

Tender Evaluation

Project Title **Fireworks 2023-25**

Tenders Received	

Tender Evaluation Criteria/ Matrix

MEAT	Overall Weighting	Category	Category Weighting	Element	Element Weighting
PRICE	25%	Financial	25%	Cost/ Competativeness	Price Evaluation Matrix
QUALITY	75%	Technical	9%	Capability of company to carry out the specified works	3%
				Materials manufactured in house or readily available.	2%
				Programme of works provided and in line with timescales requests.	4%
		Health and Safety	15%	Relevant accreditations in H&S and as required for trades used. E.g NICEIC	4%
				Detailed working practices and procedures/ emergency procedures	3%
				Appropriate Health and Safety Policy provided or available via website.	4%
				Competent contractor with experience, training and qualifications.	4%
		Service Delivery	10%	Company history and experience in the required trades.	2%
				References provided of previous work and received satisfactory responses.	2%
				Communication structure, provides a responsible person for contact during works	2%
				Ability to complete works before July 2022.	2%
				Insurance Cover in place sufficient	2%
		Quality	15%	Customer Care/ Warranty of material and workmanship	4%
				Quality of previous work from references/ local projects viewed.	3%
				Professional Membership/ Accreditation	2%
				Experience on similar projects	4%
				Aftercare provided	2%
		Environment	14%	Policy/ Commitment to reducing greenhouse gases	3%
				Distance from site to company for travel during project. Target of 40 miles.	3%
				Materials supplied impact. E.G recycled vs primary manufacture process.	4%

	Design Factors	12%	Waste Management and disposal methods/ recycling	4%
			Display ideas / examples	3%
			Display to music	3%
			Display suitable for audience size	3%
			Audio system	3%

Scoring System		
Excellent	Exceeds the required standard. Response answers the question with precision and relevance. Includes improvement through innovation/ added value	5
Good	Meets the standard required. Comprehensive response in terms of detail and relevance to the question.	4
Acceptable	Meets the standard in most aspects but fails in some areas. Acceptable level of detail, accuracy and relevance.	3
Limited	Fails the standard in most aspects but meets some. Limited information/ inadequate/ only partially addresses the question.	2
Inadequate	Significantly fails to meet the standard. Inadequate detail provided/ questions not answered/ answers not directly relevant to the question.	1
Not Eligible for Consideration	Completely fails to meet the standard. Response significantly deficient/ no response	0

Pricing Evaluation

Quote	Percentage Rating	Value of Quote
	25%	£ 68,000.00
	24%	£ 68,500.00
	23%	£ 69,000.00
	22%	£ 69,500.00
	21%	£ 70,000.00
	20%	£ 70,500.00
	19%	£ 71,000.00
	18%	£ 71,500.00
	17%	£ 72,000.00
	16%	£ 72,500.00
	15%	£ 73,000.00
	14%	£ 73,500.00
	13%	£ 74,000.00
	12%	£ 74,500.00
	11%	£ 75,000.00
	10%	£ 75,500.00
	9%	£ 76,000.00
	8%	£ 76,500.00
	7%	£ 77,000.00
6%	£ 77,500.00	

	5%	£	78,000.00
	0%		