

d. **Risk and Issues Register** *(Final version to be issued NLT 1 month after CA and reviewed on a monthly basis).*

**[Document Redacted]**

e. **Health and Safety Policy** *(Final version to be issued NLT 1 month after CA and reviewed on an Annual basis).*

**[Document Redacted]**

f. **Security Management Plan** *(Final version to be issued NLT 1 month after CA and reviewed on an Annual basis).*

**[Document Redacted]**

g. **Business Continuity Plan** *(Final version to be issued NLT 1 month after CA and reviewed on an Annual basis).*

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