



Ministry
of Defence

Def Comrc1 CC-HOCS 3a

Kentigern House, Rm 2.1.02
65 Brown Street
Glasgow G2 8EX

Tel: 0141 224 2681

Email: Iain.McLean118@mod.uk

Probrand Limited
37 – 55 Camden Street
Birmingham

Your Reference:

Our Reference:
700000199

Date:
4 September 2018

Dear Sirs,

**INVITATION TO TENDER 700000199 – THE PROVISION OF SERVERS NETWORK
STORAGE, WINDOWS SERVERS AND LICENSING AND SUPPORT FOR MOD CIVILIAN
APPLICATIONS INFRASTRUCTURE**

CCS Framework RM3733

Further to your recent submission of a Tender for the above Further Competition carried out under the Crown Commercial Service Technology Products 2 (RM3733) framework, I am writing to advise that the Further Competition is now complete.

I am pleased to inform you that your company ranked first in our evaluation and therefore we would like to award the Contract to you.

You are requested not to make any press announcements regarding the award of this Further Competition until the contract has been signed by both parties.

A copy of the completed Contract Order Form will be forwarded to you shortly for your signature and return.

For your information, please also find attached a Debrief Report which sets out the scores achieved by your company during the evaluation.

Yours faithfully,

Iain McLean

For and on behalf of the Secretary of State for Defence

Annex A	
Score	
Q 5.1 Question	
87.5	
Q 5.2 Question	
100	



Crown
Commercial
Service

**Technology Products 2 Agreement RM3733
Framework Schedule 4 - Annex 1**

**Contract 70000199 – Provision of Servers, Network Storage, Windows Servers and
Licensing and Support for MOD Civilian Applications Infrastructure**

Order Form

In this Order Form, capitalised expressions shall have the meanings set out in Call Off Schedule 1 (Definitions), Framework Schedule 1 or the relevant Call Off Schedule in which that capitalised expression appears.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of the Call Off Contract for the duration of the Call Off Period.

This Order Form should be used by Customers post running a Further Competition Procedure under the Technology Products 2 Framework Agreement ref. RM3733.

The Call Off Terms, referred to throughout this document, are available from the Crown Commercial Service website at <http://ccs-agreements.cabinetoffice.gov.uk/contracts/rm3733>



Crown
Commercial
Service

Section A General information

This Order Form is issued in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

Customer details

Customer organisation name

Ministry Of Defence, Defence Business Services, Room 1, Building 2, PO Box 38, Cheadle Hume, Cheshire, SK8 7NU

Billing address

Your organisation's billing address - please ensure you include a postcode
Paid through MOD CP&F. Send invoice details to address above.

Customer representative name

The name of your point of contact for this Order
[Click here to enter text.](#)

Customer representative contact details

Email and telephone contact details for the Customer's representative

Supplier details

Supplier name

The Supplier organisation name, as it appears in the Framework Agreement
Probrand Limited

Supplier address

Supplier's registered address
37-55 Camden Street, Birmingham

Supplier representative name

The name of the Supplier point of contact for this Order
[Click here to enter text.](#)

Supplier representative contact details

Email and telephone contact details of the supplier's representative
technologyproducts@probrand.co.uk - Tel: 0800 262629

Order reference number

A unique number provided by the supplier at the time of quote
[Click here to enter text.](#)



Section B Overview of the requirement

Framework Lot under which this Order is being placed

Tick one box below as applicable

- | | |
|---|-------------------------------------|
| 1. HARDWARE | <input checked="" type="checkbox"/> |
| 2. SOFTWARE | <input type="checkbox"/> |
| 3. COMBINED SOFTWARE AND HARDWARE REQUIREMENTS | <input type="checkbox"/> |
| 4. INFORMATION ASSURED PRODUCTS | <input type="checkbox"/> |
| 5. VOLUME HARDWARE REQUIREMENTS (DIRECT FROM OEM) | <input type="checkbox"/> |

Customer project reference

Please provide a project reference, this will be used in management information provided by suppliers to assist CCS with framework management

700000199

Call Off Commencement Date

The Call Off Commencement Date is the date on which the Call Off Contract is formed – this should be the date of the last signature on Section E of this Order Form

04/09/2018

Call Off Contract Period (Term)

A period in Months which does not exceed 60 Months (5 years) - leave blank if this is a simple transactional Goods purchase. Where established as an initial and extension period complete the fields below

3 Years.

Call Off Initial Period Months

36

Call Off Extension Period (Optional) Months

[Click here to enter text.](#)

Specific Standards or compliance requirements

Include any conformance or compliance requirements with which the Goods and/or Services must meet

See attached Statement of Requirements



Section C Customer Core Goods and/or Services Requirements

Please provide details of all Goods and/or Services required (including any items which are considered business critical) including the locations where the supplier will be required to deliver the service/s Ordered.

Goods and/or Services

To include where relevant Packing/Packaging
See attached Statement of Requirements.

Warranty Period, if applicable

Click here to enter text

Location/Site(s) for Delivery

See attached Statement of Requirements

Dates for Delivery of the Goods and/or the Services

Click here to enter a date

Software List product details under each relevant heading below

Supplier Software

Click here to enter text.

Third Party Software

Click here to enter text.

Include license or link in Call Off
Schedule 3

Maintenance Agreement

Click here to enter text.

Include terms or link in Call Off
Schedule 3

Additional Clauses (see Annex 3 of Framework Schedule 4) Tick as required

Alternative Clauses

Scots Law

Or

Northern Ireland Law

Non-Crown Bodies

Non-FOIA Public
Bodies

Additional Clauses

Tick one box below as applicable

A: Termed Delivery – Goods

B: Complex Delivery – Solutions
(includes Termed Delivery – Goods)

**NB Both of the above options
require an Implementation Plan
which should be appended to this
Order Form**

Optional Clauses

Tick any applicable boxes below

C: Due Diligence

D: Call Off Guarantee

E: NHS Coding
Requirements

F: Continuous Improvement
& Benchmarking

G: Customer Premises

H: Customer Property

I: MOD Additional Clauses



Items licensed by the Customer to the Supplier (including any Customer Software, Customer Background IPR and Customer Data)

List below

[Click here to enter text.](#)

Call Off Contract Charges payable by the Customer to the Supplier (including any applicable Milestone Payments and/or discount(s), but excluding VAT) and payment terms/profile including method of payment (e.g. Government Procurement Card (GPC) or BACS)

[Click here to enter text.](#)

Is a Financed Purchase Agreement being used?

Tick as required

If so, append to Call Off Schedule 2 as Annex A

Estimated Year 1 Call Off Contract Charges (£)

For Orders with a defined Call Off Contract Period

[Click here to enter text.](#)

Section D Supplier response

Suppliers - use this section to provide any details that may be relevant in the fulfilment of the Customer Order

Commercially Sensitive Information

Any information that the Supplier considers sensitive for the duration of an awarded Call Off Contract

[Click here to enter text.](#)

Total contract value £

Please provide the total contract value (for the Call Off Initial Period) as detailed in your response to the Customer's statement of requirements



Section E
Call Off Contract award

This Call Off Contract is awarded in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of this Order Form and the Call Off Terms (together referred to as "the Call Off Contract") for the duration of the Call Off Contract Period.

SIGNATURES

For and on behalf of the Supplier

Name	
Job role/title	
Signature	
Date	

For and on behalf of the Customer

Name	
Job role/title	Def Comrci CC-HOCS 3a
Signature	
Date	

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1. PURPOSE

- 1.1 The Authority require the provision of hardware to meet the needs of the load balancing, storage area network, server virtualization and connecting network elements to support the Authority's requirement to deliver new or upgrades to Applications.

2. BACKGROUND TO THE CONTRACTING AUTHORITY

- 2.1 Defence Business Services (DBS) is an organisation within the UK Government's Ministry of Defence and is responsible for providing high quality and professional corporate services to the department.

3. BACKGROUND TO REQUIREMENT/OVERVIEW OF REQUIREMENT

- 3.1 Defence Business Services (DBS) is looking to make improvements to its current Civilian Personnel (Civ Pers) application suite and infrastructure. Provision of additional hardware will support the Authority's requirement to deliver new or upgrades to Applications.

4. DEFINITIONS

Expression or Acronym	Definition
DBS	means Defence Business Services
Civ Pers	Means Civilian Personnel

5. SCOPE OF REQUIREMENT

- 5.1 Defence Business Services (DBS) is looking to make improvements to its current Civilian Personnel (Civ Pers) application suite and infrastructure. Provision of additional hardware will support the Authority's requirement to deliver new or upgrades to Applications.

6. THE REQUIREMENT

- 6.1 The Authority is seeking the provision of a contract to supply the infrastructure equipment for servers, network storage and windows servers including 3 year maintenance.
- 6.2 The Authority has available to it a Departmental hardware maintenance contract, and therefore maintenance costs are identified normally as an option only. Any such platforms confirmed by the supplier and agreed by the Authority as falling outside the Authority's hardware maintenance contract would have their maintenance costs added to the contract price.
- 6.3 Bidders must quote for all items in all tables. Part bids will not be accepted.

Table A		
High Level Definition	Requirement	Specification
UNIX (AIX) Virtualised Platform	4 x IBM Power S822 (8284-22A)	20 Cores and 512GB Memory (64GB Chips) each
INTEL Virtualised Platform	10 x Lenovo SR630 Dual Power Supply	256GB DDR4 RAM (16x 16GB DIMMS) 4x 1Gbit NICs onboard 4x 10Gbit NICs (via 2 x Intel 540X-T2 card or similar) 2x 900GB Drives @ RAID1 = ~900GB useable space locally 4x 16GB Fibre Channel Adapters (via 2x Emulex LightPulse LPe32000 or similar) IMM Advanced (Remote Console/Control enabled)
Storage Area Network	4 x IBM V7000 SFF Expansion (Generation 2)	with 24 x 900GB SAS disks (in each expansion node)
Storage Area Network	1 x IBM V7000 SFF Controller (Generation 2)	
Switch fabric for UNIX Platform	3 x 24 port 10Gbps Switches	Cisco SG350 24T, 24 port stackable switches
Generic Cabling	40 x 1m White LSZH Cat6a 80 x 2m White LSZH Cat6a 40 x 3m White LSZH Cat6a	



Licencing and Support	10 x One year Red Hat Enterprise Linux for Virtual Data Centres, Standard 2 Sockets	
Licencing and Support	12 x Red Hat Enterprise License Linux for Power, BE, Premium	

7. KEY MILESTONES

- 7.1 The Potential Provider should note the following project milestones that the Authority will measure the quality of delivery against:

Milestone	Description	Timeframe
1	Delivery of all items to the required sites	No later than 28 th September 2018

8. AUTHORITY'S RESPONSIBILITIES

- 8.1 Installation and Commissioning support is not required by the supplier and will be carried out internally by the Civ Pers System Integrator.

9. REPORTING

- 9.1 N/A

10. VOLUMES

- 10.1 Volumes are as stated in Table 1 in Section 6 – The Requirement

11. CONTINUOUS IMPROVEMENT

- 11.1 N/A

12. SUSTAINABILITY

- 12.1 N/A

13. QUALITY

- 13.1 As per section 5 of RM3733 Framework Schedule 4 – Annex 2, Technology Products Call-Off Terms.

14. PRICE

- 14.1 Prices are to be submitted via the [e-Sourcing Suite] excluding VAT.



15. STAFF AND CUSTOMER SERVICE

- 15.1 The Authority requires the Potential Provider to provide a sufficient level of resource throughout the duration of Maintenance Contract in order to consistently deliver a quality service to all Parties.
- 15.2 Potential Provider's staff assigned to the Maintenance Contract shall have the relevant qualifications and experience to deliver the Contract.
- 15.3 The Potential Provider shall ensure that staff understand the Authority's vision and objectives and will provide excellent customer service to the Authority throughout the duration of the Contract.

16. SERVICE LEVELS AND PERFORMANCE

- 16.1 The Authority will measure the quality of the Supplier's delivery by:
- 16.1.1 The Supplier's ability to provide the models indicated in Table 1 in Section 6 – The Requirement.
- 16.1.2 The Supplier's ability to deliver all items to the required sites by 28th September 2018
- 16.1.3 The supplier's ability to provide the maintenance of the hardware for the duration of the contract, listing any:
- 16.1.3.1 Incident Logging
- 16.1.3.2 Call out times to site
- 16.1.3.3 Escalations procedures that would be in place

17. SECURITY REQUIREMENTS

- 17.1 SC clearance is preferred but not mandatory. In the event engineers are required to visit the site they will be escorted at all times unless security clearance levels permit.

18. INTELLECTUAL PROPERTY RIGHTS (IPR)

- 18.1 N/A

19. PAYMENT

- 19.1 Payment will be made via Contracting Purchasing & Finance (CP&F) following successful delivery of Goods.
- 19.2 Please note: The winning supplier must be signed up to the terms within DEFFORM 30 (Electronic Transactions agreement) and be fully set up on Exostar.
- 19.3 Payment can only be made following satisfactory delivery of pre-agreed certified products and deliverables.
- 19.4 Before payment can be considered, each invoice must include a detailed elemental breakdown of work completed and the associated costs.

20. ADDITIONAL INFORMATION

- 20.1 N/A
-



21. LOCATION

21.1 Split delivery of hardware will be required between MOD sites (full details to be confirmed in contract):

21.1.1 Defence Business Services
MOD Abbeywood North
Filton, Bristol
BS34 8QW

and

21.1.2 Defence Business Services
MOD Cheadle Hulme
PO Box 38, Cheadle Hulme
Cheshire
SK8 7NY



**Ministry
of Defence**

Defence Business Services, ITMS
Head of Security and Information Assurance
Room 1, Building 2, DBS, PO Box 38,
Cheadle Hulme, SK8 7NU

Telephone: 0161 426 Ext 7186

Email: DBS ITMS-IA-AH@mod.uk

For the personal attention of:
Company Security Officer
Probrand Limited

Your Reference:

Our Reference:

Date: 13 September 2018

Dear Sir/Madam,

TENDER NO AND SUBJECT 700000199 for the Provision of Servers, Network Storage, Windows Servers and Licensing Support for MOD Civilian Applications Infrastructure

1. On behalf of the Secretary of State for Defence I hereby give you notice that any sketch, plan, model, article, note or document, or information connected with or arising out of the above-mentioned Invitation to Tender, is subject to the provisions of the Official Secrets Acts 1911-1989 and that the following aspects of the work under the above contract are marked OFFICIAL – SENSITIVE (PERSONAL).
2. This letter therefore lays out the principles under which both the Authority and the Contractor will manage the system and the users of that system to provide proper assurance around data security.
3. Technology risks must always be effectively managed but there will be opportunities for organisations to develop innovative solutions and take advantage of modern technologies and tools. Security should always be a consideration of technology decision-making and therefore be balanced against other aspects of the service.
4. The Defence Cyber Protection Partnership (DCPP) has developed a framework called the Cyber Security Model (CSM) that clearly identifies a set of practical and proportionate measures expected of industry which includes detailed measures required for the delivery of projects ranging from low risk projects to projects that involve sensitive information. The framework takes as its foundation HMG's Cyber Essentials Scheme, as well as being mapped to existing industry standards. There is a requirement for the supplier to achieve the Cyber Essentials Scheme certification. This is mandatory for MoD contracts
5. Security controls are required to be in place from the initial development and throughout the life of this contract to provide assurance that appropriate security controls with regards to personnel, physical hardware, locations and assets and relevant cyber security principle are met.
6. Your attention is particularly drawn to the following specific aspects which must be fully safeguarded:

PROTECTIVE MARKING**ASPECTS**

Item	Classification
Databases (Personal records)	OFFICIAL-SENSITIVE-PERSONAL
Purpose of the system	OFFICIAL-SENSITIVE
System description	OFFICIAL-SENSITIVE
System design and performance	OFFICIAL-SENSITIVE
System Design Detail	OFFICIAL-SENSITIVE
Tests and demonstrations	OFFICIAL-SENSITIVE
Security Policies	OFFICIAL-SENSITIVE
Employment of the system	OFFICIAL-SENSITIVE
Interoperability	OFFICIAL-SENSITIVE
Implementation Planning	OFFICIAL-SENSITIVE
Reliability, Maintainability and Availability	OFFICIAL-SENSITIVE
Contractual Documentation	OFFICIAL-SENSITIVE
Configuration Control documentation (Paper and soft copy)	OFFICIAL-SENSITIVE
System Security Documentation	OFFICIAL-SENSITIVE
Locations where the system is deployed	OFFICIAL-SENSITIVE
Drawings (solution design)	OFFICIAL-SENSITIVE
Network Diagrams	OFFICIAL-SENSITIVE
Security Test data and reports	OFFICIAL-SENSITIVE

7. The specific system security measures to be implemented are to be agreed and reviewed through life by the security project board.

8. Information about this contract must not be published or communicated to anyone except where necessary for the execution of the contract without the approval of the Authority.

9. Unauthorised release of this data would be considered an offence under the Official Secrets Act 1989. All reasonable steps must be taken to make sure that all individuals employed on any work in connection with the contract have notice that these statutory provisions apply to them and will continue to apply after the completion or earlier determination of the contract

Information Security

10. The system should meet any relevant information standards as set out by HMG and take account of the Cyber Security Principles and standards with regards to design and use. Specific system security measures to be implemented are to be agreed and reviewed through life by the security project board.

11. Any access to classified information on MoD premises that may be needed will be subject to MoD security regulations under the direction of the MoD Project Officer.

Physical Security

12. It is the responsibility of the Authority to ensure that any information or assets in relation to this contract held by HMG are protected in accordance with the security standards applied to this contract and in accordance with local security regulations. This responsibility may be delegated to the appropriate Departmental Security Officer (DSO) where required.

13. It is the responsibility of the Contractor to ensure that any information or assets in relation to this contract held by the Contractor are protected in accordance with the security standards applied to this contract and in accordance with local security regulations. This responsibility may be delegated (inc. in relation to any sub-contractors) only by agreement with the Authority.

14. All requirements will be reviewed through life by the security project board.

Personnel Security

15. Those individuals with system administration rights (or any individual with rights over and above a standard user) should be subject to National Security Vetting to an appropriate standard as agreed by the Security Project Board. The Authority is responsible for sponsoring and assuring individuals with such rights as employed by HMG. The Authority (or delegated HMG DSOs) are responsible for sponsoring individuals with such rights as employed by the Contractor. The Contractor is responsible for assuring the ongoing vetting status of such individuals.

16. Individuals will be required to to comply with Data Protection legislation and to sign the DBS Confidentiality Agreement or provide proof that a similar confidentiality clause is contained within their contract.

17. Individuals who have access to DBS data and Information systems will be required to:

- comply with Security Operating Procedures (SYOPS) governing access to DBS and Mod Information systems
- Complete the mandatory Responsible for Information training module

18. All security related incidents must be reported to their DBS sponsor and DBS IT Security Officer Immediately.

19. All requirements will be reviewed through life by the security project board.

Yours faithfully

Stella Carter
Asst Head of Security and Information Assurance

