

## RCloud Tasking Form – Part B: Statement of Requirement (SoR)

<b>Title of Requirement</b>	Preparation of multiple Materials
<b>Requisition No.</b>	RQ00000017442
<b>SoR Version</b>	0.1

<b>1.</b>	<b>Statement of Requirements</b>
<b>1.1</b>	<b>Summary and Background Information</b>
	<p>The following documentation details the requirements for the preparation of multiple Materials by a third party contractor.</p> <p>Redacted under FOIA Section 26 – Defence</p>
<b>1.2</b>	<b>Requirement</b>
	<p>A contract between Dstl and QinetiQ covering the preparation of multiple Materials at Dstl Porton Down by QinetiQ is required.</p> <p>Redacted under FOIA Section 26 – Defence</p> <p>QinetiQ will make best efforts to provide confirmation of the Materials identity before formally handing over to Dstl. Dstl will provide all the necessary facilities to enable the safe production of the Materials at its Porton Down site. QinetiQ will provide all the necessary equipment to support the production of the Materials at Dstl Porton Down. Should the contractor require access to chemical materials that cannot be easily transported to Dstl Porton Down, they will make Dstl aware of the requirements with sufficient notice to allow their procurement. Dstl and QinetiQ will work together to develop safe working protocols for the preparation of the Materials. The devised and agreed on protocols will be used by QinetiQ for the preparation of Materials. QinetiQ will demonstrate the successful use of the devised protocols for material production before reproducing the procedure at the Dstl site.</p> <p>Redacted under FOIA Section 40 – Personal information.</p> <p>If this agreement is no longer valid, a new arrangement will be agreed upon. A suitably qualified and experienced member of Dstl staff will be required to supervise any practical work to provide assurance all safety protocols (agreed by both parties) are being followed.</p>
<b>1.3</b>	<b>Options or follow on work</b> <i>(if none, write 'Not applicable')</i>
	<b>Not Applicable</b>
<b>1.4</b>	<b>Contract Management Activities</b>
	<b>Bronze Level, led by project team</b>

1.5	Health & Safety, Environmental, Social, Ethical, Regulatory or Legislative aspects of the requirement
	As Terms and Conditions

1.6	Deliverables & Intellectual Property Rights (IPR)					
Ref.	Title	Due by	Format	Expected classification (subject to change)	What information is required in the deliverable	IPR Condition
MX/01	Delivery of Materials	23/24	Physical product	Redacted under FOIA Section 43 – Commercial Interest	Handover of Materials from contractor to Dstl	Redacted under FOIA Section 43 – Commercial Interest

<b>1.7</b>	<b>Deliverable Acceptance Criteria</b>
	<p>Milestones: Submission of bid by QinetiQ for the preparation of multiple Materials.</p> <p>Deliverable: Handover of Materials from QinetiQ contractor to Dstl staff at Dstl Porton Down</p> <p>QinetiQ will make best efforts to confirm the identity of the prepared material before handing over to Dstl.</p>

<b>2</b>	<b>Evaluation Criteria</b>
2.1	Method Explanation
	As the requirement is being offered on a non-competitive bases, the proposal shall be subjected to an informal review, and where required feedback shall be issued to the supplier.
2.2	Technical Evaluation Criteria
	<p>Provision of a detailed Technical Proposal that fully meets the Statement of Requirements which should include, as a minimum and where appropriate:</p> <ul style="list-style-type: none"> <li>• Breakdown of Deliverables and any Interim Payments (Milestone/stage) due dates;</li> <li>• A work breakdown structure/project plan with key dates and Deliverables identified including required delivery dates for Government Furnished Assets;</li> <li>• A clear identification of Dependencies, Assumptions, Risks and Exclusions which underpin your Technical Proposal.</li> </ul>
2.3	Commercial Evaluation Criteria
	<p>The commercial evaluation shall consists of the following Pass / Fail questions:</p> <ol style="list-style-type: none"> <li>1. Has the proposal been submitted a firm price, using the accepted RCloud rate card for non-competitive tasks?</li> <li>2. The proposal is fully compliant, and accepts, the RCloud v4 terms in full</li> <li>3. The proposal has included a Supplier Assurance Questionnaire (SAQ) in response to the specified Cyber Risk Assessment detailed in RCloud Document Part A, and the response has included the DCPD correspondence.</li> <li>4. The supplier has submitted One (1) Full Technical proposal excluding all commercial and price details, and has submitted One (1) Full Commercial and Technical proposal including all price data.</li> <li>5. The Supplier has acknowledged and shows content with the additional terms outlined in Part A as part of their proposa</li> </ol>

<b>3.</b>	<b>Quality Control and Assurance</b>
<b>3.1</b>	<b>Quality Control and Quality Assurance processes and standards that must be met by the contractor</b>

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|  | <ul style="list-style-type: none"><li><input type="checkbox"/> <b>ISO9001</b> (Quality Management Systems)</li><li><input type="checkbox"/> <b>ISO14001</b> (Environment Management Systems)</li><li><input type="checkbox"/> <b>ISO12207</b> (Systems and software engineering — software life cycle)</li><li><input type="checkbox"/> <b>TickITPlus</b> (Integrated approach to software and IT development)</li><li><input type="checkbox"/> <b>Other:</b> (Please specify below)</li></ul> |
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