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## QUESTIONNAIRE

As part of the tender submission you are required to answer some questions in order to provide us with details of your experience and the opportunity to tell us a bit more about your company. As per the Tender Conditions your responses will count for upto 30% towards the overall tender mark.

Tenderers must not make assumptions that SHL has experience of your organisation and service provision even if you have worked for us before. Tenders will only be evaluated on the information you provide within your response.

- Q1 Please provide details of your company's relevant previous experience in delivering work of this nature for a social housing provider.
- (8%) (Maximum word count, including any attachments, 800 words)*
- Q2 Please provide details of upto 3 no. recent and relevant projects – this can be in the form of Case Studies or similar.
- (8%) (Maximum word count, including any attachments, 800 words)*
- Q3 Describe in detail your proposed methodology for delivering the works. This should include, but not be limited to, details of:
- Staffing arrangements – a company structure chart should be included as part of this
  - Operating bases and their locations
  - Procedures for scheduling works and general administrative systems
  - Proposals for management and monitoring of the works
  - Sub contracting arrangements for any areas of the works
  - Liaising / working with the balustrading contractor
- (10%) (Maximum word count, including any attachments, 1000 words)*
- Q4 Please provide details of how your company would support the local economy within the Borough of Stockport.
- (4%) (Maximum word count including any attachments, 400 words)*